



MUKAND LAL NATIONAL COLLEGE

(Affiliated to Kurukshetra University, Kurukshetra) Estd. 1955

Ph : (Off.) 01732-220960, 225560

E-mail : principal@mlncollegeynr.ac.in, principal.mlncynr@gmail.com

•Web : www.mlncollegeynr.ac.in

YAMUNA NAGAR – 135 001 (Haryana)

Criterion- 5: Students Support and Progression

5.1.4 College adopts the various steps for redressal of student grievances including sexual harassment and ragging cases

(A). Constitution/ Formation of Internal Complaints Committee against Sexual-Harassment

Session	Constitution/ Formation of Committee	Circular/Notice for meeting of the Committee	Report/ Minutes of the Committee meeting
2021-22	✓	✓	✓
2020-21	✓	✓	✓
2019-20	✓	✓	✓
2018-19	✓	✓	✓
2017-18	✓	✓	✓

Principal

Mukand Lal National College,
YAMUNA NAGAR (Haryana)

Dr. Ritu Kumar
Principal (Offg.)

21.22

MINUTES OF THE MEETING

A meeting of the Internal Complaints Committee against Sexual Harassment of women at work place was held on 21-03-2022 at 12.30 p.m. Dr. Rahul Khanna, Offg. Principal of the College in the Chair.

The following attended the meeting:

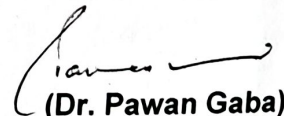
1. Dr. Pawan Gaba
2. Mrs. Sunita Kapoor
3. Mrs. Anju Nagpal
4. Mrs. Gurvinder Kaur

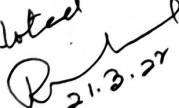
Dr. Rachna Aggarwal was on leave.

Not even a single case of such nature has been reported till date in our College.

Further, it was decided that Guest Lecture on the topic of Gender Sensitization will be organized in the even semester.

The meeting ended with a vote of thanks to the chair.


(Dr. Pawan Gaba)
Member

Noted

21.3.22

MINUTES OF THE MEETING 21-22

A meeting of the Internal Complaints Committee against Sexual Harassment of women at work place was held on 11-11-2021 at 02.00 p.m. with Dr. Rahul Khanna, Offg. Principal of the College in the Chair.

The following attended the meeting:

1. Dr. Pawan Gaba
2. Mrs. Sunita Kapoor
3. Dr. Rachna Aggarwal
4. Mrs. Anju Nagpal
5. Mrs. Gurvinder Kaur

The following recommendations were made by the committee:

1. It was decided to nominate following members in ICCASH for the session 2021-2022.
 - (i) Dr. Kiran Sarpal, Retd. Associate Professor of English, Mukand Lal National College, Yamuna Nagar.
 - (ii) Ms. Aradhna (Day Scholar), M.A. Final year Economics, Roll No. 2202521510007
 - (iii) Ms. Neha Sandhu (Hostler), M.Sc., Final Year Chemistry, Roll No. 220252178018
2. It was proposed to organize activity in College Hostel regarding gender sensitization.

The meeting ended with a vote of thanks to the chair.


(Dr. Rachna Aggarwal)
Convener

Noted

12.11.21

29

2020-21

MINUTES OF THE MEETING

A review meeting of the Internal Complaints Committee against Sexual Harassment of women at work place was held on 30-03-2021 at 12.00 noon with Dr. Rahul Khanna, Offg. Principal of the College in the Chair.

The following attended the meeting:

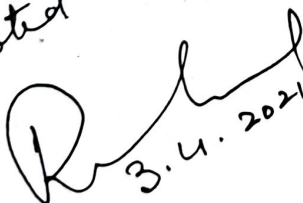
1. Dr. Pawan Gaba : Member
2. Mrs. Sunita Kapoor : Member
3. Dr. Rachna Aggarwal : Convener
4. Mrs. Anju Nagpal : Member

Dr. Rachna Aggarwal informed the members that a matter reported on 10-03-2021 regarding nuisance during online examination was resolved on 13-03-2021 through counseling (Record available in the file).

Further, it was decided that Guest Lecture on the topic of Gender Sensitization will be organized in the even semester under the aegis of IQAC of the College.

The meeting ended with a vote of thanks to the chair.


(Dr. Rachna Aggarwal)
Convener

Noted

3.4.2021

To

20-21

The Principal
M.L.N college
Yamuna Nagar

Subject :- Apology for misbehaviour during online examination.

Respected Sir,

I want to say that I am a student of B.Sc
th sem (N.M) in your college. On 9th of March 2021 during
the online examination of mathematics subject, unintentionally
I took a screenshot of a random student. I beg to
say that I didn't want to hurt anyone's character or
image. It was an unintentional act. I will take care
of it and it won't happen in future again. I am
really sorry for this act. Kindly forgive me for this.

Thankyou.

Yours obediently

Ritik

B.Sc - V (N.M)

2292110021

Received
mausi kishyaal

13th March 2021

Received

Ritik

13th March 2021

20-21.

To,

The Principal
M.L.N College
Yamuna Nagar

Subject :- Regarding assurance of no misbehaviour
or misuse of informations about previous
mishappen in future.

Respected Sir,

I want to say that I am a student of B.Sc-V sem (N.M) in your college. I want to assure that no misuse of informations about previous mishappen will be done in future by me or anyone else. If something wrong happen in future then I will be responsible for that. I again regret for my misbehaviour and please forgive me for this and nothing will happen in future about this topic.

Thanking You

Manoj :-

I am satisfied with Ritik's apology. Any mishappening occurs regarding his misbehaviour then he is responsible for it and I am free to take action against him.

Yours obedient
Ritik

B.Sc-V (N.M)

229211002

18.3.21

- iv) **One Staff member:**
Ms. Anju Nagpal
Librarian

- v) **One representative of an NGO with special experience in issues of Sexual Harassment:**
Dr. Anju Bajpai
Director
(Utthan Institute of Développement and Studies, Yamuna Nagar)

- vi) **One woman Counsellor**
Dr. Sunita Kapoor
Associate Prof. in English

20-21

Internal Complaints Committee against Sexual Harassment Minutes of Meeting

A meeting of board of members constituted as per clause -VII(B) of Rules and Procedure of Kurukshetra University, Internal complaints committee against Sexual Harassment of Women at workplace (Prevention, Prohibition and Redressal) (ICCASH), 2015 held on 30.01.2021 at 11:00 a.m. in the Principal Office for nomination of members of ICCASH committee for the session 2020-21.

The following were present:

1. Dr. Rahul Khanna *Rahul Khanna*
2. Dr. Ritu Kumar *Ritu Kumar*
3. Dr. Shri Parkash *Shri Parkash*
4. Dr. Nirmal Singh *Nirmal Singh*
5. Dr. Mohinder Singh *Mohinder Singh*
6. Dr. Deepmala *Deepmala*
7. Dr. Amandeep Batra *Amandeep Batra*

Leave of absence was on Dr. G.K.Sethi .

The Board unanimously nominated the following eight members on the ICCASH for the session 2020-21 according to the clause -VI of Rules and Procedures of ICCASH of women at workplace (Prevention, Prohibition and Redressal), which will consider the cases of Sexual Harassment in the college:

i) Two faculty members:

1. Dr. Rachna Aggarwal
Associate Professor,
Dept. of Mathematics
2. Dr. Pawan Gaba
Associate Professor,
Dept. of Economics

ii) Warden(Girls Hostel):

Ms. Gurvinder Kaur

iii) Two students (Preferably one day-scholar, and one hostel-resident

1. Ms. Ayasha Naz (Hosteller)
Roll no. 3248020023
Class - BCA 2nd year
2. Ms. Sakshi (Day Scholar)
Roll no. 3173720009
Class - M.A. English (Final year)

2020-21

The following persons are recommended to be nominated for ICCASH committee for the session 2020-21.

- i) **Two faculty members:**
 1. Dr. Rachna Aggarwal
Associate Professor,
Dept. of Mathematics
 2. Dr. Pawan Gaba
Associate Professor,
Dept. of Economics
- ii) **Warden(Girls Hostel):**

Ms. Gurvinder Kaur
- iii) **Two students (Preferably one day-scholar, and one hostel-resident)**
 1. Ms. Ayasha Naz (Hosteller)
Roll no. 3248020023
Class – BCA 2nd year
 2. Ms. Sakshi (Day Scholar)
Roll no. 3173720009
Class – M.A. English (~~2nd~~ year)
- iv) **One Staff member:**

Ms. Anju Nagpal
Librarian
- v) **One representative of an NGO with special experience in issues of Sexual Harassment:**

Dr. Anju Bajpai
Director
(Utthan Institute of Development and Studies, Yamuna Nagar)
- vi) **One woman Counsellor**

Dr. Sunita Kapoor
Associate Prof. in English

20-21



MUKAND LAL NATIONAL COLLEGE

(Affiliated to Kurukshetra University, Kurukshetra)
YAMUNA NAGAR - 135 001 (Haryana)

Estd. 1955

Ph. : (Off.) 01732-220960, 225560 • Fax : 01732-225560
E-mail : principal@mlncollegeynr.ac.in, principal.mlncynr@gmail.com • Web : www.mlncollegeynr.ac.in

Ref. No.

Date.....

January 29, 2021

NOTICE

A meeting of board of members will be held on 30.01.2021 at 11:00 a.m. in the Principal office for nomination of members of ICCASH Committee for the session 2020-21.

The following members are requested to attend the meeting.

1. Dr. G.K.Sethi
2. Dr. Ritu Kumar
3. Dr. Shri Parkash
4. Dr. Nirmal Singh
5. Dr. Mohinder Singh
6. Dr. Deepmala
7. Dr. Amandeep Batra

(Dr. Rahul Khanna)
Offg. Principal

26-09-2020

Respected Principal Sir,

As per email received from Chairperson, ICCASH, K.U.K. dated 24-09-2020, an Internal Complaints Committee (ICC) as per University Guidelines is to be constituted for the session 2020-21.

According to University Guidelines (Policy against Sexual Harassment of Women, 2015), a Board of members representing various stakeholders is to be constituted to approve the members of ICC. The members of the board may consist of the following:

- a. Principal (Convenor)
- b. Vice-Principal
- c. Senior most lady teacher of the college
- d. In-charge, Women's cell
- e. Convenor, Proctorial Board
- f. Convenor, Sports Board
- g. Convenor, Cultural Activities
- h. Coordinator, NSS.

~~Ok~~
1. Pl ensure that the
line is as per rules.
d. m.c. meeting file

The Board is to be approved by the Management of the college.

You are requested to do the needful in this regard and oblige

Rachna
26.9.2020
(Dr. Rachna Aggarwal)
Convenor, ICCAH

Gen Sir
for information and advice p.
Rachna
26.9.2020

3

2019-20

MINUTES OF THE MEETING

A review meeting of the Internal Complaints Committee about Sexual Harassment of women at work place was held on 19-03-2020 at 11.00 a.m. in the Department of Mathematics.

The following attended the meeting:

1. Dr. Rachna Aggarwal : Convener
2. Mrs. Sunita Kapoor : Member
3. Dr. Arvind Kr. Jain : Member

The members were informed that :

- (i) No case of Sexual Harassment was reported in the session 2019-2020 till date.
- (ii) As per Vishaka guidelines, a member of NGO outside College should be a member of Sexual Harassment Committee. Dr. Anju Bajpai, Director, Utthan Institute of Development and Studies, Yamuna Nagar has given her consent telephonically to be a part of the Committee. A letter has been sent to her in this regard. She is now a member of the committee.


(Dr. Rachna Aggarwal)
Convener



MUKAND LAL NATIONAL COLLEGE

(Affiliated to Kurukshetra University, Kurukshetra)
YAMUNA NAGAR - 135 001 (Haryana)

Estd. 1955

2019-20

Ph. : (Off.) 01732-220960, 225560 • Fax : 01732-225560
E-mail : principal@mlncollegeynr.ac.in, principal.mlncynr@gmail.com • Web : www.mlncollegeynr.ac.in

December 10, 2019

Ref. No. 431

Date.....

The University Grants Commission,
Gender Sensitization Cell,
35, Feroze Shah Road,
New Delhi-110001

Sub.:-Regarding submission of Annual Return on cases of Sexual Harassment.

Sir,

Kindly refer to Kurukshetra University, Kurukshetra email dated 20-11-2019 on the subject cited above.

Kindly find attached annual return on cases of Sexual Harassment as per prescribed format for your kind perusal.

Thanking you,

Encl.:- As Above

Yours sincerely,


10.12.19

(Dr. Rahul Khanna)

Offg. Principal

Mukand Lal National College,
YAMUNA NAGAR (Haryana)



Reference: DOP&T O.M. No.11013/2/2014-Estt.A.111 dated February 2, 2015

Annual Return on cases of Sexual Harassment

Period: 1st April, 2018 to 31st March, 2019

Name of the ~~University~~ ^{College} M.L.N. College, YNR. (Haryana)

Sl.No.		Number of cases*
1.	Number of complaints of sexual harassment received in the year	Nil
2.	Number of complaints disposed off during the year	Nil
3.	Number of cases pending for more the 90 days	Nil
4.	Number of workshops on awareness programmes against sexual harassment conducted during the year	Nil
5.	Nature of action	Nil

Note:

- Information is to be provided in consolidated form in respect of University as a whole (including affiliated/constituent colleges).

79-20



MUKAND LAL NATIONAL COLLEGE

"A" Grade NAAC Accredited
(Affiliated to Kurukshetra University, Kurukshetra)
YAMUNA NAGAR - 135 001 (Haryana)

Estd. 1955

Ph. : (Off.) 01732-220960, 225560 • Fax : 01732-225560
E-mail : principal@mlncollegeynr.ac.in, principal.mlncynr@gmail.com • Web : www.mlncollegeynr.ac.in

July 29, 2019

Ref. No. 2059

Date.....

Respected Mrs. Meenakshi,

We are thankful to you for your kind visit to the College to deliver a lecture on the topic '**Humanity is not for sale- Human Trafficking** today i.e. 29-07-2019 and approximate 250 students attended the lecture.

We are really grateful to you for delivering an informative lecture. The students and faculty members of our College are benefited a lot. I hope you will continue to visit us in future also. Once again I thank you on behalf of Sexual Harassment Committee of our College.

With regards,

Yours sincerely,


(Dr. Rahul Khanna)
Offg. Principal

Ms. Meenakshi
Panel Advocate
DLSA, Yamuna Nagar

Received by
Adv. Meenakshi
Legal Aid Council

Mukand

MUKAND LAL NATIONAL COLLEGE

"A" Grade NAAC Accredited

Estd. 1955

(Affiliated to Kurukshetra University, Kurukshetra)

YAMUNA NAGAR - 135 001 (Haryana)

Ph. : (Off.) 01732-220960, 225560 • Fax : 01732-225560
E-mail : principal@mlncollegeynr.ac.in, principal.mlncynr@gmail.com • Web : www.mlncollegeynr.ac.in

July 24, 2019

Ref No. 2030

Date.....

Respected Ms. Meenakshi, Advocate

We are pleased to inform you that you have been appointed as Resource Person to deliver a talk on "**Humanity is not for Sale**" for victims of Trafficking and Commercial Sexual exploitation in the State of Haryana as directed by District Legal Services Authority, Yamuna Nagar vide letter No. 4963/DLSA/2019 dated 14-06-2019.

We shall look forward to your kind visit in our College on 29-07-2019 at 10.45 am.

With regards,

Yours faithfully,


(Dr. Rahul Khanna)
Offg. Principal

Ms. Meenakshi
Panel Advocate
DLSA, Yamuna Nagar

Mukand

MUKAND LAL NATIONAL COLLEGE

Estd. 1955

"A" Grade NAAC Accredited
(Affiliated to Kurukshetra University, Kurukshetra)
YAMUNA NAGAR - 135 001 (Haryana)

Ph. : (Off.) 01732-220960, 225560 • Fax : 01732-225560
E-mail : principal@mlncollegeynr.ac.in, principal.mlncynr@gmail.com • Web : www.mlncollegeynr.ac.in
July 23, 2019

Ref No. 2011

Date.....

The Haryana State Commission for Women,
Chandigarh.

**Sub.-Implementation of Sexual Harassment of Women at work place
(Prevention, Prohibition and Redressal) Act, 2013-
Constitution of Committee.**

Sir,

Kindly refer to H.E.C. Office memo No. 12/01-2011/ Admn (3)
dated 22-04-2019 on the subject cited above as received from Assistant
Registrar, Colleges Branch, Kurukshetra University, Kurukshetra through
email on 22-07-2019.

As desired we have already constituted Internal complaints
committee for Redressal of Sexual Harassment of Women at work place
in our College with the following members of the staff :

1. Dr. Rachna Aggarwal
2. Mrs. Sunita Kapoor
3. Dr. Arvind Kumar Jain

We have already notified this committee to the teaching and non-
teaching staff of the college.

Thanking you,

Yours faithfully,


(Dr. Rahul Khanna)
Offg. Principal

Mukand

MUKAND LAL NATIONAL COLLEGE

Estd. 1955

"A" Grade NAAC Accredited
(Affiliated to Kurukshetra University, Kurukshetra)
YAMUNA NAGAR - 135 001 (Haryana)

Ph. : (Off.) 01732-220960, 225560 (Resl.) 261060 • Fax : 01732-225560
E-mail : principal@mlncollegeynr.ac.in, principal.mlncynr@gmail.com • Web : www.mlncollegeynr.ac.in

February 14, 2019

Ref. No. 669

Date.....

The Director Higher Education,
Haryana, Shiksha Sadan,
Sector-5, Panchkula.

Sub.:- Anti Sexual Harassment Committee के संबंध में सूचना उपलब्ध करवाने बारे मामला।

Sir,

Kindly refer to your office Letter Memo No. 1/37-2012 प्रशा० (2) dated 07-02-2019 on the subject cited above.

This is to bring to your kind notice that Sexual Harassment committee has already been constituted in our College since 2012 as per the direction of DHE, Haryana and the same has been mentioned in the College prospectus from time to time.

At present the following are the members of the committee:

1. Dr. Rahul Khanna : Associate Professor of English
2. Prof. Sunita Kapoor : Associate Professor of English
3. Dr. Rachna Aggarwal : Associate Professor of Mathematics

We have already notified this committee to the teaching and non-teaching staff of the College for their information.

However, not even a single case of such nature has been reported till date.

Thanking you,

Yours sincerely,


(Dr. Shailesh Kapoor)
Principal

20/8-19

Mukand

MUKAND LAL NATIONAL COLLEGE

Estd. 1955

"A" Grade NAAC Accredited
(Affiliated to Kurukshetra University, Kurukshetra)
YAMUNA NAGAR - 135 001 (Haryana)

Ph. : (Off.) 01732-220960, 225560 (Resl.) 261060 • Fax : 01732-225560
E-mail : principal@mlncollegeynr.ac.in, principal.mlncynr@gmail.com • Web : www.mlncollegeynr.ac.in

October 23, 2018

Date.....

Ref. No. 2673.....

The Director Higher Education,
Haryana, Shiksha Sadan,
Sector-5, Panchkula.

Sub.- Anti Sexual Harassment Committee के संबंध में सूचना उपलब्ध करवाने बारे मामला।

Sir,

Kindly refer to your office Letter Memo No. 1/37-2012 प्रशा0 (2) dated 15-10-2018 on the subject cited above.

This is to bring to your kind notice that Sexual Harassment committee has already been constituted in our College since 2012 as per the direction of DHE, Haryana and the same has been mentioned in the College prospectus from time to time.

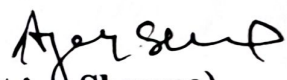
At present the following are the members of the committee:

- | | | | |
|----|---------------------|---|------------------------------------|
| 1. | Dr. Rahul Khanna | : | Associate Professor of English |
| 2. | Prof. Sunita Kapoor | : | Associate Professor of English |
| 2. | Dr. Rachna Aggarwal | : | Associate Professor of Mathematics |

We have already notified this committee to the teaching and non-teaching staff of the College for their information.

Thanking you,

Yours sincerely,


(Dr. Ajay Sharma)
Offg. Principal

2017-18

Mukand

MUKAND LAL NATIONAL COLLEGE

"A" Grade NAAC Accredited

Estd. 1958

(Affiliated to Kurukshetra University, Kurukshetra)

YAMUNA NAGAR - 135 001 (Haryana)

Ph. : (Off.) 01732-220960, 225560 (Resi.) 261060 • Fax : 01732-225560

E-mail : principal@mlncollegeynr.ac.in, principal.mlncynr@gmail.com • Web : www.mlncollegeynr.ac.in

December 18, 2017

Ref No. 2919 The Superintendent (Colleges)

Date.....

O/o Dean of Colleges,
Kurukshetra University,
Kurukshetra

Sub.:- Implementation of Sexual Harassment of women at workplace Prevention Prohibition and Redressal) Act, 2013- Constitution of Committees thereof.

Sir,

Kindly refer to your office letter No. CG-II/17/32639-32923 dated 14-12-2017 on the subject cited above.

This is to bring to your kind notice that Sexual Harassment committee has already been constituted in our College since 2012 as per the direction of DHE, Haryana and the same has been mentioned in the College prospectus from time to time.

At present the following are the members of the committee.

1. Dr. Rahul Khanna : Associate Professor of English
2. Dr. Rachna Aggarwal : Associate Professor of Mathematics
3. Mrs. Sunita Sikri : Assistant Professor of Commerce

We have already notified this committee to the teaching and non-teaching staff of the College for their information.

However, not even a single case of such nature has been reported till date.

Thanking you,

Yours sincerely,

(Dr. Shailesh Kapoor)
Principal