



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1. Name of the Institution

Mukand Lal National College

- Name of the Head of the institution

Dr. Rahul Khanna

- Designation

Officiating Principal

- Does the institution function from its own campus?

Yes

- Phone no./Alternate phone no.

01732220960

- Mobile no

8295905274

- Registered e-mail

principal@mlncollegeynr.ac.in

- Alternate e-mail

principal.mlncynr@gmail.com

- Address

Model Town

- City/Town

Yamuna Nagar

- State/UT

Haryana

- Pin Code

135001

2. Institutional status

- Affiliated /Constituent

Affiliated

- Type of Institution

Co-education

- Location

Urban

- Financial Status

Grants-in aid

- Name of the Affiliating University **Kurukshetra University,
Kurukshetra**
- Name of the IQAC Coordinator **Dr. Rachna Aggarwal**
- Phone No. **01732220960**
- Alternate phone No. **01732225560**
- Mobile **9466039049**
- IQAC e-mail address **iqac@mlncollegeynr.ac.in**
- Alternate Email address **ragnarwal.math@mlncollegeynr.ac.in**

3. Website address (Web link of the AQAR (Previous Academic Year))

https://www.mlncollegeynr.ac.in/downloads/nimages/AQAR_2019-20.pdf

4. Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

https://www.mlncollegeynr.ac.in/downloads/nimages/Academic_Calendar_2020-21_rescanned.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B++	82.30	2003	21/03/2003	20/03/2008
Cycle 2	A	3.01	2014	21/02/2014	20/02/2019

6. Date of Establishment of IQAC

16/07/2004

7. Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Mukand Lal National College, Yamuna Nagar	Rashtriya Uchchattar Shiksha Abhiyan (RUSA)	SDP, RUSA, Haryana	2019	20000000.00
Mukand Lal National College, Yamuna Nagar	Research and Development Support SERC	DST R&D (Infrastructure) Division FIST DST Support	2016, 1825 days	7800000.00
Mukand Lal National College, Yamuna Nagar	Salary and Pension Grant	DHE, Haryana	2019, 365 Days	108100000.00

8. Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC [View File](#)

9. No. of IQAC meetings held during the year **06**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

10. Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11. Significant contributions made by IQAC during the current year (maximum five bullets)

* AQARs for previous five sessions 2015-16, 2016-17, 2017-18,

2018-19, 2019-20 were submitted. * Capacity of Solar Power Plant was raised to 196 KW with total yearly production of 164655.55 units of electricity during the year 2020-21. *Video Recording Room was created in the college. *E- resources were developed by faculty in the form of pdfs, ppts and videos for the students. * Feedback mechanism was upgraded.

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Submission of AQARs for previous five sessions 2015-16, 2016-17, 2017-18, 2018-19, 2019-20	AQARs were successfully submitted.
Increase capacity of Solar Power Plant	Capacity of Solar Power Plant was raised to 196 KW with total yearly production of 164655.55 units of electricity during the year 2020-21
To develop e-resources for online teaching	E- resources were developed by faculty in the form of pdfs, ppts and videos for the students
To make a Video Recording Room for recording of video lectures by faculty.	Video Recording Room was created in the college.
To strengthen Feedback mechanism	Feedback mechanism was strengthened. Feedback on syllabus and its transaction was taken from students, teachers and alumni. The collected feedback was analyzed and recommendations made by IQAC were sent to concerned authorities. Also, SSS was conducted and recommendations made by IQAC were forwarded to college management.
To organize various online activities for the students	Many online activities were organized by different department and cells of the college.

<p>To motivate students to participate in various inter-college events like Youth Festival, Sports, Science Exhibitions, Quiz, Debates etc.</p>	<p>Students of the college participated in various events and brought laurels to the college by winning many positions. • The college won overall trophy in Zonal Youth Festival. • The college won Second position in zonal level Science Quiz Contest Sponsored by Haryana State Council of Science, Innovation and Technology. • The college won First position in Zoology, Second position in Physics and Computer Science in inter-district Science Exhibition Sponsored by Haryana State Council of Science, Innovation and Technology.</p>
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13. Whether the AQAR was placed before statutory body? **No**

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

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• Name of the Head of the institution	Dr. Rahul Khanna
• Designation	Officiating Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01732220960
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• Location	Urban
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4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.mlncollegeynr.ac.in/downloads/nimages/Academic_Calendar_2020-21_rescanned.pdf				
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13.Whether the AQAR was placed before statutory body?	No
• Name of the statutory body	
Name	Date of meeting(s)
Nil	Nil
14.Whether institutional data submitted to AISHE	
Year	Date of Submission
2022	25/02/2022
15.Multidisciplinary / interdisciplinary	
16.Academic bank of credits (ABC):	

17.Skill development:
18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)
19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):
20.Distance education/online education:

Extended Profile

1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	613
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	3223
File Description	Documents
Institutional Data in Prescribed Format	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	639
File Description	Documents
Data Template	View File

2.3	1145
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	94
Number of full time teachers during the year	
File Description	Documents
Data Template	No File Uploaded
3.2	94
Number of sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	50
Total number of Classrooms and Seminar halls	
4.2	222.23
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	275
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college has a well planned and documented process for

effective curriculum delivery. Departments are asked to give their workload prior to the beginning of new academic session for preparing the time table of the college before the commencement of the classes. Further, the teaching plan is devised within each department in which teachers are allotted papers according to their area of expertise. Also, the Heads of Departments conduct the meetings to plan the activities of the department and to review the completion of syllabus.

For the effective implementation of the curriculum in online mode during this academic year, e-content was developed by the faculty in the form of pdfs, ppts, audios and videos. The material was shared with the students during live classes on Google Meet and also, through College ERP, WhatsApp groups, YouTube and Google sites.

Seminar and project work is given to students to give them practical training. Subject societies and clubs are active throughout the year and organize various online activities like extension lectures, quizzes, debates to enhance subject knowledge of the students.

The college infrastructure and facilities are continuously being upgraded to suit the needs of curriculum and pedagogy.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.mlncollegeynr.ac.in/downloads/nimages/time_table_2020-21.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college is affiliated to Kurukshetra University, Kurukshetra. The academic calendar is published by the University which includes date of commencement of classes, semester break, end semester examinations etc. The college also prepares academic calendar for the college which includes date of internal examinations and proposed activities schedule in addition to the schedule given by the University in its academic calendar. The academic calendar is published on college website in the beginning of the new session.

As per the directions of the University, the students are internally evaluated during each semester. The criteria for internal evaluation is two assignments, one sessional test and class attendance. The schedule for taking the assignments and the sessional test is shown in the academic calendar of the college and is strictly followed by the faculty for internal evaluation of the students. Also, the marks obtained by the student in internal evaluation are displayed on the notice board of the college. In case of any discrepancy, student can contact the concerned teacher.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.

Academic council/BoS of Affiliating University

Setting of question papers for UG/PG programs

Design and Development of Curriculum for Add on/ certificate/ Diploma Courses

Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

0

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

1

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

793

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college follows the curriculum designed by the affiliating university. Every student of Bachelor's degree studies a course of environment Studies. This course gives students insight into natural resources, various ecosystems, biodiversity and its conservation, environment pollution and sustainable environment.

The issues related to Professional Ethics, Gender and Human Values are addressed in the form of stories, poems, plays, and essays in subjects of English and Hindi. They are also part of syllabi of Commerce stream and Pol. Science subject.

Apart from curriculum, the students are made aware about these issues through various co-curricular and extra-curricular activities like tree plantation, village cleanliness, No Plastic Campaign, extension lectures etc. which are organized by NSS, NCC, WSC and various other cells of the college.

Further, the college inculcates the human values among its students by organizing Blood Donation Mela every year on 5th September and Preeti Bhoj on Sports Mela every year on 23rd January in which about 5000 people, not only from college, but from all walks of life of Yamuna Nagar and surrounding area come. Also, College has installed Solar Power Plant of capacity 196 KW. So, the Human Values and Environment Conservation becomes an inherent part of every Mukandian.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

5

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

272

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	https://www.mlncollegeynr.ac.in/downloads/nimages/Feedback_Report_Rescanned.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://www.mlncollegeynr.ac.in/downloads/nimages/Feedback_Report_Rescanned.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1186

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

529

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Every classroom is typically a mixture of varied ability group of students such as advanced learners or high achievers and average

learners or slow learners. The students admitted in the college come from various economic sections and communities of the society. The college is very much aware about their holistic development. After admissions, college adopts a process to identify slow and advance learners among students. They are identified as per their responses in the classroom as well as their performances in the unit tests and internal examinations. After that, the following strategies are used for advanced learners:

1. Project work
2. Seminar sessions
3. Experimental learning sessions i.e, Industrial Tour
4. Group discussion sessions
5. Membership in various clubs
6. Writing assignments on more challenging topics

Strategies used for slow learners are:

1. Individual Counselling
2. Extra notes
3. Encouraging or motivating them to spend more time in library
4. Self-learning material
5. Additional learning opportunities through online sources like, You Tube.
6. Courses in Soft skills are offered to improve reading and writing skills in English.
7. Providing Assignments

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3223	94

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student-centered learning moves students from passive receivers of information to active participants in their own discovery process. When students take responsibility for their own learning, they become explorers capable of leveraging their curiosity to solve real-world problems. Faculty members use a variety of methods to enhance learning experiences of students.

EXPERIENTIAL LEARNING: The experimental learning technique is utilized to acquaint students with facts through direct experience. Experiential learning piques students' attention and allows them to learn new topics. Some methods used are:

- Summer Internship
- Industrial visits are arranged to engage students in hands-on learning
- Lab Practical are conducted

PARTICIPATIVE LEARNING: Participative learning is the learning where students learn by participating in activities. The college uses many methods for participative learning like a few given below:

- Technical events
- Literary events
- Group discussions
- Seminars
- Cultural Events
- Participation in inter-college events

This year it was done in online manner.

PROBLEM-SOLVING METHODS: In a problem solving method, students learn by working on problems. This enables the students to learn new knowledge by facing the problems to be solved.

Departments encourage students to learn and practice problems and exercise following methods:

- Quizzes
- Project
- Problem-based assignments.

- **Case studies**

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college has a policy and mechanism in place to encourage the use of ICT enabled tools for effective teaching-learning process.

The teachers use various educational technologies to augment classroom teaching. The departments are provided laptops/desktops and printers. Classrooms and laboratories are equipped with 19 LCD projectors. Also, the campus is Wi-Fi enabled with internet bandwidth of 100 MBPS. In the year 2020-21, due to COVID-19 constraints, teachers mainly used online platform viz. Google Meet for delivering regular lectures. Some faculty members created online digital repositories on platforms like YouTube and Google site. The online technology facilitated interactive methods for teaching learning process in which teachers motivated students to prepare and deliver presentations, seminars, debates, group discussion, assignments, quizzes and viva etc.

The college has three fully functional Language Labs in which open source softwares are used to improve listening and speaking skills of students.

The Library of the College gives an access to the learners and teachers to E-resources. It provides access to the internet data base of research contents for academic purposes. The college has subscribed N-List and Delnet (E-Journals, E- Books). The Library is fully automated with Integrated Library Management System- ILMS - New Libsoft.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

92

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

94

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

35

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

929

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college being affiliated to Kurukshetra University, Kurukshetra follows the University guidelines in all the matters pertaining to examination and evaluation. College has a transparent and robust internal assessment system.

- The university norms relating to course-wise examination pattern are communicated to the students.
- 20% marks in each paper are awarded through internal assessment while the remaining 80% are awarded by University appointed examiners on the basis of performance of students in semester-end examinations.
- Due to CORONA Pandemic situation, the internal assessment is carried out through the following mechanism this year-10% marks are based on performance in sessional test, and 10% marks are based on two assignments.
- Students are informed about the criteria for internal assessment during the orientation programme. It is also reiterated by teachers from time to time during regular

classes.

- Internal assessment schedule is depicted in Academic Calendar of the college. Any changes in schedule or procedures are quickly communicated to students via notice boards and classroom briefings by the subject teachers.
- In the class, the subject teacher informs the students about their performance in the internal examinations and assignments.
- Students are free to communicate with the teacher about any concerns about the internal assessment.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college has an efficient and transparent system to deal with grievances related to internal examinations.

- At the college level, an examination committee is constituted for smooth conduction of internal and external examinations.
- Students are informed about the criteria for internal assessment and schedule of assignments and one sessional test well in advance. Notifications are displayed on the college website and on college notice boards to communicate information related to internal assessment to students.
- Answer sheets of sessional and assignments are discussed with students after evaluation. They may raise their grievances regarding the marks awarded to them with the faculty concerned. In rare cases if students' grievances are not addressed satisfactorily, students are free to approach the head of concerned department and the Principal of the college.
- The students are also informed about their class attendance time to time as attendance also forms a part of internal assessment.
- Students are informed about their total internal assessment in each subject by the faculty.
- In certain cases, if discrepancies are noticed between marks awarded to students by faculty and those entered in the mark sheets awarded by the University, the college helps the

students ingetting such errors rectified.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Learning outcomes are specific statements of what students will be able to do when they successfully complete a learning experience (whether it's a programme or a course).

Learning outcomes help the teachers to:

- describe to students what is expected of them
- plan appropriate teaching strategies, materials and assessments
- assess how the outcomes of a single course align with larger outcomes for an entire program

Learning outcomes help students to:

- anticipate what they will gain from an educational experience
- track their progress and know where they stand
- know in advance how they'll be assessed

The college has programme and course outcomes for all programmes offered, written in a student-centred, considerable fashion that is concise, meaningful, and achievable. All the programme and course outcomes are available on the college website. Broad programme objectives are communicated to students during their orientation programme in the beginning of session for first year students. Course outcomes are conveyed to the students by the respective course teacher in the class.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://www.mlncollegeynr.ac.in/program-and-course-outcomes.html
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Evaluation is an important aspect in determining whether or not a programme/course outcome is achieved. Programme Outcomes (POs) aim at developing among students skill/aptitude for

- Employment and Entrepreneurship
- Critical thinking
- Social Awareness and Political Consciousness
- Ethics. Moral and Responsible Citizenship
- Awareness of and Sensitivity to Environment and Sustainability

Course Outcomes (COs) include developing among students:

- Knowledge and skill of the subject
- Interest and capacity for research
- Employability

Mechanism followed by the college to evaluate the level of attainment of POs and COs is:

- Knowledge and skill that students acquire in their subject and also their capacity for critical thinking, are evaluated through continuous internal evaluation, end semester examinations and personal interaction.
- Department/Cells/societies/clubs of the college organize quizzes, seminars, debates, and other activities on topics dealing with vital social, political, economic, ethical, moral and environmental issues. Active participation of students in these events confirms that they are politically conscious and socially aware.
- Dynamic participation of students in NSS, NCC and activities of

departments attests to their sense of Ethical and Responsible Citizenship.

• The students who qualify in various competitive examinations, or are employed in various organizations proves the accomplishment of the outcome of employability.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1136

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.mlncollegeynr.ac.in/downloads/nimages/SSS_Report_2020-21.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The college has established an ecosystem in which students may explore their ideas and share their expertise with one another. Students that have innovative ideas contact the teachers who help them with their projects. Students are also encouraged to express their ideas in different contests.

The college's Entrepreneurship Development Club established a method to guide and motivate students interested in becoming entrepreneurs and starting businesses. This club helps in pre-preparation of students for entrepreneurship and startup by giving assistance with project report writing, market research, and product marketing. The club organizes management-related activities for students to provide them ideas on how to manage and run a venture.

The college's career counseling and placement cell is also playing its role in guiding students and achieving their professional aspirations via campus placements in companies.

In order to represent the ideas by the students in an impactful manner, five language laboratories have been established in the college to improve their speaking skills and personality.

The college's research committee assists faculty in submitting research projects to the UGC, DST, and other funding bodies by providing required assistance and administrative support.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.mlncollegeynr.ac.in/photo-gallery.html?extentions=13

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

1

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	https://www.mlncollegeynr.ac.in/published-papers.html
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

05

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

4

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college successfully organized numerous extension activities namely, Poshanmaah, tree plantation, National Road Safety Month, COVID vaccination camp, online training on COVID-19 through iGOT modules, Shaheedee Diwas, International Yoga Day, World Health Day, International Day against Drug Abuse and Illicit Trafficking, poster making and slogan writing competitions on the theme of "My Girl, My Pride", Slogan writing, painting, and poem recitation competitions on Dowry Prohibition and Domestic Violence Protection, United Nations Day, No tobacco pledge, Quiz on disaster management etc. throughout the session in the college campus, surrounding areas, and adopted village through NSS, NCC, Youth Red Cross, Women Study Cell, Legal Literacy Cell, Tobacco Control Cell, and Disaster Management Cell with the goal of promoting institute-neighbourhood community and sensitizing students to community needs.

Students gain critical thinking abilities as a result of their participation in these extension and outreach initiatives. Students learn to negotiate, communicate, handle conflict, and lead others with augmented self-confidence while working in groups. Such programmes sensitize the students towards social issues and subsequently disseminate them throughout society. Through such activities, the transformation of the perspectives of students on social issues turns them into responsible citizens who will ultimately assist in nation building.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

37

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

4239

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

As per the minimum specified requirement by statutory bodies, the college has adequate infrastructure and physical facilities for effective teaching- learning. The college has a sprawling and well laid campus spread over an area of about 11.6 acres. There are separate blocks for academic activities relating various streams. The college imparts education in Arts, Commerce and Science. The college plans expansion and up gradation of the infrastructure as per the needs of various courses and the departments. In 2020-2021 there was strength of 858 students in Arts; 1198 in Commerce; 1167 in Science. The college has 50 class rooms with 06 classrooms having LCD projectors and there is 01 video recording room. In addition, we had 28 labs for science; 03 language labs and 03 computer labs; A botanical garden and a conference hall for seminars. There is a well stocked library with about 67000 books of various subjects, a facility of book bank and a seating capacity of 300. The college has membership of INFLIBNET and DELNET through which one can have access to the following: Union Catalog and Database, Inter Library Loan and Document Delivery Services, Professional Training in Library Science and Technical Support Services, E-resources.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.mlncollegeynr.ac.in/photo-gallery.html?extentions=14

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

In our campus there is a set of playgrounds (football 292/181.9 feet and hockey 378.6/190.6 feet). There is basketball court (132.6/73 feet), tennis court (113/90 feet) and volleyball court (56.3/38.3feet). There is a big Gymnasium Hall (25/18 metres) for in-door games like gymnastics, weightlifting, yoga etc. The college organizes Athletic Meet and Sports Mela every year. We have a multipurpose auditorium to synchronize all the cultural activities and public speaking events. It is renovated under RUSA

grant. It is sound proof, fitted with audio visual and wi-fi facility, and there is a separate room for Rangmanch, a team of our artists. It has a seating capacity of about 1000. There is a multi- storied student center in the campus. There is a Common Room, A Cafeteria and a Conference Hall in this building. The Common room has a newspaper and magazines corner besides indoor game facilities like Table Tennis and Chess. The Conference Hall is also well furnished and technologically advanced. It has the facility of audio visual system and a seating capacity of 200. It is used for seminars and screening of documentaries and films.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.mlncollegeynr.ac.in/photo-gallery.html?extentions=3

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

8

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

120.73

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

1. The computerization of library was started back in 1998.
2. The Integrated Library Management System (ILMS) being used in the library is New Libsoft version 8.0. Various changes were done in the software as per the requirements of the library. The library became fully computerized in 2004 with bar-coding of the whole collection.
3. The software has all the modules required in the library and all the modules are being used thoroughly.
4. Library is most important and prestigious feature of the college with more than 67,000 books, 1022 CDs and videos and 35 Braille books.
5. Library is divided into 10 sections with separate halls like Book Bank, P.G. Hall, Sciences Hall, Reference Section etc.
6. Open shelf reference section includes reference books, general knowledge books, encyclopedias, atlas, dictionaries, thesaurus, biographies etc.
7. Open Public Access Catalogue (OPAC) terminals are available in the library to check availability of books/journals.
8. E-resources are available through INFLIBNET and DELNET.
9. Reading room is run in Common Room with 19 newspapers and 20 magazines.
10. Photostat facility is available in the library.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-

ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.64

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

273

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

In our college, there are ICT facilities which are updated on regular basis. There are 06 ICT-enabled class rooms, one digitally

equipped conference hall, 03 language labs, 06 computer labs equipped with 275 computers. The bonafide students of the college have access to the computer lab. The Wi-Fi connectivity of 100 kbps is available in the college.

All the department of the college has access to computers. Most of the official work is being done with the help of ICT. Computers are formatted on regular basis. Anti-virus is regularly installed in computers. Faculty members and lab assistants are available to support students in resolving their queries.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.mlncollegeynr.ac.in/photo-gallery.html?extentions=14

4.3.2 - Number of Computers

275

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

222.23

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The policy of the college with regard to maintenance of the campus infrastructure is to upgrade and modernize the infrastructure and to provide latest gadgets and technology to the users. A well-defined road map is prepared by the college management to guide the different stakeholders involved in the maintenance and up gradation of the campus. Different committees have been formed for that purpose. The Purchase Committee ensures and procures all the requirements as per the laid down procedure in consonance with government code of purchases through the Principal. The Construction Committee refers the requirements to the governing body and gets the approval for the same. In case the capital expenditure is out of Government Grant the contract is given to the designated Govt. construction agency otherwise management engage engineers, architect and construction agency after following a transparent and judicious procedure in the interest of the college. The Campus maintenance committee consisting of faculty members and non-teaching support staff ensures beautification and upkeep of the campus. The governing body of the college regularly reviews the procedures followed by different committees of the college to ensure these to be effective and efficient.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.mlncollegeynr.ac.in/downloads/files/n613ede73e68d0.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

932

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

134

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

D. 1 of the above

File Description	Documents
Link to Institutional website	https://www.mlncollegeynr.ac.in/pdp.html
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

72

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

72

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

64

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

77

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

08

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

1

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Staff-Student Committees strengthen understanding and improve the flow of communication between staff and students and, through open dialogue, promote high standards of education and training, in a

cooperative and constructive atmosphere. The students of the college are given due representation in various administrative committees, subject societies, and various cells/clubs of the college. Student representatives are there in IQAC and Internal Complaints Committee against Sexual Harassment and thus contribute in fulfilling administrative responsibilities.

Students of the college are nominated as office bearers in various subject societies, cells and clubs which helps to develop their leadership qualities. The office bearers coordinate with the students and assist the department/cell/club in organizing various academic and extra-curricular activities. Extra-curricular activities help students to learn about themselves and develop and use their skills and knowledge in different contexts. The student representatives play an important role in mobilising students for events organised at the college level. Additionally, students' multitasking ability are developed through student participation in these cells/clubs/societies. Several skills, such as the skill of negotiation, skill of collaboration, communication skills, and other human abilities are developed through students' participation in various bodies.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

21

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The registration of Alumni Association is under process and hope it will be registered very soon. However Alumnus of the college are regular in touch to provide support services, their experiences in their field for the students of the college. Some of the alumnus of the college are invited in the NSS Camps and other clubs/cells functions to share their experiences with the students in their respective fields. Students of the College are enlightened and motivated by this process.

As financial contribution, the alumni fees are deposited by the students at the time of admission and from this amount a certain fund is kept in the college as financial contribution of the alumni.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year E. <1Lakhs
(INR in Lakhs)

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance of the institution is reflective of and in tune with the vision and mission of the institution.

Institutional Vision

"To impart Quality Education through Time-tested Traditions blended with latest Innovations to transform Youth into Human Resource that is Responsive to Societal, Environmental and Cultural Responsibilities."

Mission

"To build State-of-the-art Infrastructure, engage Dynamic and Dedicated Faculty and inculcate Scholarly Pursuits and Human Values in the Young Minds and imbibe them with Qualities, both of Head and Heart, so that they emerge as assets to National Pride and challenge to International benchmarks."

College managing committee has a progressive outlook for evolving and sustaining the quality policy and plans for the running and growth of the institution. Management lays the guidelines and broad policy parameters for the future academic growth of the Institution. For this purpose, the teachers at various level are exposed to taking decisions and are groomed as the future leaders. There are two teacher representatives in the College Governing Body. Also, the principal associates with him various head of the departments and senior faculty in the shape of advisory committee of the college which takes collective decision in the light of goals and objectives of the college.

File Description	Documents
Paste link for additional information	https://www.mlncollegeynr.ac.in/profile.html
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college management practices decentralization and participative management system with collective decision-making involving Principal and various teachers as members of committees like Advisory Committee, Construction and Purchase Committee etc.

The decentralization and participative management is clearly visible in the case of construction and purchase. For this purpose college has formed a committee named as Construction and Purchase Committee which is authorized to take all important decisions in this regard. The purchase requirement from any department of the college through the concerned Head of Department is given to the principal through a requisition slip and the same is forwarded to the construction and purchase committee. The quotations are invited from the various vendors and suppliers. Then comparative statement of received quotations is prepared by the committee. Final order is placed after getting approval from Principal and Management. Payment is made through cheque or net banking only. The same procedure is adopted in the area of construction too. Meeting of construction committee decides the construction requirements in the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college prepares its strategic/ perspective plan taking into consideration the vision, mission and objectives of the college. The strategic plan has been effectively deployed in the field of power generation. The institution is committed to promote "Clean Energy and Green Energy". The energy conservation with self-energy fulfillment is one of the major thrust of the college. Also, the aim of the college is to minimize the carbon footprint and promote the application of natural resources in the society. Being responsible towards social awareness and environment protection, the college installed state-of-the-art rooftop solar power plants in 2017-18 with initial capacity of 25 KW and yearly production of 10612.94 units. In the next year, 2018-2019 with the same power generation capacity of 25 KW, the production increased to 32731.7 units. Further in the year 2019-2020, power generation capacity

was increased from 25KW to 110 KW and total yearly production increased to 52921.64 units. In the year 2020-2021, power generation capacity was augmented to 196 KW and the yearly production raised to 164655.55 units. The increase in production of electricity has significantly reduced the college's expenditure on electricity bills.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The organogram of the college reflects the defined hierarchy for the successful monitoring and effective implementation of plans and policies which are devised as per the needs and requirements after detailed study, analysis and deliberations by College Management Committee. Organizational changes are effected from time to time to maintain transparency, efficiency and to speed up the decision making process at various levels.

- The Principal, as the chief administrator of the college, supervises and manages the overall functioning of the college.
- Committees such as Construction and Purchase Committee, Selection Committee, Advisory Committee, etc. regularly meet to take academic decisions and monitor the infrastructural projects of the college.
- The Head of Departments work in collaboration with the Principal and their respective departments in accomplishing academic and co-curricular requirements of the departments.
- The IQAC of the college plays a key role in assessing and assuring quality in teaching- learning and evaluation process.
- Teachers play an important role as members of various committees for smooth functioning of the college.
- Various clubs/cells/societies are functional in college which organize many extra-curricular and extension activities for students.
- Administration, Accounts and Examination Branches are the

backbone of the college which handle all non-teaching work of the college.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://www.mlncollegeynr.ac.in/organogram-of-college.html
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college has various welfare schemes both for Teaching and Non-Teaching staff. The focus of the schemes is to work for the welfare of the staff and to provide them social and financial security.

Welfare measures for teaching staff:

- Mediclaim and Group Insurance Scheme
- Provident Fund
- Gratuity
- Staff quarters (12)

Welfare measures for non-teaching staff:

- Mediclaim and Group Insurance Scheme
- Provident Fund
- Gratuity
- Uniforms for class IV employees and security personnel

In the year 2020-21, college bought thermometers for the staff and students of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

23

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

As per the ACR rules and proforma approved by the Government, ACR appraisal submitted by the teachers and non-teaching staff at the end of the academic session which is analysed by the Principal and the Managing Committee. Also, a proforma for appraisal of teaching

faculty under self finance has been developed.

The performance of the teacher and non-teaching staff is graded as per the given scales and teachers and non-teaching staff are informed if the grading is average or below average. The good performers are encouraged and the low performers are advised and inspired.

Further, performance based appraisal system for teaching staff promotion is governed by UGC-Career Advancement Scheme (CAS) guidelines. Appraisal for teaching staff is based on the Performance Based Appraisal Scheme (PBAS) proforma submitted by faculty seeking promotion. The PBAS proforma details individual teachers' teaching-learning and evaluation related activities; research and academic contributions; administrative support and contribution in extra- and co-curricular activities as had been detailed in UGC-CAS guidelines with some amendments by State Govt. The IQAC verifies the proforma based on these guidelines and then the college authorities recommend the same for promotion.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Continuous internal audit is done by qualified, experienced and full time internal auditor who ensures effective internal check system as per statutory requirements.

The college engage external audit company for external audit. In addition to this, college is legally bound to get its auditing done as per rules. External audit is conducted regularly by concerned government departments. Major auditing agencies are AG (Haryana), DHE (Haryana), University (K. U. K.), Scholarship Audit (DHE).

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Institution maintains & follows a well-planned process for the mobilization of funds and optimal utilization of resources. Sources of funds are as follows: 1.Fees: Fees charged as per the university and government norms from students of various grant-in-aid and self-financed courses. 2.Salary Grant: The college receives salary grant from the State Government. For this, the college prepares and send budget of the estimated salary grant required to the state government. This grant includes salaries of the full time permanent teachers and nonteaching staff on grant-in-aid posts. 3. UGC, RUSA Grants: The college sends proposals for grants from the UGC, RUSA etc. for the development and maintenance of infrastructure, upgradation of the learning resources and research.

The funds are utilized as per guidelines of Kurukshetra university, Kurukshetra, Director of Higher Education, Haryana and other funding agencies. Funds are utilized mainly on creation and up-gradation of infrastructure, college library, students welfare, sports and cultural activities etc.Regular internal audits from

the chartered accountant and external audits from the government make sure that the utilization of the resources is being done properly.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC has contributed significantly for institutionalizing the following practices for quality assurance and improvement in the college:

1. Preparation and timely submission of AQARs - Following initiatives were taken for preparation and timely submission of AQARs:

- For each of 7 criteria of AQAR, a teaching faculty member of IQAC was given the charge separately.
- Each Teacher In-charge was assisted by two or three members of faculty to prepare their respective criterion.
- AQARs for last five years were submitted.
- After compiling AQAR for the current year i.e. 2020-21, all the members of IQAC review it and give recommendations for quality improvement in the college regarding various aspects related to teaching-learning process, infrastructure and ethics.

2. Feedback Mechanism - Following initiatives were taken by IQAC to make Feedback Mechanism more effective:

- A Feedback Collection and Analysis committee was constituted in the college.
- Feedback was collected from all the students of the college through Google Form.
- Feedback was also taken from students, alumni and teachers about syllabus and its implementation through google form.
- Collected feedback was analysed by the committee and the report was submitted to IQAC.
- IQAC made recommendations for quality improvement in the

college.

File Description	Documents
Paste link for additional information	https://www.mlncollegeynr.ac.in/downloads/nimages/Feedback_Report_Rescanned.pdf
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews its teaching learning process, structures and methodologies of operations and learning outcomes periodically through IQAC. Incremental improvements made from previous year are as follows:

- A Feedback Collection and analysis committee is constituted in the college to collect feedback from all the students of the college. Feedback is taken about teaching-learning environment, infrastructure, co-curricular and extra-curricular activities and personality development activities in the college. The feedback report is submitted to IQAC. The report submitted by the committee is thoroughly discussed in the meeting of IQAC and then, recommendations are made for improvement in various aspects of teaching learning process.
- Session 2020-21 went completely online. The need was felt to develop e-resources for making online teaching more effective. E-content in the form of pdfs, PPTs, Audios and Videos was developed by the faculty. Many open source softwares like OBS, Screen Recorder etc. were used by faculty for this purpose. E-content was shared with students through various online platforms like College ERP, Google Meet, YouTube, Google Sites and Google Class Room. A recording room has also been created for recording of video lectures from RUSA grant.

File Description	Documents
Paste link for additional information	https://www.mlncollegeynr.ac.in/student-satisfaction-survey.html
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.mlncollegeynr.ac.in/aqar.html
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college being a co-educational institution caters to the need of both the genders to grow and flourish. The college provides a harmonious environment to both the genders at the campus. For the safety of the girls, the college has formed an Internal Complaints Committee against Sexual Harassment which comprises of both the male as well as female faculty members. CCTV cameras are installed at strategic locations for continuous surveillance of the premises for security purposes. Separate girls' common room has been renovated which is well-furnished and equipped with the machines for sanitary pads, incineration, and a water cooler. Women Study

Cell is functional in the college that keeps organizing various activities throughout the year to create awareness regarding women issues. The cell organized a national webinar on the topic 'The Digital Manifestation of the Women: A New Normal' on 26th June 2021 during the corona crisis to highlight the importance of technology in women's life. The girls' hostel of the college is the safest abode for the girls who belong to other cities. A woman warden looks after the needs of girls in hostel. A woman security guard remains in the college to avoid any inconvenience to the girls.

File Description	Documents
Annual gender sensitization action plan	https://www.mlncollegeynr.ac.in/future-plans-for-gender-sensitization.html
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.mlncollegeynr.ac.in/photo-gallery.html

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college aims to reduce, reuse, and recycle waste. For solid waste management, the college has various dustbins located in various departments/locations. This ensures that solid trash is separated at the point of generation. Solid and liquid waste is disposed of using appropriate ways i.e. the rubbish generated is handed over to municipality to ideally process at their level.

To recycle waste water, the college has installed a sewage treatment plant. It entails waste water recycling through improved water quality, reduced discharge, waste material segregation, and recycling/reuse within the college campus for landscaping/plant watering. The administration maintains the sewage treatment facility on a regular basis to ensure that waste water is appropriately recycled.

E-waste generated on college campus such as old nonfunctional computers, printers, all items or parts of electrical and electronic equipment is disposed of on a regular basis to an authorized agency/company in working in accordance with the E-waste Management Rules, 2016 and ensures that electronic trash is disposed of in a scientific and sustainable manner.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic

5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college makes constant endeavors to spread harmony at its campus as well as in its vicinity. To accomplish this task various cells, committees, and departments of the college organize a number of activities throughout the year. The NSS unit of the college organized a one-day camp in blended mode on the theme "Awareness on Corona and its Vaccination" on 22nd Jan 2021. An awareness campaign was organized to celebrate National Road Safety Month by the NSS volunteers in the surrounding area from 18th January to 17th February 2021. To pay tribute to our martyrs, the NCC girls' cadets organized the poster-making competitions on 'Kargil Diwas'. The NSS unit and IQAC of the college organized a covid-19 Vaccination camp in collaboration with district administration on 3rd July, 2021. Swachhtha Pakwara was celebrated from 1st to 15th August 2021 by NSS volunteers to create awareness regarding cleanliness.

Students from a low socio-economic spectrum are granted fee concessions in every academic session. The college also promotes several financial assistance/scholarships provided by the Government of India, state governments and non-governmental organizations to facilitate access to financial assistance among students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

To inculcate human values among students and to make them aware regarding constitutional rights and obligations, the college organizes various activities. The legal literacy cell in this direction organized slogan writing, painting, and poem recitation competition on various topics like sexual harassment, human rights, fundamental duties, drug addiction etc. An awareness camp on Constitutional Day was conducted by the cell in collaboration with district legal services authorities, Yamuna Nagar. The purpose of the camp was to sensitize students regarding their rights and duties towards the Nation. Also, an awareness campaign was organized by the cell on United Nations Day under PAN India awareness and outreach program from 2nd October to 14th November as a part of the Azadi ka Amrit Mahotsav. The Department of Political Science celebrated Constitution Day on 26th November 2021 in which an oath-taking ceremony took place and extension lectures were delivered by Dr. Dharmender Singh and Dr. Shri Parkash. National Voters Day was celebrated in college on 25th January 2021. Students took an oath to exercise their right to vote. Our NSS and NCC volunteers visited the hospital during Pandemic and distributed masks, sanitizers, and fruits among the patients.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.mlncollegeynr.ac.in/voters-day-celebration.html
Any other relevant information	https://www.mlncollegeynr.ac.in/amrit-mahotsav-of-azadi-celebrated-by-legal-literacy-cell-of-mukand-lal-national-college-yamunanagar.html

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organizes professional ethics programmes for students, teachers, administrators and other staff. 4. Annual awareness programmes on Code of Conduct are organized.

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

To awaken the students regarding their belongingness towards the nation, society, fraternity and finally towards their own health and well-being issues, the college keeps organizing almost all special days throughout the year. To aware the students regarding the harmful effects of narcotics on health, International Day against Drug Abuse was celebrated on 10th July, 2020 by Red Cross Club. Independence Day was celebrated with a small gathering due to corona, to arise patriotic feeling among the students. To pay tribute to our martyrs, Kargil Diwas was celebrated enthusiastically on 20-7-2020 by NCC cadets. Following the slogan of Health is Wealth, the college organizes International Yoga Day on June 21 every year. During pandemic, online Yoga Day was also organized by NCC cadets. To curb the surging death rate due to road accident, the college organized Road Safety month during 18 Jan to 17 Feb 2021. To aware the students regarding their rights as per constitution of India, Republic Day is celebrated on 26th January. World health day was organized by Red Cross society of College on 12th April, 2021. A documentary film was shown and an

extension lecture was delivered by Dr. Rahul Singh on prevention of HIV/AIDS.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. TITLE OF THE PRACTICE: BLOOD DONATION MELA

OBJECTIVE OF THE PRACTICE: To serve the humanity and save lives.

A Mukandian's sacred pledge

"Nobody would be allowed to die for want of blood in the region"

THE CONTEXT: 5th September, the birthday of the founder of the college, Seth Jai Prakash, after his demise, was innovatively celebrated as a noble tribute by dedicating the day as Blood Donation Mela under the able leadership of Prof. Tilak Raj Chadha, the then Principal of the college, in the year 1972. Since then, Blood Donation Mela is organized every year to celebrate this auspicious day.

THE PRACTICE: The Blood Donation Mela became the beginning of a sacred movement of MukandLal Institutions to save thousands and thousands of lives. The institute aims at ensuring easy accessibility and adequate supply of safe and quality blood collected from voluntary blood donors to those in need. The students and the staff are committed for blood donation during emergency requirement. The whole Mela is passionately and enthusiastically managed by the volunteers of NSS units and other cells of college under the able guidance of worthy teachers. The college acknowledges the services of donors by felicitating them with appreciation certificate and a souvenir as a token of gratitude for their consistent commitment towards the cause. A

nutritious and nourishing refreshment is provided to the donors as well as volunteers. Students of various clubs, cells and societies of the college gather at the entrance of the college holding beautifully decorated placards and slogans and infuse spirit of selfless service to humanity and festivity in the whole region.

EVIDENCE OF SUCCESS: On this pious day during, doctors from PGI, Chandigarh and District Red Cross Society, Yamuna Nagar collect units of donated blood. The table given below depicts the number of blood donations during previous years.

Year

Total Blood Donations

Till 2014-15

13548

2015-16

503

2016-17

519

2017-18

561

2018-19

439

2019-20

419

2021-22

150

This movement has produced star donors and motivators who have donated blood more than hundred times at various occasions. Some

of the Mukandians now have three generations of blood donors donating in continuity. Our alumni wait for this day and enthusiastically participate by coming from faraway places to donate blood with their family members. For them, it is a reunion day where they meet and rejoice donating blood as their families participate with fervor and festivity. The contribution of the college in the blood donation movement has been recognized and acknowledged by the governor of the state of Haryana. Philanthropy, compassion and selfless service to humanity is the motto of MukandLal Institutions of Knowledge and Services and this is completely reflected in the overwhelming success of this Mela in the college over the years.

PROBLEMS ENCOUNTERED AND RESOURCES REQUIRED: No financial/resources problem is faced by the college in the planning, preparation and execution of the Blood Donation Mela. The table given below shows the amount spent in the organization of Blood Donation Mela for last five years.

Year

Total Expenditure on organizing Blood Donation Mela (in Rs.)

2015-16

154425

2016-17

216378

2017-18

200115

2018-19

214413

2019-20

169140

2021-22

88252

2. Title of the Practice: INTEREST FREE STUDY LOAN SCHEME

Objectives of the Practice: The mission of Mukand institution to provide education to the poorest of the poor got magnificently manifested in the "Interest Free Study Loan Scheme" of Mukund Lal Institution initiated in the year 1966.

The Context: Since there were not many institutions for technical and medical education in Northern India, the meritorious students of the region had to go to Karnataka Maharashtra and other Southern states for a long time which the majority of students could not afford. Prof. Tilak Raj Chadha, the then Principal of our college intended to help one such bright student who had got admission on merit in Bangalore. Not being able to cope with the hefty fee structure, Prof. Chadha convened a General Assembly of the students and narrated the whole story and requested for one anna each contribution from the students with their fees. The students readily agreed and the student selected for engineering was sponsored by college for his engineering degree.

The Practice: The one Anna scheme of Mukand Lal National College, Yamuna Nagar not only helped hundreds of needy young students to become doctors, engineers but also has become a distinctive feature of our college over the years.

That one Anna scheme has developed into a very useful corpus. The students pay back their interest free study loans in easy installments after they settle down in their careers and the corpus continues helping the generations of the needy student year after year.

Evidence of Success:

Session

No. of beneficiaries

Total Amount (in Rs.)

2015-16

5

40,160/-

2016-17

40

271,490/-

2017-18

4

86,700/-

2018-19

12

1,67,000/-

2019-20

11

1,77,500/-

2020-21

13

2,37,000/-

Problems Encountered and Resources Required:

Many a time, students do not repay the loan.

File Description	Documents
Best practices in the Institutional website	https://www.mlncollegeynr.ac.in/downloads/nimages/Best_Practices_2020-21-converted.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The institution is committed to promote "Clean Energy and Green Energy". The efforts taken by institution towards the utilization of green energy has been one of the distinctiveness of the institute. The energy conservation with self-energy fulfillment was one of the major thrust of the college. Green Campus cannot be evolved without green energy. Being responsible towards social awareness and environment protection, the college has installed state-of-the-art rooftop solar power plants since 2017-18. Initiated with the capacity of 25KW, the college has augmented the total capacity to 196KW. Till date 260821.83 units of green electricity has been produced. Through this practice, the college has been able to save substantial units of electricity. The wheeling to the electricity grid also decreased the institute's expenditure on electricity bills. Also, solarenergy does not emit toxic substances or contaminants into the air, which can be very damaging to the environment and to human beings. Solar energy does not generate waste or contaminate water—an extremely important factor given the scarcity of water. Thus, the solar power plant not only saves non-renewable resources but also motivates students (future citizens) to adopt solar energy as means of saving precious natural resources.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college has a well planned and documented process for effective curriculum delivery. Departments are asked to give their workload prior to the beginning of new academic session for preparing the time table of the college before the commencement of the classes. Further, the teaching plan is devised within each department in which teachers are allotted papers according to their area of expertise. Also, the Heads of Departments conduct the meetings to plan the activities of the department and to review the completion of syllabus.

For the effective implementation of the curriculum in online mode during this academic year, e-content was developed by the faculty in the form of pdfs, ppts, audios and videos. The material was shared with the students during live classes on Google Meet and also, through College ERP, WhatsApp groups, YouTube and Google sites.

Seminar and project work is given to students to give them practical training. Subject societies and clubs are active throughout the year and organize various online activities like extension lectures, quizzes, debates to enhance subject knowledge of the students.

The college infrastructure and facilities are continuously being upgraded to suit the needs of curriculum and pedagogy.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.mlncollegeynr.ac.in/downloads/nimages/time_table_2020-21.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college is affiliated to Kurukshetra University,

Kurukshetra. The academic calendar is published by the University which includes date of commencement of classes, semester break, end semester examinations etc. The college also prepares academic calendar for the college which includes date of internal examinations and proposed activities schedule in addition to the schedule given by the University in its academic calendar. The academic calendar is published on college website in the beginning of the new session.

As per the directions of the University, the students are internally evaluated during each semester. The criteria for internal evaluation is two assignments, one sessional test and class attendance. The schedule for taking the assignments and the sessional test is shown in the academic calendar of the college and is strictly followed by the faculty for internal evaluation of the students. Also, the marks obtained by the student in internal evaluation are displayed on the notice board of the college. In case of any discrepancy, student can contact the concerned teacher.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

0

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

1

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

793

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college follows the curriculum designed by the affiliating university. Every student of Bachelor's degree studies a course of environment Studies. This course gives students insight into natural resources, various ecosystems, biodiversity and its conservation, environment pollution and sustainable environment.

The issues related to Professional Ethics, Gender and Human Values are addressed in the form of stories, poems, plays, and essays in subjects of English and Hindi. They are also part of syllabi of Commerce stream and Pol. Science subject.

Apart from curriculum, the students are made aware about these issues through various co-curricular and extra-curricular activities like tree plantation, village cleanliness, No Plastic Campaign, extension lectures etc. which are organized by NSS, NCC, WSC and various other cells of the college.

Further, the college inculcates the human values among its students by organizing Blood Donation Mela every year on 5th September and Preeti Bhoj on Sports Mela every year on 23rd January in which about 5000 people, not only from college, but from all walks of life of Yamuna Nagar and surrounding area come. Also, College has installed Solar Power Plant of capacity 196 KW. So, the Human Values and Environment Conservation becomes an inherent part of every Mukandian.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

5

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

272

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the	B. Any 3 of the above
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institution from the following stakeholders Students Teachers Employers Alumni	
File Description	Documents
URL for stakeholder feedback report	https://www.mlncollegeynr.ac.in/downloads/nimages/Feedback_Report_Rescanned.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded
1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://www.mlncollegeynr.ac.in/downloads/nimages/Feedback_Report_Rescanned.pdf
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of students admitted during the year	
1186	
File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)	
2.1.2.1 - Number of actual students admitted from the reserved categories during the year	

529

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Every classroom is typically a mixture of varied ability group of students such as advanced learners or high achievers and average learners or slow learners. The students admitted in the college come from various economic sections and communities of the society. The college is very much aware about their holistic development. After admissions, college adopts a process to identify slow and advance learners among students. They are identified as per their responses in the classroom as well as their performances in the unit tests and internal examinations. After that, the following strategies are used for advanced learners:

1. Project work
2. Seminar sessions
3. Experimental learning sessions i.e, Industrial Tour
4. Group discussion sessions
5. Membership in various clubs
6. Writing assignments on more challenging topics

Strategies used for slow learners are:

1. Individual Counselling
2. Extra notes
3. Encouraging or motivating them to spend more time in library
4. Self-learning material
5. Additional learning opportunities through online sources like, You Tube.
6. Courses in Soft skills are offered to improve reading and writing skills in English.
7. Providing Assignments

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3223	94

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student-centered learning moves students from passive receivers of information to active participants in their own discovery process. When students take responsibility for their own learning, they become explorers capable of leveraging their curiosity to solve real-world problems. Faculty members use a variety of methods to enhance learning experiences of students.

EXPERIENTIAL LEARNING: The experimental learning technique is utilized to acquaint students with facts through direct experience. Experiential learning piques students' attention and allows them to learn new topics. Some methods used are:

- Summer Internship
- Industrial visits are arranged to engage students in hands-on learning
- Lab Practical are conducted

PARTICIPATIVE LEARNING: Participative learning is the learning where students learn by participating in activities. The college uses many methods for participative learning like a few given below:

- Technical events
- Literary events
- Group discussions

- Seminars
- Cultural Events
- Participation in inter-college events

This year it was done in online manner.

PROBLEM-SOLVING METHODS: In a problem solving method, students learn by working on problems. This enables the students to learn new knowledge by facing the problems to be solved.

Departments encourage students to learn and practice problems and exercise following methods:

- Quizzes
- Project
- Problem-based assignments.
- Case studies

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college has a policy and mechanism in place to encourage the use of ICT enabled tools for effective teaching-learning process.

The teachers use various educational technologies to augment classroom teaching. The departments are provided laptops/desktops and printers. Classrooms and laboratories are equipped with 19 LCD projectors. Also, the campus is Wi-Fi enabled with internet bandwidth of 100 MBPS. In the year 2020-21, due to COVID-19 constraints, teachers mainly used online platform viz. Google Meet for delivering regular lectures. Some faculty members created online digital repositories on platforms like YouTube and Google site. The online technology facilitated interactive methods for teaching learning process in which teachers motivated students to prepare and deliver presentations, seminars, debates, group discussion, assignments, quizzes and viva etc.

The college has three fully functional Language Labs in which open source softwares are used to improve listening and speaking skills of students.

The Library of the College gives an access to the learners and teachers to E-resources. It provides access to the internet data base of research contents for academic purposes. The college has subscribed N-List and Delnet (E-Journals, E-Books). The Library is fully automated with Integrated Library Management System- ILMS - New Libsoft.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

92

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

94

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

35

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

929

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college being affiliated to Kurukshetra University, Kurukshetra follows the University guidelines in all the matters pertaining to examination and evaluation. College has a transparent and robust internal assessment system.

- The university norms relating to course-wise examination pattern are communicated to the students.
- 20% marks in each paper are awarded through internal assessment while the remaining 80% are awarded by University appointed examiners on the basis of performance of students in semester-end examinations.
- Due to CORONA Pandemic situation, the internal assessment is carried out through the following mechanism this year-10% marks are based on performance in sessional test, and 10% marks are based on two assignments.
- Students are informed about the criteria for internal assessment during the orientation programme. It is also reiterated by teachers from time to time during regular classes.
- Internal assessment schedule is depicted in Academic Calendar of the college. Any changes in schedule or procedures are quickly communicated to students via notice boards and classroom briefings by the subject teachers.
- In the class, the subject teacher informs the students about their performance in the internal examinations and assignments.
- Students are free to communicate with the teacher about any concerns about the internal assessment.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The college has an efficient and transparent system to deal with grievances related to internal examinations.

- At the college level, an examination committee is constituted for smooth conduction of internal and external examinations.
- Students are informed about the criteria for internal

assessment and schedule of assignments and one sessional test well in advance. Notifications are displayed on the college website and on college notice boards to communicate information related to internal assessment to students.

- Answer sheets of sessional and assignments are discussed with students after evaluation. They may raise their grievances regarding the marks awarded to them with the faculty concerned. In rare cases if students' grievances are not addressed satisfactorily, students are free to approach the head of concerned department and the Principal of the college.
- The students are also informed about their class attendance time to time as attendance also forms a part of internal assessment.
- Students are informed about their total internal assessment in each subject by the faculty.
- In certain cases, if discrepancies are noticed between marks awarded to students by faculty and those entered in the mark sheets awarded by the University, the college helps the students in getting such errors rectified.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Learning outcomes are specific statements of what students will be able to do when they successfully complete a learning experience (whether it's a programme or a course).

Learning outcomes help the teachers to:

- describe to students what is expected of them
- plan appropriate teaching strategies, materials and assessments
- assess how the outcomes of a single course align with larger outcomes for an entire program

Learning outcomes help students to:

- anticipate what they will gain from an educational experience
- track their progress and know where they stand
- know in advance how they'll be assessed

The college has programme and course outcomes for all programmes offered, written in a student-centred, considerable fashion that is concise, meaningful, and achievable. All the programme and course outcomes are available on the college website. Broad programme objectives are communicated to students during their orientation programme in the beginning of session for first year students. Course outcomes are conveyed to the students by the respective course teacher in the class.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://www.mlncollegeynr.ac.in/program-and-course-outcomes.html
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Evaluation is an important aspect in determining whether or not a programme/course outcome is achieved. Programme Outcomes (POs) aim at developing among students skill/aptitude for

- Employment and Entrepreneurship
- Critical thinking
- Social Awareness and Political Consciousness
- Ethics. Moral and Responsible Citizenship
- Awareness of and Sensitivity to Environment and Sustainability

Course Outcomes (COs) include developing among students:

- Knowledge and skill of the subject
- Interest and capacity for research

- **Employability**

Mechanism followed by the college to evaluate the level of attainment of POs and COs is:

- Knowledge and skill that students acquire in their subject and also their capacity for critical thinking, are evaluated through continuous internal evaluation, end semester examinations and personal interaction.
- Department/Cells/societies/clubs of the college organize quizzes, seminars, debates, and other activities on topics dealing with vital social, political, economic, ethical, moral and environmental issues. Active participation of students in these events confirms that they are politically conscious and socially aware.
- Dynamic participation of students in NSS, NCC and activities of departments attests to their sense of Ethical and Responsible Citizenship.
- The students who qualify in various competitive examinations, or are employed in various organizations proves the accomplishment of the outcome of employability.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1136

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.mlncollegeynr.ac.in/downloads/nimages/SSS_Report_2020-21.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The college has established an ecosystem in which students may explore their ideas and share their expertise with one another. Students that have innovative ideas contact the teachers who help them with their projects. Students are also encouraged to express their ideas in different contests.

The college's Entrepreneurship Development Club established a method to guide and motivate students interested in becoming entrepreneurs and starting businesses. This club helps in pre-preparation of students for entrepreneurship and startup by giving assistance with project report writing, market research, and product marketing. The club organizes management-related activities for students to provide them ideas on how to manage and run a venture.

The college's career counseling and placement cell is also

playing its role in guiding students and achieving their professional aspirations viacampus placements in companies.

In order to represent the ideas by the students in an impactful manner, five language laboratories have been established in the college to improve their speaking skills and personality.

The college's research committee assists faculty in submitting research projects to the UGC, DST, and other funding bodies by providing required assistance and administrative support.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.mlncollegeynr.ac.in/photo-gallery.html?extensions=13

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

1

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	https://www.mlncollegeynr.ac.in/published-papers.html
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

05

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

4

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college successfully organized numerous extension

activities namely, Poshanmaah, tree plantation, National Road Safety Month, COVID vaccination camp, online training on COVID-19 through iGOT modules, Shaheedee Diwas, International Yoga Day, World Health Day, International Day against Drug Abuse and Illicit Trafficking, poster making and slogan writing competitions on the theme of "My Girl, My Pride", Slogan writing, painting, and poem recitation competitions on Dowry Prohibition and Domestic Violence Protection, United Nations Day, No tobacco pledge, Quiz on disaster management etc. throughout the session in the college campus, surrounding areas, and adopted village through NSS, NCC, Youth Red Cross, Women Study Cell, Legal Literacy Cell, Tobacco Control Cell, and Disaster Management Cell with the goal of promoting institute-neighbourhood community and sensitizing students to community needs.

Students gain critical thinking abilities as a result of their participation in these extension and outreach initiatives. Students learn to negotiate, communicate, handle conflict, and lead others with augmented self-confidence while working in groups. Such programmes sensitize the students towards social issues and subsequently disseminate them throughout society. Through such activities, the transformation of the perspectives of students on social issues turns them into responsible citizens who will ultimately assist in nation building.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

37

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

4239

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year****3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year**3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

As per the minimum specified requirement by statutory bodies, the college has adequate infrastructure and physical facilities for effective teaching- learning. The college has a sprawling

and well laid campus spread over an area of about 11.6 acres. There are separate blocks for academic activities relating various streams. The college imparts education in Arts, Commerce and Science. The college plans expansion and up gradation of the infrastructure as per the needs of various courses and the departments. In 2020-2021 there was strength of 858 students in Arts; 1198 in Commerce; 1167 in Science. The college has 50 class rooms with 06 classrooms having LCD projectors and there is 01 video recording room. In addition, we had 28 labs for science; 03 language labs and 03 computer labs; A botanical garden and a conference hall for seminars. There is a well stocked library with about 67000 books of various subjects, a facility of book bank and a seating capacity of 300. The college has membership of INFLIBNET and DELNET through which one can have access to the following: Union Catalog and Database, Inter Library Loan and Document Delivery Services, Professional Training in Library Science and Technical Support Services, E-resources.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.mlncollegeynr.ac.in/photo-gallery.html?extentions=14

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

In our campus there is a set of playgrounds (football 292/181.9 feet and hockey 378.6/190.6 feet). There is basketball court (132.6/73 feet), tennis court (113/90 feet) and volleyball court (56.3/38.3feet). There is a big Gymnasium Hall (25/18 metres) for in-door games like gymnastics, weightlifting, yoga etc. The college organizes Athletic Meet and Sports Mela every year. We have a multipurpose auditorium to synchronize all the cultural activities and public speaking events. It is renovated under RUSA grant. It is sound proof, fitted with audio visual and wi-fi facility, and there is a separate room for Rangmanch, a team of our artists. It has a seating capacity of about 1000. There is a multi- storied student center in the campus. There is a Common Room, A Cafeteria and a Conference Hall in this building. The Common room has a newspaper and magazines corner besides indoor game facilities like Table Tennis and Chess. The Conference Hall is also well furnished and technologically

advanced. It has the facility of audio visual system and a seating capacity of 200. It is used for seminars and screening of documentaries and films.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.mlncollegeynr.ac.in/photo-gallery.html?extentions=3

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

8

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

120.73

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

1. The computerization of library was started back in 1998.
2. The Integrated Library Management System (ILMS) being used in the library is New Libsoft version 8.0. Various changes were done in the software as per the requirements of the library. The library became fully computerized in 2004 with bar-coding of the whole collection.
3. The software has all the modules required in the library and all the modules are being used thoroughly.
4. Library is most important and prestigious feature of the college with more than 67,000 books, 1022 CDs and videos and 35 Braille books.
5. Library is divided into 10 sections with separate halls like Book Bank, P.G. Hall, Sciences Hall, Reference Section etc.
6. Open shelf reference section includes reference books, general knowledge books, encyclopedias, atlas, dictionaries, thesaurus, biographies etc.
7. Open Public Access Catalogue (OPAC) terminals are available in the library to check availability of books/journals.
8. E-resources are available through INFLIBNET and DELNET.
9. Reading room is run in Common Room with 19 newspapers and 20 magazines.
10. Photostat facility is available in the library.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

B. Any 3 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.64

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

273

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

In our college, there are ICT facilities which are updated on regular basis. There are 06 ICT-enabled class rooms, one digitally equipped conference hall, 03 language labs, 06 computer labs equipped with 275 computers. The bonafide students of the college have access to the computer lab. The Wi-

Fi connectivity of 100 kbps is available in the college.

All the department of the college has access to computers. Most of the official work is being done with the help of ICT. Computers are formatted on regular basis. Anti-virus is regularly installed in computers. Faculty members and lab assistants are available to support students in resolving their queries.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.mlncollegeynr.ac.in/photo-gallery.html?extentions=14

4.3.2 - Number of Computers

275

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

222.23

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The policy of the college with regard to maintenance of the campus infrastructure is to upgrade and modernize the infrastructure and to provide latest gadgets and technology to the users. A well-defined road map is prepared by the college management to guide the different stakeholders involved in the maintenance and up gradation of the campus. Different committees have been formed for that purpose. The Purchase Committee ensures and procures all the requirements as per the laid down procedure in consonance with government code of purchases through the Principal. The Construction Committee refers the requirements to the governing body and gets the approval for the same. In case the capital expenditure is out of Government Grant the contract is given to the designated Govt. construction agency otherwise management engage engineers, architect and construction agency after following a transparent and judicious procedure in the interest of the college. The Campus maintenance committee consisting of faculty members and non-teaching support staff ensures beautification and upkeep of the campus. The governing body of the college regularly reviews the procedures followed by different committees of the college to ensure these to be effective and efficient.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.mlncollegeynr.ac.in/downloads/files/n613ede73e68d0.pdf

STUDENT SUPPORT AND PROGRESSION	
5.1 - Student Support	
5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year	
5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year	
932	
File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File
5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year	
5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year	
134	
File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and	D. 1 of the above

hygiene) ICT/computing skills	
File Description	Documents
Link to Institutional website	https://www.mlncollegeynr.ac.in/pdp.html
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
72	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
72	
File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

64

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

77

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State

government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

08

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

1

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Staff-Student Committees strengthen understanding and improve the flow of communication between staff and students and,

through open dialogue, promote high standards of education and training, in a cooperative and constructive atmosphere. The students of the college are given due representation in various administrative committees, subject societies, and various cells/clubs of the college. Student representatives are there in IQAC and Internal Complaints Committee against Sexual Harassment and thus contribute in fulfilling administrative responsibilities.

Students of the college are nominated as office bearers in various subject societies, cells and clubs which helps to develop their leadership qualities. The office bearers coordinate with the students and assist the department/cell/club in organizing various academic and extra-curricular activities. Extra-curricular activities help students to learn about themselves and develop and use their skills and knowledge in different contexts. The student representatives play an important role in mobilising students for events organised at the college level. Additionally, students' multitasking ability are developed through student participation in these cells/clubs/societies. Several skills, such as the skill of negotiation, skill of collaboration, communication skills, and other human abilities are developed through students' participation in various bodies.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

21

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The registration of Alumni Association is under process and hope it will be registered very soon. However Alumnus of the college are regular in touch to provide support services, their experiences in their field for the students of the college. Some of the alumnus of the college are invited in the NSS Camps and other clubs/cells functions to share their experiences with the students in their respective fields. Students of the College are enlightened and motivated by this process.

As financial contribution, the alumni fees are deposited by the students at the time of admission and from this amount a certain fund is kept in the college as financial contribution of the alumni.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT**6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance of the institution is reflective of and in tune with the vision and mission of the institution.

Institutional Vision

"To impart Quality Education through Time-tested Traditions blended with latest Innovations to transform Youth into Human Resource that is Responsive to Societal, Environmental and Cultural Responsibilities."

Mission

"To build State-of-the-art Infrastructure, engage Dynamic and Dedicated Faculty and inculcate Scholarly Pursuits and Human Values in the Young Minds and imbibe them with Qualities, both of Head and Heart, so that they emerge as assets to National Pride and challenge to International benchmarks."

College managing committee has a progressive outlook for evolving and sustaining the quality policy and plans for the running and growth of the institution. Management lays the guidelines and broad policy parameters for the future academic growth of the Institution. For this purpose, the teachers at various level are exposed to taking decisions and are groomed as the future leaders. There are two teacher representatives in the College Governing Body. Also, the principal associates with him various head of the departments and senior faculty in the shape of advisory committee of the college which takes collective decision in the light of goals and objectives of the college.

File Description	Documents
Paste link for additional information	https://www.mlncollegeynr.ac.in/profile.html
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college management practices decentralization and participative management system with collective decision-making involving Principal and various teachers as members of committees like Advisory Committee, Construction and Purchase Committee etc.

The decentralization and participative management is clearly visible in the case of construction and purchase. For this purpose college has formed a committee named as Construction and Purchase Committee which is authorized to take all important decisions in this regard. The purchase requirement from any department of the college through the concerned Head of Department is given to the principal through a requisition slip and the same is forwarded to the construction and purchase committee. The quotations are invited from the various vendors and suppliers. Then comparative statement of received quotations is prepared by the committee. Final order is placed after getting approval from Principal and Management. Payment is made through cheque or net banking only. The same procedure is adopted in the area of construction too. Meeting of construction committee decides the construction requirements in the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college prepares its strategic/ perspective plan taking into consideration the vision, mission and objectives of the college. The strategic plan has been effectively deployed in the field of power generation. The institution is committed to promote "Clean Energy and Green Energy". The energy conservation with self-energy fulfillment is one of the major thrust of the college. Also, the aim of the college is to minimize the carbon footprint and promote the application of natural resources in the society. Being responsible towards social awareness and environment protection, the college

installed state-of-the-art rooftop solar power plants in 2017-18 with initial capacity of 25 KW and yearly production of 10612.94 units. In the next year, 2018-2019 with the same power generation capacity of 25 KW, the production increased to 32731.7 units. Further in the year 2019-2020, power generation capacity was increased from 25KW to 110 KW and total yearly production increased to 52921.64 units. In the year 2020-2021, power generation capacity was augmented to 196 KW and the yearly production raised to 164655.55 units. The increase in production of electricity has significantly reduced the college's expenditure on electricity bills.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The organogram of the college reflects the defined hierarchy for the successful monitoring and effective implementation of plans and policies which are devised as per the needs and requirements after detailed study, analysis and deliberations by College Management Committee. Organizational changes are effected from time to time to maintain transparency, efficiency and to speed up the decision making process at various levels.

- The Principal, as the chief administrator of the college, supervises and manages the overall functioning of the college.
- Committees such as Construction and Purchase Committee, Selection Committee, Advisory Committee, etc. regularly meet to take academic decisions and monitor the infrastructural projects of the college.
- The Head of Departments work in collaboration with the Principal and their respective departments in accomplishing academic and co-curricular requirements of the departments.
- The IQAC of the college plays a key role in assessing and assuring quality in teaching- learning and evaluation process.

- Teachers play an important role as members of various committees for smooth functioning of the college.
- Various clubs/cells/societies are functional in college which organize many extra-curricular and extension activities for students.
- Administration, Accounts and Examination Branches are the backbone of the college which handle all non-teaching work of the college.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://www.mlncollegeynr.ac.in/organogram-of-college.html
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college has various welfare schemes both for Teaching and Non-Teaching staff. The focus of the schemes is to work for the welfare of the staff and to provide them social and financial security.

Welfare measures for teaching staff:

- Mediclaim and Group Insurance Scheme
- Provident Fund
- Gratuity
- Staff quarters (12)

Welfare measures for non-teaching staff:

- Mediclaim and Group Insurance Scheme
- Provident Fund
- Gratuity
- Uniforms for class IV employees and security personnel

In the year 2020-21, college bought thermometers for the staff and students of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1	
File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File
6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)	
6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year	
23	
File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File
6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff	
As per the ACR rules and proforma approved by the Government,	

ACR appraisal submitted by the teachers and non-teaching staff at the end of the academic session which is analysed by the Principal and the Managing Committee. Also, a proforma for appraisal of teaching faculty under self finance has been developed.

The performance of the teacher and non-teaching staff is graded as per the given scales and teachers and non-teaching staff are informed if the grading is average or below average. The good performers are encouraged and the low performers are advised and inspired.

Further, performance based appraisal system for teaching staff promotion is governed by UGC-Career Advancement Scheme (CAS) guidelines. Appraisal for teaching staff is based on the Performance Based Appraisal Scheme (PBAS) proforma submitted by faculty seeking promotion. The PBAS proforma details individual teachers' teaching-learning and evaluation related activities; research and academic contributions; administrative support and contribution in extra- and co-curricular activities as had been detailed in UGC-CAS guidelines with some amendments by State Govt. The IQAC verifies the proforma based on these guidelines and then the college authorities recommend the same for promotion.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Continuous internal audit is done by qualified, experienced and full time internal auditor who ensures effective internal check system as per statutory requirements.

The college engage external audit company for external audit. In addition to this, college is legally bound to get its auditing done as per rules. External audit is conducted regularly by concerned government departments. Major auditing agencies are AG (Haryana), DHE (Haryana), University (K. U.

K.), Scholarship Audit (DHE).

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Institution maintains & follows a well-planned process for the mobilization of funds and optimal utilization of resources. Sources of funds are as follows: 1.Fees: Fees charged as per the university and government norms from students of various grant-in-aid and self-financed courses. 2.Salary Grant: The college receives salary grant from the State Government. For this, the college prepares and send budget of the estimated salary grant required to the state government. This grant includes salaries of the full time permanent teachers and nonteaching staff on grant-in-aid posts. 3. UGC, RUSA Grants: The college sends proposals for grants from the UGC, RUSA etc. for the development and maintenance of infrastructure, upgradation of the learning resources and research.

The funds are utilized as per guidelines of Kurukshetra university, Kurukshetra, Director of Higher Education, Haryana and other funding agencies. Funds are utilized mainly on

creation and up-gradation of infrastructure, college library, students welfare, sports and cultural activities etc. Regular internal audits from the chartered accountant and external audits from the government make sure that the utilization of the resources is being done properly.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC has contributed significantly for institutionalizing the following practices for quality assurance and improvement in the college:

1. Preparation and timely submission of AQARs - Following initiatives were taken for preparation and timely submission of AQARs:

- For each of 7 criteria of AQAR, a teaching faculty member of IQAC was given the charge separately.
- Each Teacher In-charge was assisted by two or three members of faculty to prepare their respective criterion.
- AQARs for last five years were submitted.
- After compiling AQAR for the current year i.e. 2020-21, all the members of IQAC review it and give recommendations for quality improvement in the college regarding various aspects related to teaching-learning process, infrastructure and ethics.

2. Feedback Mechanism - Following initiatives were taken by IQAC to make Feedback Mechanism more effective:

- A Feedback Collection and Analysis committee was constituted in the college.
- Feedback was collected from all the students of the college through Google Form.
- Feedback was also taken from students, alumni and teachers about syllabus and its implementation through google form.

- Collected feedback was analysed by the committee and the report was submitted to IQAC.
- IQAC made recommendations for quality improvement in the college.

File Description	Documents
Paste link for additional information	https://www.mlncollegeynr.ac.in/downloads/nimages/Feedback_Report_Rescanned.pdf
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews its teaching learning process, structures and methodologies of operations and learning outcomes periodically through IQAC. Incremental improvements made from previous year are as follows:

- A Feedback Collection and analysis committee is constituted in the college to collect feedback from all the students of the college. Feedback is taken about teaching-learning environment, infrastructure, co-curricular and extra-curricular activities and personality development activities in the college. The feedback report is submitted to IQAC. The report submitted by the committee is thoroughly discussed in the meeting of IQAC and then, recommendations are made for improvement in various aspects of teaching learning process.
- Session 2020-21 went completely online. The need was felt to develop e-resources for making online teaching more effective. E-content in the form of pdfs, PPTs, Audios and Videos was developed by the faculty. Many open source softwares like OBS, Screen Recorder etc. were used by faculty for this purpose. E-content was shared with students through various online platforms like College ERP, Google Meet, YouTube, Google Sites and Google Class Room. A recording room has also been created for recording of video lectures from RUSA grant.

File Description	Documents
Paste link for additional information	https://www.mlncollegeynr.ac.in/student-satisfaction-survey.html
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.mlncollegeynr.ac.in/aqar.html
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college being a co-educational institution caters to the need of both the genders to grow and flourish. The college provides a harmonious environment to both the genders at the campus. For the safety of the girls, the college has formed an Internal Complaints Committee against Sexual Harassment which comprises of both the male as well as female faculty members. CCTV cameras are installed at strategic locations for continuous surveillance of the premises for security purposes.

Separate girls' common room has been renovated which is well-furnished and equipped with the machines for sanitary pads, incineration, and a water cooler. Women Study Cell is functional in the college that keeps organizing various activities throughout the year to create awareness regarding women issues. The cell organized a national webinar on the topic 'The Digital Manifestation of the Women: A New Normal' on 26th June 2021 during the corona crisis to highlight the importance of technology in women's life. The girls' hostel of the college is the safest abode for the girls who belong to other cities. A woman warden looks after the needs of girls in hostel. A woman security guard remains in the college to avoid any inconvenience to the girls.

File Description	Documents
Annual gender sensitization action plan	https://www.mlncollegeynr.ac.in/future-plans-for-gender-sensitization.html
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.mlncollegeynr.ac.in/photo-gallery.html

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college aims to reduce, reuse, and recycle waste. For solid waste management, the college has various dustbins located in

various departments/locations. This ensures that solid trash is separated at the point of generation. Solid and liquid waste is disposed of using appropriate ways i.e. the rubbish generated is handed over to municipality to ideally process at their level.

To recycle waste water, the college has installed a sewage treatment plant. It entails waste water recycling through improved water quality, reduced discharge, waste material segregation, and recycling/reuse within the college campus for landscaping/plant watering. The administration maintains the sewage treatment facility on a regular basis to ensure that waste water is appropriately recycled.

E-waste generated on college campus such as old nonfunctional computers, printers, all items or parts of electrical and electronic equipment is disposed of on a regular basis to an authorized agency/company in working in accordance with the E-waste Management Rules, 2016 and ensures that electronic trash is disposed of in a scientific and sustainable manner.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

<p>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</p> <ol style="list-style-type: none"> 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping 	<p>A. Any 4 or All of the above</p>										
<table border="1"> <thead> <tr> <th data-bbox="92 566 531 629">File Description</th> <th data-bbox="539 566 1394 629">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="92 640 531 734">Geo tagged photos / videos of the facilities</td> <td data-bbox="539 640 1394 734" style="text-align: center;">View File</td> </tr> <tr> <td data-bbox="92 745 531 875">Various policy documents / decisions circulated for implementation</td> <td data-bbox="539 745 1394 875" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="92 887 531 943">Any other relevant documents</td> <td data-bbox="539 887 1394 943" style="text-align: center;">No File Uploaded</td> </tr> </tbody> </table>	File Description	Documents	Geo tagged photos / videos of the facilities	View File	Various policy documents / decisions circulated for implementation	No File Uploaded	Any other relevant documents	No File Uploaded			
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Geo tagged photos / videos of the facilities	View File										
Various policy documents / decisions circulated for implementation	No File Uploaded										
Any other relevant documents	No File Uploaded										
<p>7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution</p>											
<p>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</p>	<p>E. None of the above</p>										
<table border="1"> <thead> <tr> <th data-bbox="92 1395 531 1458">File Description</th> <th data-bbox="539 1395 1394 1458">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="92 1469 531 1599">Reports on environment and energy audits submitted by the auditing agency</td> <td data-bbox="539 1469 1394 1599" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="92 1610 531 1704">Certification by the auditing agency</td> <td data-bbox="539 1610 1394 1704" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="92 1715 531 1809">Certificates of the awards received</td> <td data-bbox="539 1715 1394 1809" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="92 1821 531 1877">Any other relevant information</td> <td data-bbox="539 1821 1394 1877" style="text-align: center;">No File Uploaded</td> </tr> </tbody> </table>	File Description	Documents	Reports on environment and energy audits submitted by the auditing agency	No File Uploaded	Certification by the auditing agency	No File Uploaded	Certificates of the awards received	No File Uploaded	Any other relevant information	No File Uploaded	
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Certification by the auditing agency	No File Uploaded										
Certificates of the awards received	No File Uploaded										
Any other relevant information	No File Uploaded										
<p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly</p>	<p>D. Any 1 of the above</p>										

washrooms Signage including tactile path, lights, display boards and signposts
Assistive technology and facilities for persons with disabilities (Divyangjan)
accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college makes constant endeavors to spread harmony at its campus as well as in its vicinity. To accomplish this task various cells, committees, and departments of the college organize a number of activities throughout the year. The NSS unit of the college organized a one-day camp in blended mode on the theme "Awareness on Corona and its Vaccination" on 22nd Jan 2021. An awareness campaign was organized to celebrate National Road Safety Month by the NSS volunteers in the surrounding area from 18th January to 17th February 2021. To pay tribute to our martyrs, the NCC girls' cadets organized the poster-making competitions on 'Kargil Diwas'. The NSS unit and IQAC of the college organized a covid-19 Vaccination camp in collaboration with district administration on 3rd July, 2021. Swachhtha Pakwara was celebrated from 1st to 15th August 2021 by NSS volunteers to create awareness regarding cleanliness.

Students from a low socio-economic spectrum are granted fee concessions in every academic session. The college also promotes several financial assistance/scholarships provided by the Government of India, state governments and non-governmental

organizations to facilitate access to financial assistance among students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

To inculcate human values among students and to make them aware regarding constitutional rights and obligations, the college organizes various activities. The legal literacy cell in this direction organized slogan writing, painting, and poem recitation competition on various topics like sexual harassment, human rights, fundamental duties, drug addiction etc. An awareness camp on Constitutional Day was conducted by the cell in collaboration with district legal services authorities, Yamuna Nagar. The purpose of the camp was to sensitize students regarding their rights and duties towards the Nation. Also, an awareness campaign was organized by the cell on United Nations Day under PAN India awareness and outreach program from 2nd October to 14th November as a part of the Azadi ka Amrit Mahotsav. The Department of Political Science celebrated Constitution Day on 26th November 2021 in which an oath-taking ceremony took place and extension lectures were delivered by Dr. Dharmender Singh and Dr. Shri Parkash. National Voters Day was celebrated in college on 25th January 2021. Students took an oath to exercise their right to vote. Our NSS and NCC volunteers visited the hospital during Pandemic and distributed masks, sanitizers, and fruits among the patients.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.mlncollegeynr.ac.in/voters-day-celebration.html
Any other relevant information	https://www.mlncollegeynr.ac.in/amrit-mahotsav-of-azadi-celebrated-by-legal-literacy-cell-of-mukand-lal-national-college-yamunanagar.html

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

To awaken the students regarding their belongingness towards the nation, society, fraternity and finally towards their own health and well-being issues, the college keeps organizing almost all special days throughout the year. To aware the students regarding the harmful effects of narcotics on health,

International Day against Drug Abuse was celebrated on 10th July, 2020 by Red Cross Club. Independence Day was celebrated with a small gathering due to corona, to arise patriotic feeling among the students. To pay tribute to our martyrs, Kargil Diwas was celebrated enthusiastically on 20-7-2020 by NCC cadets. Following the slogan of Health is Wealth, the college organizes International Yoga Day on June 21 every year. During pandemic, online Yoga Day was also organized by NCC cadets. To curb the surging death rate due to road accident, the college organized Road Safety month during 18 Jan to 17 Feb 2021. To aware the students regarding their rights as per constitution of India, Republic Day is celebrated on 26th January. World health day was organized by Red Cross society of College on 12th April, 2021. A documentary film was shown and an extension lecture was delivered by Dr. Rahul Singh on prevention of HIV/AIDS.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. TITLE OF THE PRACTICE: BLOOD DONATION MELA

OBJECTIVE OF THE PRACTICE: To serve the humanity and save lives.

A Mukandian's sacred pledge

"Nobody would be allowed to die for want of blood in the region"

THE CONTEXT: 5th September, the birthday of the founder of the college, Seth Jai Prakash, after his demise, was innovatively celebrated as a noble tribute by dedicating the day as Blood Donation Mela under the able leadership of Prof. Tilak Raj

Chadha, the then Principal of the college, in the year 1972. Since then, Blood Donation Mela is organized every year to celebrate this auspicious day.

THE PRACTICE: The Blood Donation Mela became the beginning of a sacred movement of MukandLal Institutions to save thousands and thousands of lives. The institute aims at ensuring easy accessibility and adequate supply of safe and quality blood collected from voluntary blood donors to those in need. The students and the staff are committed for blood donation during emergency requirement. The whole Mela is passionately and enthusiastically managed by the volunteers of NSS units and other cells of college under the able guidance of worthy teachers. The college acknowledges the services of donors by felicitating them with appreciation certificate and a souvenir as a token of gratitude for their consistent commitment towards the cause. A nutritious and nourishing refreshment is provided to the donors as well as volunteers. Students of various clubs, cells and societies of the college gather at the entrance of the college holding beautifully decorated placards and slogans and infuse spirit of selfless service to humanity and festivity in the whole region.

EVIDENCE OF SUCCESS: On this pious day during, doctors from PGI, Chandigarh and District Red Cross Society, Yamuna Nagar collect units of donated blood. The table given below depicts the number of blood donations during previous years.

Year

Total Blood Donations

Till 2014-15

13548

2015-16

503

2016-17

519

2017-18

561

2018-19

439

2019-20

419

2021-22

150

This movement has produced star donors and motivators who have donated blood more than hundred times at various occasions. Some of the Mukandians now have three generations of blood donors donating in continuity. Our alumni wait for this day and enthusiastically participate by coming from faraway places to donate blood with their family members. For them, it is a reunion day where they meet and rejoice donating blood as their families participate with fervor and festivity. The contribution of the college in the blood donation movement has been recognized and acknowledged by the governor of the state of Haryana. Philanthropy, compassion and selfless service to humanity is the motto of MukandLal Institutions of Knowledge and Services and this is completely reflected in the overwhelming success of this Mela in the college over the years.

PROBLEMS ENCOUNTERED AND RESOURCES REQUIRED: No financial/resources problem is faced by the college in the planning, preparation and execution of the Blood Donation Mela. The table given below shows the amount spent in the organization of Blood Donation Mela for last five years.

Year

Total Expenditure on organizing Blood Donation Mela (in Rs.)

2015-16

154425

2016-17

216378

2017-18

200115

2018-19

214413

2019-20

169140

2021-22

88252

2. Title of the Practice: INTEREST FREE STUDY LOAN SCHEME

Objectives of the Practice: The mission of Mukand institution to provide education to the poorest of the poor got magnificently manifested in the "Interest Free Study Loan Scheme" of Mukund Lal Institution initiated in the year 1966.

The Context: Since there were not many institutions for technical and medical education in Northern India, the meritorious students of the region had to go to Karnataka Maharashtra and other Southern states for a long time which the majority of students could not afford. Prof. Tilak Raj Chadha, the then Principal of our college intended to help one such bright student who had got admission on merit in Bangalore. Not being able to cope with the hefty fee structure, Prof. Chadha convened a General Assembly of the students and narrated the whole story and requested for one anna each contribution from the students with their fees. The students readily agreed and the student selected for engineering was sponsored by college for his engineering degree.

The Practice: The one Anna scheme of Mukand Lal National College, Yamuna Nagar not only helped hundreds of needy young students to become doctors, engineers but also has become a distinctive feature of our college over the years.

That one Anna scheme has developed into a very useful corpus.

The students pay back their interest free study loans in easy installments after they settle down in their careers and the corpus continues helping the generations of the needy student year after year.

Evidence of Success:

Session

No. of beneficiaries

Total Amount (in Rs.)

2015-16

5

40,160/-

2016-17

40

271,490/-

2017-18

4

86,700/-

2018-19

12

1,67,000/-

2019-20

11

1,77,500/-

2020-21

13

2,37,000/-

Problems Encountered and Resources Required:

Many a time, students do not repay the loan.

File Description	Documents
Best practices in the Institutional website	https://www.mlncollegeynr.ac.in/downloads/nimages/Best_Practices_2020-21-converted.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The institution is committed to promote "Clean Energy and Green Energy". The efforts taken by institution towards the utilization of green energy has been one of the distinctiveness of the institute. The energy conservation with self-energy fulfillment was one of the major thrust of the college. Green Campus cannot be evolved without green energy. Being responsible towards social awareness and environment protection, the college has installed state-of-the-art rooftop solar power plants since 2017-18. Initiated with the capacity of 25KW, the college has augmented the total capacity to 196KW. Till date 260821.83 units of green electricity has been produced. Through this practice, the college has been able to save substantial units of electricity. The wheeling to the electricity grid also decreased the institute's expenditure on electricity bills. Also, solarenergy does not emit toxic substances or contaminants into the air, which can be very damaging to the environment and to human beings. Solar energy does not generate waste or contaminate water—an extremely important factor given the scarcity of water. Thus, the solar power plant not only saves non-renewable resources but also motivates students (future citizens) to adopt solar energy as means of saving precious natural resources.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

Following are future plans of action for next academic year to achieve overall excellence in the college:

1. To get NAAC re-accreditation in session 2021-22.
2. To organize a national level workshop on Gender Sensitization in the month of April, 2022.
3. To conduct a workshop on Intellectual Property Rights to sensitize the students on various aspects of IPR.
4. To go for green audit and energy audit in the coming months.
5. To provide the students vocational training for professional competence, the college intends to add certain job-oriented certificate courses.
6. To provide employment to more students in future, the Career Counselling and Placement Cell of the college plans to engage with more companies.
7. To equip more classrooms with ICT tools.
8. To have fully Wi-Fi campus.
9. To propose guidelines for internal academic audit by IQAC of the college.