

LESSON PLAN FOR EVEN SEM
SESSION 2017-18

NAME OF ASSISTANT : VANDANA MAGGO
CLASS/SECTION : B.COM II (SEM IV) C,E
SUBJECT : BUSINESS LAW

UNIT/PART I	TOPIC	
	THEORY	PRACTICAL
DAY1 DATE 1-1-18	Introduction to partnership Act 1932	
DAY2 DATE 2-1-18	Touch stones of Partnership	
DAY3 DATE 3-1-18	Partnership distinguished from other relatives	
DAY4 DATE 4-1-18	Kinds of Partnership	
DAY5 DATE 5-1-18	Types of Partners	
DAY6 DATE 6-1-18	Position of Minor as partner	
DAY7 DATE 8-1-18	Property of Firm	
DAY8 DATE 9-1-18	Partnership Deed, Duties of Partners	
DAY9 DATE 10-1-18	Rights of Partners	
DAY10 DATE 11-1-18	Implied authority of partners	
DAY11 DATE 12-1-18	Presentation on Act By Student	
DAY12 DATE 13-1-18	Reconstruction of the Firm	
DAY13 DATE 15-1-18	Reconstruction of the Firm	
DAY 14 DATE 16-1-18	Reconstruction of the Firm	
DAY15 DATE 17-1-18	Dissolution of the Firm	
DAY16 DATE 18-1-18	Presentation by Student on Dissolution	
DAY17 DATE 19-1-18	Class Test of kinds of Partnership	
DAY18 DATE 20-1-18	Registration of the firm	
DAY19	HOLIDAY	

DATE 22-1-18		
DAY20 DATE 23-1-18	SPORTS DAY	
DAY21 DATE 24-1-18	HOLIDAY	
DAY22 DATE 25-1-18	Registration of the firm	
DAY23 DATE 26-1-18	HOLIDAY	
DAY 24 DATE 27-1-18	Registration of the firm	
UNIT/PART II	TOPIC	
	THEORY	PRACTICAL
DAY1 DATE 29-1-18	Regulation and Management of Foreign Exchange	
DAY2 DATE 30-1-18	Regulation and Management of Foreign Exchange	
DAY3 DATE 31-1-18	HOLIDAY	
DAY4 DATE 1-2-18	Authorised Person	
DAY5 DATE 2-2-18	Authorised Person	
DAY6 DATE 3-2-18	Group discussion on Authorised Person.	
DAY7 DATE 5-2-18	Contravention	
DAY8 DATE 6-2-18	Contravention	
DAY9 DATE 7-2-18	Contravention	
DAY10 DATE 8-2-18	Penalties	
DAY11 DATE 9-2-18	Penalties ASSIGNMENT 1	
DAY12 DATE 10-2-18	HOLIDAY	
DAY13 DATE 12-2-18	Adjudication	
DAY14 DATE 13-2-18	HOLIDAY	
DAY15 DATE 14-2-18	Adjudication	
DAY16 DATE 15-2-18	Group Discussion on FEMA	
DAY17	Class test on Topic Authorised Person	

DATE 16-2-18		
DAY18 DATE 17-2-18	Discussion on FEMA	
DAY19 DATE 19-2-18	Introduction to IT Act	
DAY20 DATE 20-2-18	Definitions in IT Act	
DAY21 DATE 21-2-18	Digital Signature	
DAY22 DATE 22-2-18	Digital Signature	
DAY23 DATE 23-2-18	Group Discussion	
UNIT/PART III	TOPIC	
	THEORY	PRACTICAL
DAY1 DATE 24-2-18	Electronic Signature	
DAY2 DATE 26-2-18	Electronic Signature	
DAY3 DATE 27-2-18	Electronic Signature	
DAY4 DATE 28-2-18	HOLIDAY	
DAY5 DATE 1-3-18	HOLIDAY	
DAY6 DATE 2-3-18	HOLIDAY	
DAY7 DATE 3-3-18	HOLIDAY	
DAY8 DATE 5-3-18	Electronic Governance	
DAY9 DATE 6-3-18	Security of Electronic Record	
DAY10 DATE 7-3-18	Security of Electronic Record	
DAY11 DATE 8-3-18	Issuing Licence for electronic signature certificate	
DAY12 DATE 9-3-18	Issuing Licence for electronic signature certificate	
DAY13 DATE 10-3-18	Legal Provisions relating to electronic sign. ASSIGNMENT 2	
DAY 14 DATE 12-3-18	Adjudication	
DAY15 DATE 13-3-18	Adjudication	
DAY16	Penalties	

DATE 14-3-18		
DAY17 DATE 15-3-18	Class Test on Digital Signature	
DAY18 DATE 16-3-18	Misc Provisions	
DAY19 DATE 17-3-18	Discussion on IT Act	
DAY20 DATE 19-3-18	Introduction to competition Act	
DAY21 DATE 20-3-18	Anti – Competitive agreements	
DAY22 DATE 21-3-18	CONDITIONAL TEST	
DAY23 DATE 22-3-18	CONDITIONAL TEST	
DAY 24 DATE 23-3-18	HOLIDAY	
DAY 25 DATE 24-3-18	Anti - competitive agreement	
UNIT/PART IV	TOPIC	
	THEORY	PRACTICAL
DAY1 DATE 26-3-18	Anti – competitive agreement	
DAY2 DATE 27-3-18	Anti – competitive agreement	
DAY3 DATE 28-3-18	Abuse of Dominant Position	
DAY4 DATE 29-3-18	HOLIDAY	
DAY5 DATE 30-3-18	Abuse of Dominant Position	
DAY6 DATE 31-3-18	Abuse of Dominant Position	
DAY7 DATE 2-4-18	Presentation by Student on Act	
DAY8 DATE 3-4-18	Combination	
DAY9 DATE 4-4-18	Combination	
DAY10 DATE 5-4-18	Competition commission of India	

DAY11 DATE 6-4-18	competition commission of India	
DAY12 DATE 7-4-18	G.D on CCI	
DAY13 DATE 9-4-18	Penalties	
DAY14 DATE 10-4-18	Penalties	
DAY15 DATE 11-4-18	Penalties	
DAY16 DATE 12-4-18	Penalties	
DAY17 DATE 13-4-18	Class Test of FEMA	
DAY18 DATE 14-4-18	HOLIDAY	
DAY19 DATE 16-4-18	Discussion on IT Act	
DAY20 DATE 17-4-18	Test on Combination	
DAY21 DATE 18-4-18	HOLIDAY	
DAY22 DATE 19-4-18	Discussion on competition Act	
DAY23 DATE 20-4-18	Adjudication	

NAME OF ASSISTANT PROFESSOR: VANDANA MAGGO
CLASS/SECTION: BBA II SEM IV
SUBJECT: MARKETING MANAGEMENT

UNIT/PART I	TOPIC	
	THEORY	PRACTICAL
DAY1 DATE 1-1-18	Marketing : An Introduction	
DAY2 DATE 2-1-18	Nature of Marketing	
DAY3 DATE 3-1-18	Scope of Marketing	
DAY4 DATE 4-1-18	Functions of Importance of Marketing	
DAY5 DATE 5-1-18	Marketing Concept : Introduction	
DAY6 DATE 6-1-18	Old Concept and new concept of Marketing	
DAY7	Factors and limitations of marketing	

DATE 8-1-18	concept	
DAY8 DATE 9-1-18	Difference between concepts	
DAY9 DATE 10-1-18	Class discussion on Marketing	
DAY10 DATE 11-1-18	Marketing Environment Meaning, Nature	
DAY11 DATE 12-1-18	Components of Marketing Environment	
DAY12 DATE 13-1-18	Micro Environment	
DAY13 DATE 15-1-18	Macro Environment	
DAY 14 DATE 16-1-18	Impact and scanning of Marketing Environment	
DAY15 DATE 17-1-18	Marketing Mix – Nature	
DAY16 DATE 18-1-18	Elements of marketing Mix – Product Mix	
DAY17 DATE 19-1-18	Price Mix	
DAY18 DATE 20-1-18	Promotion Mix	
DAY19 DATE 22-1-18	HOLIDAY	
DAY20 DATE 23-1-18	SPORTS DAY	
DAY21 DATE 24-1-18	HOLIDAY	
DAY22 DATE 25-1-18	Place Mix	
DAY23 DATE 26-1-18	HOLIDAY	
DAY 24 DATE 27-1-18	Factors affecting Marketing Mix and Importance	
UNIT/PART II	TOPIC	
	THEORY	PRACTICAL
DAY1 DATE 29-1-18	Market Segmentation – objectives	
DAY2 DATE 30-1-18	Method of Market Segmentation	
DAY3 DATE 31-1-18	HOLIDAY	
DAY4 DATE 1-2-18	Concept of marketing Segmentation	
DAY5	Basis for marketing segmentation	

DATE 2-2-18	consumer Market	
DAY6 DATE 3-2-18	Industrial Market	
DAY7 DATE 5-2-18	Market Segmentation Strategies and Importance	
DAY8 DATE 6-2-18	Class Test on market Segmentation	
DAY9 DATE 7-2-18	Marketing Research Introduction	
DAY10 DATE 8-2-18	Features of marketing	
DAY11 DATE 9-2-18	Marketing Research – Introduction ASSIGNMENT 1	
DAY12 DATE 10-2-18	HOLIDAY	
DAY13 DATE 12-2-18	Classification of Marketing Research	
DAY14 DATE 13-2-18	HOLIDAY	
DAY15 DATE 14-2-18	Marketing Resource Process	
DAY16 DATE 15-2-18	Methods and Importance	
DAY17 DATE 16-2-18	Consumer Behaviour – Meaning Types of Consumers	
DAY18 DATE 17-2-18	Significance of consumer behaviour	
DAY19 DATE 19-2-18	Determinants of consumer behaviour Economic, Sociological	
DAY20 DATE 20-2-18	Psychological and Personal	
DAY21 DATE 21-2-18	Difficulties in understanding consumer behaviour	
DAY22 DATE 22-2-18	Behaviour of Indian Consumers	
DAY23 DATE 23-2-18	Product Meaning and features	
UNIT/PART III	TOPIC	
	THEORY	PRACTICAL
DAY1 DATE 24-2-18	Importance of Product	
DAY2 DATE 26-2-18	Product Concept	
DAY3 DATE 27-2-18	Product Concept	
DAY4	HOLIDAY	

DATE 28-2-18		
DAY5 DATE 1-3-18	HOLIDAY	
DAY6 DATE 2-3-18	HOLIDAY	
DAY7 DATE 3-3-18	HOLIDAY	
DAY8 DATE 5-3-18	Product classification	
DAY9 DATE 6-3-18	New Product Development – Introduction	
DAY10 DATE 7-3-18	New Product Development process	
DAY11 DATE 8-3-18	Test Marketing	
DAY12 DATE 9-3-18	Discussion : On Product in Class	
DAY13 DATE 10-3-18	Class Test ASSIGNMENT 2	
DAY 14 DATE 12-3-18	Product Life cycle : Meaning Features	
DAY15 DATE 13-3-18	Stages of Product life cycle – Introduction and Growth Stage	
DAY16 DATE 14-3-18	Maturity and Decline Stage	
DAY17 DATE 15-3-18	Features and Importance of PLC	
DAY18 DATE 16-3-18	Limitations - Importance and Classification	
DAY19 DATE 17-3-18	Brand – Importance and Classification	
DAY20 DATE 19-3-18	Brand policies, Brand Testing	
DAY21 DATE 20-3-18	Packaging – Meaning and Objectives	
DAY22 DATE 21-3-18	CONDITIONAL TEST	
DAY23 DATE 22-3-18	CONDITIONAL TEST	
DAY 24 DATE 23-3-18	HOLIDAY	
DAY 25 DATE 24-3-18	Labelling – types of labels and significance	

UNIT/PART IV	TOPIC	
	THEORY	PRACTICAL
DAY1 DATE 26-3-18	Pricing – Meaning and Importance	
DAY2 DATE 27-3-18	Objectives and policies	
DAY3 DATE 28-3-18	Factors affecting pricing decisions	
DAY4 DATE 29-3-18	HOLIDAY	
DAY5 DATE 30-3-18	Procedure for price determination	
DAY6 DATE 31-3-18	Pricing methods	
DAY7 DATE 2-4-18	Discussion on Pricing	
DAY8 DATE 3-4-18	Distribution channels concept	
DAY9 DATE 4-4-18	functions and types of distribution channels	
DAY10 DATE 5-4-18	factors affecting the choice distribution channels	
DAY11 DATE 6-4-18	Management of physical distribution objectives and importance	
DAY12 DATE 7-4-18	Components of physical distribution	
DAY13 DATE 9-4-18	Promotion and promotion mix objectives , importance	
DAY14 DATE 10-4-18	Methods of promotion mix	
DAY15 DATE 11-4-18	Advertising Function and importance	
DAY16 DATE 12-4-18	Advertising Media Types of Media	
DAY17 DATE 13-4-18	Factors affecting selection of media	
DAY18 DATE 14-4-18	HOLIDAY	
DAY19 DATE 16-4-18	Sales promotion : object ves and Importance	
DAY20 DATE 17-4-18	Methods and Importance	
DAY21 DATE 18-4-18	HOLIDAY	
DAY22 DATE 19-4-18	Personal selling: Function and steps	

DAY23 DATE 20-4-18	Publicity and Public Relations Meaning and Functions of Public relations	

NAME OF ASSISTANT : VANDANA MAGGO
CLASS/SECTION : B.COM II (SEM IV)
SUBJECT : COMAPANY LAW

UNIT/PART I	TOPIC	
	THEORY	PRACTICAL
DAY1 DATE 1-1-18	Historical development of Company Law – Introduction	
DAY2 DATE 2-1-18	Companies Act 2013, and 2015	
DAY3 DATE 3-1-18	Company – meaning features	
DAY4 DATE 4-1-18	Lifting the corporate veil	
DAY5 DATE 5-1-18	Difference between joint stock company and partnership	
DAY6 DATE 6-1-18	Advantages and disadvantages of joint stock companies	
DAY7 DATE 8-1-18	Class Test on Company	
DAY8 DATE 9-1-18	Types of Companies – Incorporation	
DAY9 DATE 10-1-18	On the basis of liability, ownership	
DAY10 DATE 11-1-18	on the basis of nationality and other companies	
DAY11 DATE 12-1-18	other companies and discussion	
DAY12 DATE 13-1-18	Private company – Characteristics	
DAY13 DATE 15-1-18	Difference between private and public company	
DAY 14 DATE 16-1-18	Privileges and exceptions of Private Company	
DAY15 DATE 17-1-18	Conversion of private company	
DAY16 DATE 18-1-18	Formation of company introduction	
DAY17 DATE 19-1-18	Stages – promotion of company	
DAY18 DATE 20-1-18	Incorporation of a company	

DAY19 DATE 22-1-18	HOLIDAY	
DAY20 DATE 23-1-18	SPORTS DAY	
DAY21 DATE 24-1-18	HOLIDAY	
DAY22 DATE 25-1-18	Its capital subscription	
DAY23 DATE 26-1-18	HOLIDAY	
DAY 24 DATE 27-1-18	Commencement of business	
UNIT/PART II	TOPIC	
	THEORY	PRACTICAL
DAY1 DATE 29-1-18	class test formation Promotion of a company	
DAY2 DATE 30-1-18	Memorandum of association features	
DAY3 DATE 31-1-18	HOLIDAY	
DAY4 DATE 1-2-18	Importance of M.O.A.	
DAY5 DATE 2-2-18	Forms and Legal Requirement	
DAY6 DATE 3-2-18	Contents of Memorandum of Association Name Clause, Situation Clause	
DAY7 DATE 5-2-18	Object Liability clause	
DAY8 DATE 6-2-18	Capital and association clause	
DAY9 DATE 7-2-18	Alteration in Memorandum of association	
DAY10 DATE 8-2-18	Class test on memorandum of association	
DAY11 DATE 9-2-18	ASSIGNMENT 1	
DAY12 DATE 10-2-18	HOLIDAY	
DAY13 DATE 12-2-18	Articles of association : Characteristics	
DAY14 DATE 13-2-18	HOLIDAY	
DAY15 DATE 14-2-18	Nature, objects Importance	
DAY16 DATE 15-2-18	Legal Requirement of articles of association	

DAY17 DATE 16-2-18	Alteration of articles of association	
DAY18 DATE 17-2-18	Limitations regarding alteration	
DAY19 DATE 19-2-18	Doctrine of Construction Notice	
DAY20 DATE 20-2-18	Doctrine of Indoor Management	
DAY21 DATE 21-2-18	Difference between M.O.A. and A.O.A.	
DAY22 DATE 22-2-18	Doctrine of ultra Virus and exceptions	
DAY23 DATE 23-2-18	Prospectus – Introduction	
UNIT/PART III	TOPIC	
	THEORY	PRACTICAL
DAY1 DATE 24-2-18	Nature, Need of Prospectus	
DAY2 DATE 26-2-18	Forms and Contains of the prospectus	
DAY3 DATE 27-2-18	Golden fule in Prospectus	
DAY4 DATE 28-2-18	HOLIDAY	
DAY5 DATE 1-3-18	HOLIDAY	
DAY6 DATE 2-3-18	HOLIDAY	
DAY7 DATE 3-3-18	HOLIDAY	
DAY8 DATE 5-3-18	Scanning of prospectus	
DAY9 DATE 6-3-18	Mis-statement in Prospectus	
DAY10 DATE 7-3-18	Deemed and shelf prospectus	
DAY11 DATE 8-3-18	Class test an prospectus	
DAY12 DATE 9-3-18	Shares and stocks – Introduction	
DAY13 DATE 10-3-18	Prospectus ASSIGNMENT 2	
DAY 14 DATE 12-3-18	Characteristics , Kinds of shares	
DAY15 DATE 13-3-18	Equity , Preferences shares	

DAY16 DATE 14-3-18	Stock – Procedure for conversion	
DAY17 DATE 15-3-18	voting Rights of shareholders	
DAY18 DATE 16-3-18	Class discussion on shares and stocks	
DAY19 DATE 17-3-18	allotment of shares : Meaning	
DAY20 DATE 19-3-18	Provision Regarding allotment	
DAY21 DATE 20-3-18	Renunciation of allotment	
DAY22 DATE 21-3-18	CONDITIONAL TEST	
DAY23 DATE 22-3-18	CONDITIONAL TEST	
DAY 24 DATE 23-3-18	HOLIDAY	
DAY 25 DATE 24-3-18	Underwriting conversion	
UNIT/PART IV	TOPIC	
	THEORY	PRACTICAL
DAY1 DATE 26-3-18	Issue of marks, Book Building	
DAY2 DATE 27-3-18	Issue of Bonus and Right shares	
DAY3 DATE 28-3-18	Buy Back of Shares	
DAY4 DATE 29-3-18	HOLIDAY	
DAY5 DATE 30-3-18	Share capital of company Nature and forms of capital	
DAY6 DATE 31-3-18	Kinds of share capital	
DAY7 DATE 2-4-18	Alteration of share capital	
DAY8 DATE 3-4-18	Procedure for reduction	
DAY9 DATE 4-4-18	Further issue of share capital	
DAY10 DATE 5-4-18	Further issue of share capital	
DAY11 DATE 6-4-18	class test on share capital	
DAY12	Share Certificate and share warrant –	

DATE 7-4-18	introduction	
DAY13 DATE 9-4-18	contents of share certificate	
DAY14 DATE 10-4-18	Provision relating to share certificate	
DAY15 DATE 11-4-18	Share warrant	
DAY16 DATE 12-4-18	Difference between share certificate and share warrant	
DAY17 DATE 13-4-18	Issue and allotment of debentures – Introduction	
DAY18 DATE 14-4-18	HOLIDAY	
DAY19 DATE 16-4-18	Characteristics of debentures	
DAY20 DATE 17-4-18	Differences between debentures holder and shareholders	
DAY21 DATE 18-4-18	HOLIDAY	
DAY22 DATE 19-4-18	classes of debentures, methods	
DAY23 DATE 20-4-18	Debenture with trust deed and Remedies	

NAME OF ASSISTANT PROFESSOR: VANDANA MAGGO

CLASS/SECTION: B.B.A III (SEM VI)

SUBJECT: BUSINESS LAW

UNIT/PART I	TOPIC	
	THEORY	PRACTICAL
DAY1 DATE 1-1-18	History and administration of company Introduction	
DAY2 DATE 2-1-18	Indian companies Act 1956	
DAY3 DATE 3-1-18	Amendments in Companies Act 1956	
DAY4 DATE 4-1-18	Introduction of Company Definition	
DAY5 DATE 5-1-18	Characteristics of company	
DAY6 DATE 6-1-18	lifting the corporate veil	
DAY7 DATE 8-1-18	Difference advantages	
DAY8 DATE 9-1-18	disadvantages of joint stock companies	

DAY9 DATE 10-1-18	discussion on topic company in the class	
DAY10 DATE 11-1-18	Types of companies – introduction	
DAY11 DATE 12-1-18	on the basis of incorporation liability	
DAY12 DATE 13-1-18	on the basis of transferability of shares	
DAY13 DATE 15-1-18	Nationality and other companies	
DAY 14 DATE 16-1-18	Class test on types of companies	
DAY15 DATE 17-1-18	Promotion and incorporation of joint stock companies in India – introduction	
DAY16 DATE 18-1-18	promoters, functions of promoter	
DAY17 DATE 19-1-18	Rights of promoters, duties	
DAY18 DATE 20-1-18	Liabilities of promoters, remuneration	
DAY19 DATE 22-1-18	HOLIDAY	
DAY20 DATE 23-1-18	SPORTS DAY	
DAY21 DATE 24-1-18	HOLIDAY	
DAY22 DATE 25-1-18	Registration of company Document with Registrar	
DAY23 DATE 26-1-18	HOLIDAY	
DAY 24 DATE 27-1-18	Capital subscription	
UNIT/PART II	TOPIC	
	THEORY	PRACTICAL
DAY1 DATE 29-1-18	Memorandum of association – features , Importance	
DAY2 DATE 30-1-18	forms of memorandum	
DAY3 DATE 31-1-18	HOLIDAY	
DAY4 DATE 1-2-18	Subject matter of memorandum of association	
DAY5 DATE 2-2-18	liability, capital of the company	
DAY6 DATE 3-2-18	Association of the company	

DAY7 DATE 5-2-18	Alteration in memorandum of association	
DAY8 DATE 6-2-18	articles of association – nature obligation to register articles	
DAY9 DATE 7-2-18	contents of articles of association	
DAY10 DATE 8-2-18	Contents of articles of association	
DAY11 DATE 9-2-18	Doctrine of Constructive Notice ASSIGNMENT 1	
DAY12 DATE 10-2-18	HOLIDAY	
DAY13 DATE 12-2-18	Doctrine of indoor management Doctrine of ultra virus	
DAY14 DATE 13-2-18	HOLIDAY	
DAY15 DATE 14-2-18	Discussion on articles of association	
DAY16 DATE 15-2-18	Prospectus - Nature	
DAY17 DATE 16-2-18	Golden rule in Prospectus	
DAY18 DATE 17-2-18	Registration of prospectus	
DAY19 DATE 19-2-18	Statement in Lieu of Prospectus	
DAY20 DATE 20-2-18	Underwriting conversion brokerage	
DAY21 DATE 21-2-18	Class test on prospectus	
DAY22 DATE 22-2-18	Shares and share capital of company meaning	
DAY23 DATE 23-2-18	Shares and share capital of company meaning	
UNIT/PART III	TOPIC	
	THEORY	PRACTICAL
DAY1 DATE 24-2-18	Nature and forms of capital	
DAY2 DATE 26-2-18	Kinds of share capital	
DAY3 DATE 27-2-18	Procedure of alteration	
DAY4 DATE 28-2-18	HOLIDAY	
DAY5 DATE 1-3-18	HOLIDAY	

DAY6 DATE 2-3-18	HOLIDAY	
DAY7 DATE 3-3-18	HOLIDAY	
DAY8 DATE 5-3-18	Further issue of share capital	
DAY9 DATE 6-3-18	Shareholders right of Pre – emption	
DAY10 DATE 7-3-18	Allotment of shares – Meaning, Definition	
DAY11 DATE 8-3-18	Provisions Regarding allotment	
DAY12 DATE 9-3-18	Irregular allotment – its effects	
DAY13 DATE 10-3-18	Procedure of allotment ASSIGNMENT 2	
DAY 14 DATE 12-3-18	letter of allotment	
DAY15 DATE 13-3-18	Discussion on shares	
DAY16 DATE 14-3-18	Membership of company - meaning	
DAY17 DATE 15-3-18	Who can become a member	
DAY18 DATE 16-3-18	Ways of acquiring membership	
DAY19 DATE 17-3-18	Termination of membership	
DAY20 DATE 19-3-18	Rights and liabilities of Members	
DAY21 DATE 20-3-18	Annual	
DAY22 DATE 21-3-18	CONDITIONAL TEST	
DAY23 DATE 22-3-18	CONDITIONAL TEST	
DAY 24 DATE 23-3-18	HOLIDAY	
DAY 25 DATE 24-3-18	Methods of borrowing Securities for loans	
UNIT/PART IV	TOPIC	
	THEORY	PRACTICAL
DAY1 DATE 26-3-18	Debentures, debenture stock	
DAY2	Classes of debentures Remedies to	

DATE 27-3-18	Debentures Holders	
DAY3 DATE 28-3-18	Mortgage, Charges	
DAY4 DATE 29-3-18	HOLIDAY	
DAY5 DATE 30-3-18	Notice regarding charges	
DAY6 DATE 31-3-18	Class test on borrowing power	
DAY7 DATE 2-4-18	power, functions and duties of director and Managing Directors – Introduction	
DAY8 DATE 3-4-18	Director, qualification	
DAY9 DATE 4-4-18	Restriction on Number of direct ship	
DAY10 DATE 5-4-18	appointment o director removal of Directors Loan to discuss	
DAY11 DATE 6-4-18	Powers of Directors, duties of director	
DAY12 DATE 7-4-18	aspects relating to company and man meeting	
DAY13 DATE 9-4-18	kinds of meeting annual general meeting extra ordinary, general meeting	
DAY14 DATE 10-4-18	Kinds of resolution, different	
DAY15 DATE 11-4-18	Requisites of a valid meeting – introduction voting and poll	
DAY16 DATE 12-4-18	Proray	
DAY17 DATE 13-4-18	minding up of the company – modes of binding up	
DAY18 DATE 14-4-18	HOLIDAY	
DAY19 DATE 16-4-18	consequences of winding up order	
DAY20 DATE 17-4-18	Duties, Lights, liability of liquidator	
DAY21 DATE 18-4-18	HOLIDAY	
DAY22 DATE 19-4-18	Securities and uncharged Board of India Act 1992 – Introduction	
DAY23 DATE 20-4-18	Functions of Board, SEBI Guidelines for issue of shares	

NAME OF TEACHER