



Yearly Status Report - 2016-2017

Part A

Data of the Institution

1. Name of the Institution		MUKAND LAL NATIONAL COLLEGE, YAMUNA NAGAR, HARYANA
Name of the head of the Institution		Dr. Shailesh Kapoor
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		911732220960
Mobile no.		8295905274
Registered Email		principal@mlncollegeynr.ac.in
Alternate Email		principal.mlncynr@gmail.com
Address		Model Town
City/Town		Yamuna Nagar
State/UT		Haryana
Pincode		135001

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Dr. G.K. Sethi
Phone no/Alternate Phone no.	911732220960
Mobile no.	9416470616
Registered Email	iqac@mlncollegeynr.ac.in
Alternate Email	principal@mlncollegeynr.ac.in

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	https://www.mlncollegeynr.ac.in/downloads/nimages/AOAR_2015-16_(1).pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.mlncollegeynr.ac.in/downloads/nimages/Academic_Calendar_latest_(2016-17)_(1).pdf

5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B++	82.30	2003	21-Mar-2003	20-Mar-2008
2	A	3.01	2014	21-Feb-2014	20-Feb-2019

6. Date of Establishment of IQAC	16-Jul-2004
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries

IQAC		
Organization of National Seminar on the occasion of Gita Jayanti Mahotsav in collaboration with District Administration.	09-Dec-2016 1	200
National Theatre and Folk Art Festival on the occasion of Haryana Swaran Jayanti Utsav was organized in our College in collaboration with Haryana Kala Parishad, Chandigarh and Multi Art Culture Centre, Kurukshetra	10-Feb-2017 7	250
National Human Rights Commission, New Delhi sponsored One Day Basic Training Programme on Women Rights in Human Rights was organized by the N.S.S. units of our College.	24-Mar-2017 1	165
Collection of feedback from Students	05-Apr-2017 15	130
Collection of feedback from parents	05-Apr-2017 15	40
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Mukand Lal National College, Yamuna Nagar	Research and Development Support SERC	DST R&D (Infrastructure) Division FIST DST Support	2016 1825	7800000
Dr. Rajiv Kalsi	Major Project	UGC, New Delhi	2014 1095	1116800
Mukand Lal National College, Yamuna Nagar	For organizing One Day Basic Training Programme	National Human Rights Commission, New Delhi	2017 46	50000
Dr. Gurpreet Kaur	National Post Doctoral Fellowship (Physical and Mathematical Sciences)	Science and Engineering Research Board, DST, Govt. of India	2017 730	1920000
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View Link
10. Number of IQAC meetings held during the year :	4
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View Uploaded File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
12. Significant contributions made by IQAC during the current year(maximum five bullets)	
Collection of structured feedback from students and parents.	
Enhancement of research publications by faculty.	
Organization of national level events in collaboration with government agencies.	
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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year	
Plan of Action	Achivements/Outcomes
To apply for grants from government agencies for infrastructure updation	DST-FIST grant of Rs. 78,00,000.00 has been sanctioned by DST R&D (infrastructure Division) for updation of Science departments of the college.
To encourage the faculty to get the research papers published in peer reviewed journals	20 research papers were published in peer reviewed journals
Approaching government funding agencies like UGC and DGHE to organize seminars/conferences/workshops	1. National Human Rights Commission, New Delhi sponsored One Day Basic Training Programme on 'Women Rights in Human Rights' was organized by the N.S.S. units of our College. 2. National Theatre and Folk Art Festival on the occasion of Haryana Swaran Jayanti Utsav was organized in our College in collaboration with Haryana Kala Parishad, Chandigarh and Multi Art

	Culture Centre, Kurukshetra. 3. National Seminar on the occasion of 'Gita Jayanti Mahotsav' in collaboration with District Administration was organized.
To organize various co-curricular and extra co-curricular activities	Activities like quiz, poster making competition, exhibition etc. were organized by different departments and cells of the college for holistic development of students
To arrange placement drives for students	195 students were placed in companies of repute through placement drives
To organize extension lectures for students	10 extension lectures were organized by different department and cells of the college.
To motivate students to participate in various inter-college events like Youth Festival, Sports, Science Exhibitions, Quiz, Debates etc.	Students of the college participated in various events and brought laurels to the college by winning many positions.
Collection of feedback from students and parents	Feedback was collected from outgoing students and their parents
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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes
Date of Visit	16-Jan-2014
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2017
Date of Submission	11-May-2017
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	Yes, the Institution have a welldefined Management Information System. Information is received, stored and distributed to all stakeholders as and when required. All the information is stored in electronic form as well as defined filing system. Features available on the College Management Information System are: 1. Registration

of students 2. Admission record of students 3. Account of the college 4. Staff details

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college, being affiliated to Kurukshetra University, Kurukshetra follows the curriculum designed by the university. However, the teachers review the curriculum regularly and give their inputs directly as a member of Board of Studies (BoS) of University or indirectly, to the teachers of University or other institutions who are member of Board of Studies (BoS) so that whenever the curriculum is revised by the University, their suggestions may be incorporated. Further, the academic calendar is also published by the University which includes date of commencement of classes, semester break, end semester examinations etc. The college also prepares academic calendar for the college which includes date of internal examinations and proposed activities schedule in addition to the schedule given by the University in its academic calendar. The academic calendar is published on college website in the beginning of the new session. Departments are asked to give their workload prior to the beginning of new academic session for preparing the time table of the college before the commencement of the classes. Further, the teaching plan is devised within each department in which teachers are allotted papers according to their area of expertise. Also, the Heads of Departments conduct the meetings to plan the activities of the department and to review the completed syllabus. For the effective implementation of the curriculum, conventional teaching methodology is blended with new teaching tools like PPTs and multimedia tools, mainly in subjects where visuals are very effective like Zoology, Botany, Chemistry, Computer Science etc. Study materials, notes and question banks are provided to students in the class. Seminar and project work are given to students to give them practical training. Subject societies and clubs are active throughout the year and organize various activities like extension lectures, quizzes, fests and excursions to enhance subject knowledge of the students. The achievements of objectives of the syllabus are measured through students' performance in Internal tests, group discussions, presentations and University examinations. New books are added to the library every year. E-journals and magazines are available in the library for students. Also, Departmental library is maintained by some departments to facilitate the students to access to latest books available in concerned subjects and topics. The college has well equipped class rooms and laboratories. Fully equipped Language Labs have been developed to improve communication skills of the students. The college infrastructure and facilities are continuously being upgraded to suit the needs of curriculum and pedagogy.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Nil	Nil	Nil	00	Nil	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	Nil	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	NA	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Language Lab	05/08/2016	375
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BCom	TPP (III Year)	53
BSc	Hons. in IT (III Year)	48
BCom	Computer Applications (II Year)	65
BCom	Computer Applications (III Year)	58
BCom	TPP (II Year)	58
BCom	TTM (II Year)	49
BCom	TTM (III Year)	43
BCA	II Year	26
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Much before the idea of taking feedback was in practice, our college encouraged

the students to give their feedback freely about any matter related to the college. This is done by placing suggestion box in the vicinity of Principal's office. Any suggestion/complaint given by any student of the college is discussed on day to day basis and necessary steps are taken. The suggestion received with action taken report is displayed on college notice board. This inspires more students to raise their genuine concerns and this helps the college to improve the performance and strengthen the quality of education. Furthermore, IQAC developed questionnaires to take feedback of outgoing students and their parents. The feedback was collected in the month of April. Students were asked questions about the quality of education, quality of campus facilities, availability of resources, student-faculty interaction, infrastructure, personality development and placements. Feedback of parents is collected regarding admission process, approachability of teaching and non-teaching staff and overall personality development of their ward. Feedback of teachers about the infrastructure and academics is taken informally by the Principal during staff meetings. The institution believes that the contribution of alumni is essential in the development of the institution. Our college maintains a strong and healthy association with the alumni. Informal alumni feedback is collected during the Annual Convocation of the college. The feedback received by various stakeholders is discussed in meetings of IQAC and based on the feedback received, recommendations are made by IQAC for improvisation of academic facilities, physical facilities and support facilities of the college.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MSc	Chemistry	40	199	43
BCA	Nil	60	185	68
BSc	Medical	60	135	81
BSc	Non-Medical	160	468	174
BCom	General	160	636	172
BA	General	320	483	305

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2016	3817	338	96	6	32

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using	ICT Tools and resources	Number of ICT enabled	Number of smart classrooms	E-resources and techniques used
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	ICT (LMS, e-Resources)	available	Classrooms		
142	26	19	19	1	21
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring sessions are conducted by the mentors in which students discuss specific doubts regarding the course work and also discuss other problems, not strictly related to the college. Students are divided in batches of 25 each, with one mentor or tutor assigned to each group in order to ensure candid interaction on a personal level. The mentors also monitor the performance of students and assist or counsel them in the best possible manner. They also take corrective steps where ever required. Remedial means like extra classes or counselling sessions are also organized to cater to holistic development of the students and to encourage, motivate, inspire them to participate in curricular activities as well as games sports. In addition, field visits to industries, government bodies and other universities are also organized to give them real life exposure of the Industrial work culture.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
4155	134	1:31

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
134	134	0	83	41

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	Nil	Nil	Nil
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MSc	Chemistry	IV Semester	06/06/2017	17/08/2017
BBA	BBA	VI Semester	01/06/2017	11/07/2017
BSc	BSC	VI Semester	31/05/2017	06/07/2017
BCom	BCom	VI Semester	06/06/2017	04/07/2017
BA	BA	VI Semester	20/05/2017	08/07/2019

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college introduces the evaluation system to check the teaching learning process. When the academic year commences, all students are informed about the evaluation process for their clear understanding. The college being affiliated to the KUK follows the process specified by the University. The university has introduced internal evaluation system for all the colleges. The marks are forwarded to the University after conducting internal evaluation. The Internal evaluation of the students is done on the basis of marks secured by them in assignments, sessional and attendance. Independent learning is enhanced by organizing various co-curricular activities. IQAC (INTERNAL QUALITY ASSURANCE CELL) The quality of teaching learning process is being monitored by the IQAC on regular basis by evaluating the performance of each faculty through head of department and faculty In-charge. The university examination results are critically analyzed by the Heads of Department and discussed widely for the improvement of both teachers and students. The college has also introduced self-appraisal report to be filled by each teacher on an annual basis. This helps the faculty to realize their academic stand. PERSONALITY DEVELOPMENT The college focuses on the development of the personality and the soft skills of the students. For this purpose, they attend language lab on regular basis. At the end of the session an English proficiency test is conducted and they are provided with certificates.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

College has adopted streamlined Academic Calendar. The sole purpose of incorporating academic calendar is to improve the teaching-learning qualities, to finish the assigned task within deadlines and instill among teachers and students about the importance of professional standard. In accordance with UGC guidelines, the College adopted a semester system of teaching in 2011 - preparing a combined Academic calendar for the two semesters July-December and Jan-April. Classes are scheduled six days a week from Monday to Saturday from 8:30 AM to 4 PM. Additional lectures and co-curricular activities are scheduled accordingly. A centralized academic calendar is then prepared listing important dates (including admission, semester examination, and session commencement and closing dates), holidays, and other events for convenience of the students, faculty and other staff members. This calendar is then displayed well in advance on the college website and is also printed in the prospectus.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.mlncollegeynr.ac.in/program-and-course-outcomes.html>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
MSC	MSc	Applied Physics	26	23	88.46
MA	MA	English	12	10	83.33
BCA	BCA	Nill	57	46	80.70
BSC	BSc	Nill	312	244	78.20
BCOM	BCom	Nill	350	289	82.57

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[https://www.mlncollegeynr.ac.in/downloads/nimages/Student_SS_\(2016-17\).pdf](https://www.mlncollegeynr.ac.in/downloads/nimages/Student_SS_(2016-17).pdf)

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Any Other (Specify)	730	Science and Engineering Research Board, DST, Govt. of India	19.2	9.6
Major Projects	1095	UGC, New Delhi	11.17	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	Nil	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nil	Nil

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	Nil

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
Nil	Nil	Nil

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nil	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if
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			any)
National	English	1	Nil
National	Commerce	2	Nil
International	Physics	1	Nil
International	Chemistry	4	Nil
International	Political Science	8	4.66
International	Commerce	1	Nil
International	Zoology	1	0.5
International	Economics	2	Nil
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Economics	3
Commerce	11
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Investigation of scattering cross sections for electrons colliding with silver atom	Mandeep Kaur, A. K. Jain, H. Mohan, Parjit S. Singh and S. Sharma	International Journal of Pure and Applied Physics	2017	0	Mukand Lal National College, Yamuna Nagar	0
Economic Growth and Foreign Direct Investment: Empirical Evidence from India during Post-Economic Reforms Era	S. Singh, Dalbir Singh	International Journal of Advances in Management and Economics	2016	1	Mukand Lal National College, Yamuna Nagar	0
Coalition Politics in India:	Dr. Ramesh Kumar	International Journal of Research	2016	0	Mukand Lal National College,	0

An Analysis		in Economics Social Sciences			Yamuna Nagar	
Green synthesis of metal nano particles from medicinal plant	Asha Rani	Airo international research journal,	2016	0	Mukand Lal National College, Yamuna Nagar	0
Synthesis and Biological Evaluation of Pyrazolyl Isoxazolin es as Anti microbial Agents	Rajesh Kumar, Manoj Kumar, Chetan Sharma, K. R. Aneja, Om Prakash	International Journal of Pharmaceutical Chemistry	2016	0	Mukand Lal National College, Yamuna Nagar	0

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Synthesis and Biological Evaluation of Pyrazolyl Isoxazolin es as Anti microbial Agents	Rajesh Kumar, Manoj Kumar, Chetan Sharma, K. R. Aneja, Om Prakash	International Journal of Pharmaceutical Chemistry	2016	Nil	Nil	Mukand Lal National College, Yamuna Nagar
Green synthesis of metal nano particles from medicinal plant	Asha Rani	Airo international research journal,	2016	Nil	Nil	Mukand Lal National College, Yamuna Nagar
Indian Nationalism and Lala Laj Pat Rai: A Study	Shri Parkash	International Journal of Professional Development	2016	Nil	Nil	Mukand Lal National College, Yamuna Nagar

Economic Growth and Foreign Direct Investment: Empirical Evidence from India during Post-Economic Reforms Era	S. Singh, Dalbir Singh	International Journal of Advances in Management and Economics	2016	1	Nil	Mukand Lal National College, Yamuna Nagar
Investigation of scattering cross sections for electrons colliding with silver atom	Mandeep Kaur, A. K. Jain, H. Mohan, Parjit S. Singh and S. Sharma	International Journal of Pure and Applied Physics	Nil	Nil	Nil	Mukand Lal National College, Yamuna Nagar

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	2	9	0	1
Presented papers	4	14	0	0
Resource persons	0	1	0	0

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Anemia and Hb Testing Camp	Women Cell with DAV Dental College, YamunaNagar	2	500
One Day Basic Training Programme On Women Rights in Human Rights (24-03-2017)	Organized By NSS and sponsored by National Human Right Commission, Delhi	4	165
HIV/AIDS Fortnight Campaign (From 12/01/2017 to 26/01/2017)	Red Cross	2	40

Tree Plantation, Different Awareness Programmes and Ralleys were carried out	N.C.C.	2	80
Blood Donation Mela (5th Sept. 2016)	Mukand Lal National College, Yamuna Nagar with PGI, Chandigarh and District Red Cross Society, Yamunanagar	96	619
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NSS Day Celebration	Best College in the field of Blood Donation	NSS Kurukshetra University, Kurukshetra	8
State Level Debate competition under Legal Literacy Cell	Won first and third position	Devi Dayal College, Karnal	2
Divisional Level Debate, Documentary, Painting and Power point competitions under Legal Literacy Cell	Won various positions	Government College Ambala	5
State Level documentary, power point presentation, debate, painting competitions organized by Legal Literacy Cell	Won First Position	Government College, Sector-1, Panchkula	2
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
State Level Youth Red Cross Training Camp for Boys, Yamuna Nagar (From 13/02/2017 to 17/02/2017)	Indian Red Cross Society, Haryana State Branch	State Level Camp	1	5

State Level Youth Red Cross Training Camp for Girls, Panchkula (From 15/09/2016 to 20/09/2016)	Indian Red Cross Society, Haryana State Branch	State Level Camp	1	5
State Level Youth Red Cross Training Camp for Boys, Panchkula (From 01/09/2016 to 06/09/2016)	Indian Red Cross Society, Haryana State Branch	State Level Camp	1	5
NCC Annual Training - 10 days from 8.10.2016 to 17.10.2016 at Ambala, Haryana	N.C.C.	NCC Annual Training	1	250
HIV/AIDS and Blood Donation (21/10/2016)	S.P.S. Janta College, Mustafabad	One Day Training Camp on Sensitization	2	4
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	00	Nil	00
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Nil	Nil	Nil	Nil	Nil	00
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nil	Nil	Nil	0
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
25.75	55.21

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Others	Newly Added

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
New LibSoft	Fully	8.0	2004

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	61506	8051923	1368	343420	62874	8395343
Reference Books	4218	492753	0	0	4218	492753
e-Books	24	63617	0	0	24	63617
Journals	46	35023	0	0	46	35023
CD & Video	1022	38266	0	0	1022	38266
Weeding (hard & soft)	69508	1536321	0	0	69508	1536321
Others(s pecify)	61	5951	0	0	61	5951

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	Nil
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	424	5	8	2	0	1	1	8	0
Added	2	0	0	0	0	0	0	0	0
Total	426	5	8	2	0	1	1	8	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

8 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
162.81	181.32	17.75	27.11

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The policy of the college with regard to maintenance of the campus infrastructure is to upgrade and modernize the infrastructure, to provide latest gadgets and technology to the end users. Policy of the college also emphasizes to explore and innovate on regular basis and consider the needs of the last student in the row especially differently able student and staff, if any. The procedure is a well-defined road map to guide the different stakeholders involved in the maintenance and up gradation of the campus. Different committees have been formed to make the judicious decisions after discussions and deliberations in the interest of the college and students, while strictly adhering to the policy of the college. Important committees working in the college are Library Committee, Purchase Committee, Construction Committee, Campus Maintenance Committee and Disposal Committee. The development and augmentation of infrastructure is an ongoing process keeping in view the needs for up gradation and addition in consonance with the changes in technology and needs of the system. Purchase Committee ensures and procures all the requirements as per the laid down procedure in consonance with government code of purchases. At the end of the academic session, Heads of the Department submit their respective requirements for the next academic year to the

Principal of the college, who after due consideration forward the requirements to the Purchase Committee for the procurement after following the laid down procedure i.e. inviting quotations, preparation of comparative charts and placing order in a very transparent system which satisfy the internal and external auditors. A Library Committee consisting of Principal, Librarian, and Senior Faculty members is in place. For the enrichment, renovation and augmentation of the Library, the Committee holds regular meetings and takes all the decisions after deliberations and discussions. To make the library user friendly, it has been computerized, books have been bar-coded, and security cameras have been installed. Feedback of the students is also collected through the college Suggestion Box for updating the contents and services as per the need of the students. Construction Committee takes care of the decisions with regard to renovation or/and addition in the buildings. Committee refers the requirements to the governing body and gets the approval for the same. In case the capital expenditure is out of Government Grant the contract is given to the designated Govt. construction agency otherwise management engage engineers, architect and construction agency after following a transparent and judicious procedure in the interest of the college. Campus maintenance committee consisting of faculty members and non-teaching support staff ensures beautification and upkeep of the campus including teaching blocks, play grounds, administrative block, student support facilities etc. including STP, rain water harvesting system, power generation sets and plantation in the college. The responsibility to renew the Annual Maintenance Contract of Computers/AC's/water filters /pest control/S.T.P etc. is delegated to a sub-committee in the college. The governing body of the college regularly reviews the procedures followed by different committees of the college to ensure these to be effective and

<https://www.mlncollegeynr.ac.in/downloads/files/n613ede73e68d0.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	1. Fee Concession 2. Interest Free Study Loan 3. Sita Ram Jindal Foundation Fund	297	781965
Financial Support from Other Sources			
a) National	1. Post Matric Scholarship Scheme 2. Dr. Radha Krishan Foundation Fund 3. Haryana State Merit Scholarship 4. University Merit Scholarship 5. Promotion of Science	530	5760045
b) International	Nil	0	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Soft skill development	08/08/2016	103	Leap Skills Academy Yamuna Nagar, (Haryana)
Language Lab	05/08/2016	375	College
Personal Counselling and Mentoring	12/09/2016	4155	College
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2017	Career Counselling and Placement	475	515	0	195
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
1. Amazon 2. Concentrix 3. IBM India 4. Tech-Mahindra 5. AON	610	93	1. Infosys 2. IBM India 3. TCS 4. Ignite 5. AXA Business Services 6. SAP Labs 7. Mc Donald 8. Gen Pact 9. British Telecom 10. Scorpsoft 11. Cap Gemini 12. Deloitte 13.	347	102

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
Nill	0	NA	NA	NA	NA
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nill	0
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
National, Theatre and Folk Art Festival On the occasion of "Haryana Swaran Jayanti Utsav" in collaboration with Haryana Kala Parishad Chandigarh and multi art culture centre KKR	National	250
Poetry, Painting, Galligraphy and Essay writing State Level Competition on the occasion of 350th Prakash Utsav Shri Guru Gobind Singh Ji in Collaboration with District Administration	State	215
Annual Talent Show	College	105
Sports Mela	College	650
Badminton (Men)	Zonal	30
Chess Competition (Men)	Zonal	25
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2016	Silver Medal	Internat ional	1	Nill	142081	Vikrant

2016	Bronze Medal	National	1	Nil	160157	Sukhdeep
2017	Gold Medal	National	1	Nil	142081	Vikrant
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

There is no formal provision to form a student council as per state govt. policy. However there is active participation and representation of students on academic and administrative bodies/committees of the college. Students of college are members in various subject associations/societies/clubs and organize various activities such as Quiz Competition, Poster Making, Collage Making competition, Debate etc. The students are given free hand for organizing these activities to inculcate leadership qualities and organizational skills in them. NSS volunteers and NCC Cadets represent the college at various level for social work. One student is nominated as a member of IQAC. The suggestions given by student member are duly considered by IQAC.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

118775

5.4.4 – Meetings/activities organized by Alumni Association :

An informal group of alumni of college contribute in the organization of Blood Donation Mela and Sports Mela of the college every year. They also visit the college during NSS camp and share their experiences with the volunteers about the use and importance of social work in their life.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The governance of the institution is reflective of and in tune with the vision and mission of the institution. Institutional Vision "To impart Quality Education through Time-tested Traditions blended with latest Innovations to transform Youth into Human Resource that is Responsive to Societal, Environmental and Cultural Responsibilities." Mission "To build State-of-the-art Infrastructure, engage Dynamic and Dedicated Faculty and inculcate Scholarly Pursuits and Human Values in the Young Minds and imbibe them with Qualities, both of Head and Heart, so that they emerge as assets to National Pride and challenge to International benchmarks." The effective leadership is visible in various institutional practices such as decentralization and perspective management. The main objectives of the institution are- "To remain committed to excellence in imparting Quality Education, promoting Research Culture, ensuring Transparent Governance and focusing on the dimensions of

Studies, Sports, Stage and Social Service, for the Holistic Development of Student's Personality." College managing committee has a progressive outlook for evolving and sustaining the quality policy and plans for the running and growth of the Institution. Management lays the guidelines and broad policy parameters for the future academic growth of the Institution. For this purpose the system of management has been decentralized by forming committees. Senior teachers have been involved in the said committees as in-charges/ co-ordinators and members as per their potential, capabilities and interests. In the above said process the teachers at various level are exposed to taking decisions and are groomed as the future leaders. The principal associates with him various head of the departments, senior faculty and in-charges of various activities and units in the shape of advisory committee of the college which takes collective decision in the light of goals and objectives of the college. College management committee has a progressive outlook for evolving and sustaining the quality policy and plans for the running and growth of the institution. For this purpose management formulate the action plan as per the needs and requirements after detailed study, analysis, deliberations and consultations with the experts and stakeholders before a policy decision is taken. Organizational changes are effected from time to time to maintain transparency, efficiency and to speed up the decision making process at various levels. The Governing body of the college has a defined hierarchy for the successful monitoring and effective implementation of plans and policies. Regular meetings of the Governing body of the college are held as per rules. Sub-committees of the Governing body such as Academic Committee, Purchase Committee, and Selection Committee regularly meet to monitor the academic / infrastructural projects and effective implementation of the plans and policies of the managing committees to attain its wider goals and objectives.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	<ul style="list-style-type: none"> The college, being affiliated to Kurukshetra University, Kurukshetra follows the curriculum developed by the University. The teachers review the curriculum regularly and give their inputs directly as a member of Board of Studies of University or indirectly, to the teachers of University or other institutions who are member of Board of Studies so that whenever the curriculum is revised by the University, their suggestions may be incorporated.
Teaching and Learning	<ul style="list-style-type: none"> Innovative teaching methods are adopted by the teachers, PPTs and interactive teaching techniques are being used by faculty. Seminars, group discussions, presentations, assignment work, case studies etc. are also used by the teachers to make the teaching and learning effective, wherever applicable.
Examination and Evaluation	<ul style="list-style-type: none"> Examination and evaluation is

continuous process to assess the knowledge and performance of the students. • Internally, it is done through the class tests, interactive sessions, presentations and assignments. Further, assignments are given on the emerging topics to enhance the knowledge of the students. • Externally, examinations are conducted by the college as per Kurukshetra University, Kurukshetra guidelines. • College has been earmarked as University 'on the spot evaluation' centre.

Research and Development

• Research is always an important area of college. College management always inspires faculty members to work on research area of their interest and which is a stimulating and encouraging factor for students. • Financial support is given to faculty members to attend seminars, conferences and FDPs etc. • Teachers are inspired to write more research articles in research journals. • Several major and minor projects have been completed by the faculty in past. One major project is at present undergoing in Zoology department under Dr. Rajiv Kalsi.

Library, ICT and Physical Infrastructure / Instrumentation

Library • Library is most important and prestigious feature of the college with more than 60,000 books, 1022 CDs and videos and 35 Braille books. • Library is divided into 10 sections with separate halls like Book Bank, P.G. Hall, Sciences Hall, Reference Section etc. • Open shelf reference section includes reference books, general knowledge books, encyclopaedias, atlas, dictionaries, thesaurus, biographies etc. • Library is fully computerised and every book of the library has been bar coded. • Open Public Access Catalogue (OPAC) terminals are available in the library to check availability of books/journals. • E-resources are available through INFLIBNET and DELNET. • Library caters to an average of about 1400 visitors for general references and consultation every day. • Reading room is run in Common Room with 22news papers and 40 magazines. • Library Committee of the college reviews the books every year and recommends for weeding out of old books and addition of more books to library. • Photostat

	<p>facility is available in the library. ICT • 19 class rooms and the conference hall have LCD projectors and screens to facilitate teaching and learning process. Physical Infrastructure / Instrumentation • The institution provides congenial atmosphere, infrastructure and latest equipment and teaching gadgets for the effective implementation of curriculum.</p>
Human Resource Management	<ul style="list-style-type: none"> • The college always make effort for best human resource management. Teachers are trained and then involved in the numbers of activities of the college. • Execution of all the major decision of the college is made through various committees. • Area of interest of teachers and their expertise are always taken into account while assigning them any job.
Industry Interaction / Collaboration	<ul style="list-style-type: none"> • Career Counselling and Placement Cell of the college invite resource persons from industry to have interaction with students. • Excursions are arranged for the students to industry so that they can have an exposure of the actual working environment. • Placement drives are organized in the college. • Collaborations are done with various industries where students do the internship which is mandatory in some courses.
Admission of Students	<ul style="list-style-type: none"> • Admission is done purely on merit basis following the guidelines of Kurukshetra University, Kurukshetra. • Cut off is very high in some of the courses. • Help desks are created to guide admission seekers. • Various admission committees are formed for the smooth conduct of admission process. • Admission related all the information like courses available, seat matrix and merit lists are displayed on website of the college. • Admission data is maintained through ERP system of the college.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	<ul style="list-style-type: none"> • College has a well-defined information system. College website is maintained and updated regularly. • All the important information related to admission, students records, university academic calendar, college's own

	academic calendar, fees details, different forms required by students etc. is made available on it. • College also has its perspective plan for development. All the plans are shared with various committees electronically.
Administration	<ul style="list-style-type: none"> • Administrative block of the college is fully computerized. • Many office related softwares are used by the trained and qualified staff of administrative block. • Maintenance of students' data, general administration etc. is done electronically.
Finance and Accounts	<ul style="list-style-type: none"> • College has a customized accounts software for maintenance of all the financial data. • All the information related to salary of teaching and non-teaching staff is recorded in computerised form. • Filing of returns related to TDS, sending funds share to university, maintaining provident fund record of employees etc. are maintained in electronic form. • All transactions related to receiving of grants, payment of bills is made through cheques, RTGS, NEFT etc. No cash transaction is generally made.
Student Admission and Support	<ul style="list-style-type: none"> • The college has fully functional website on which detailed information regarding various courses with their seat matrix, fee details etc. is published to facilitate the admission process. • Help desks are created for any type of query related to admission.
Examination	<ul style="list-style-type: none"> • College has examination branch which is equipped with computer systems and has trained staff. • The process of filing of examination form, receiving roll numbers from university, maintaining records of their basic data and internal assessment scores is done electronically.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2017	Ms. Anju Nagpal	Role of Libraries in Making Digital India	Indira Gandhi National College Ladwa	500
2017	Dr. Sanjeev	Rashriya	Dyal Singh	1100

	Chaudhary	Sanghosthi :Vishv Patal par Hindi Vistaar Sambhavnayen	College, Karnal	
2017	Ms. Manjeet Rani	International workshop on Adv. Lithium Batteries	Panjab University, Chandigarh	2500
2017	Ms. Asha Rani	International workshop on Adv. Lithium Batteries	Panjab University, Chandigarh	2500
2016	Dr. Mahesh Kumar	National Conf. on Thermal Degradation Its correlation with Flame etardancy with wood	S.D. College Panipat	500
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nil	Nil	Nil	Nil	Nil	Nil	Nil
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
UGC, Refresher Course	1	22/01/2016	12/12/2016	21
Short term course on Research Methodology	1	27/05/2017	02/06/2017	7
Refresher Course	1	06/12/2016	26/12/2016	21
Orientation Program for NSS Programme Officers	2	17/12/2016	23/12/2016	7

Refresher Course in Social Sciences	1	10/05/2017	30/05/2017	21
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
51	134	21	50

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<ul style="list-style-type: none"> • Mediclaim and Group Insurance Scheme (Premium Paid: Rs. 2,46,865) • Provident Fund • Gratuity 	<ul style="list-style-type: none"> • Mediclaim and Group Insurance Scheme (Premium Paid: Rs. 68,631) • Provident Fund • Gratuity • Uniforms, Sweaters and Blankets are given to Class IV employees (Rs. 23,932) 	<ul style="list-style-type: none"> • Student Safety Policy, Accidental and Group Insurance Scheme (Premium Paid: Rs. 1,34,335) • Honest Study Loan Scheme (Rs. 2,71,490) were given to 40 students of the college during the year) • Fee Concession of total amount Rs. 18,000 was given to 6 students from Dr. Radha Krishna Foundation Fund. • Meritorious students are provided books for the whole session.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

6.4.1 Institution conducts internal and external financial audits regularly (with in 100 words each) Continuous internal audit is done by qualified, experienced and full time internal auditor who ensures effective internal check system as per statutory requirements. The college engage external audit company for external audit. In addition to this, college is legally bound to get its auditing done as per rules. External audit is conducted regularly by concerned government departments. Major auditing agencies are AG (Haryana), DHE (Haryana), University (K. U. K.), Scholarship Audit (DHE).

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	Nil
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6.4.3 – Total corpus fund generated

110258577

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	No	Nil
Administrative	No	Nil	No	Nil

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Nil

6.5.3 – Development programmes for support staff (at least three)

Nil

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Collection of structured feedback from students and parents. 2. Enhancement of research publications. 3. Organization of national level events in collaboration with government agencies.
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6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2016	Organization of National Seminar on the occasion of 'Gita Jayanti Mahotsav in collaboration with District Administration.	09/12/2016	09/12/2016	09/12/2016	200
2017	National Theatre and Folk Art Festival on the occasion of Haryana Swaran Jayanti Utsav was organized in our College in collaboration with Haryana Kala Parishad, Chandigarh	10/02/2017	10/02/2017	16/02/2017	250

	and Multi Art Culture Centre, Kurukshetra				
2017	National Human Rights Commission, New Delhi sponsored One Day Basic Training Programme on 'Women Rights in Human Rights' was organized by the N.S.S. units of our College.	24/03/2017	24/03/2017	24/03/2017	165
2017	Collection of feedback from students	05/04/2017	05/04/2017	19/04/2017	130
2017	Collection of feedback from parents	05/04/2017	05/04/2017	19/04/2017	40
2016	IQAC Meeting I	08/07/2016	08/07/2016	08/07/2016	10
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Anemia and HB testing camp by women study cell and Dr. Sunita Soni addressed the students.	01/09/2016	01/09/2016	150	0
One Day Camp on the occasion of International Women Day by the Legal Literacy Cell	08/03/2017	08/03/2017	50	50

on the direction of C.J.M., Jagadhari				
"International Women Day Celebration" by Women Study Cell in collaboration with Women and Child Development Department (Poetical Recitation, Photography, Rangoli, Painting and Portrait Making.)	08/03/2017	09/03/2017	75	50
National Human Rights Commission, New Delhi sponsored Basic Training Programme on "Women Rights in Human Rights" was organized by N.S.S.	24/03/2017	24/03/2017	80	85
Mukand Hockey Nursery	01/07/2016	30/06/2017	40	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
<p>? Sewage Treatment Plant: Water is recycled and used in lawns and playgrounds.</p> <p>? Use of Renewable Sources of Energy/ Solar Water Heaters: In the Girls Hostel, solar water heaters serviced and maintained regularly. ? Energy Conservation: Replacing traditional bulbs with more efficient CFL lights, tube lights. Employees and administration go for a policy of re-use, repair wherever possible. College has installed an auto cut water supply system to save electricity and over flow of water. ? Alternate Energy: College has installed Diesel Generator as a source of alternative energy/Electricity. ? Environmental Consciousness: The Department of Botany conducts field study tours to create awareness and conservation of biodiversity among the students. N.S.S. N.C.C. organize various plantation drives throughout the year.</p>

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	0
Provision for lift	No	0

Ramp/Rails	No	0
Braille Software/facilities	No	0
Rest Rooms	Yes	0
Scribes for examination	Yes	0
Special skill development for differently abled students	No	0
Any other similar facility	Yes	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2016	Nil	1	05/09/2016	1	Blood Donation Mela	To save lives	715
2017	Nil	1	22/01/2017	1	Mass Races	Run for Unity and Peace	300
2017	Nil	1	23/01/2017	1	Local Community Preeti Bhoj	To promote message of interfaith harmony, equality, cohesion and brotherhood.	5000

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Prospectus Time Table Sheet	01/07/2016	Code of conduct for students is published every year in the information brochure of the college and strictly implemented by the college and followed by the students. Ragging is strictly banned in college campus and hostels. The offenders are punished as per rules

and regulations of the Kurukshetra University Kurukshetra / Haryana government and in accordance with the directions of the Honorable Supreme Court of India. The students on the rolls of the college are bound by the college discipline inside and outside the college. Outsiders are not allowed to enter the college campus without prior permission. The student guilty of misconduct is liable not only to expulsion from the college / university but also to be debarred from appearing in any examinations of any of the University in India.

University Calendar	01/07/2016	Code of conduct for various stakeholders are strictly followed as per the norms of university Calendar, DGHE/State Government.
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7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Celebration of National Integration Day	31/10/2016	31/10/2016	150
Celebration of birth anniversary of Sardar Vallabh Bhai Patel	03/11/2016	03/11/2016	120
Celebration of World Health Day by Red Cross Society	07/04/2017	07/04/2017	150
HIV/ AIDS fortnight Camp by Red Cross	12/01/2017	26/01/2017	40
National Human Rights Commission, New Delhi sponsored Basic Training Programme on "Women Rights in Human Rights" was organized by N.S.S.	24/03/2017	24/03/2017	165

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

? Landscaping with Trees and Plants: The huge campus of the college is a beautiful landscape because of the sincere efforts of college stakeholders. A diverse range of avenue trees, medicinal and decorative plants can be found throughout the campus premises. A well-trained, hardworking group of gardeners maintains the lawns on a regular basis. Plantation work is done around the year. The chairman of the college is especially concerned about keeping a clean and green campus. Botany students have access to a well-kept botanical garden inside the campus. Every year, plantation drives are held. In addition, the college has a ritual of planting samples by staff member on the day they attain superannuation.

? Pedestrian friendly : College has multi-level parking facility for two wheeler, separate for Staff, Girls and Boys having entry/exit from outside the college. Entry of student's vehicles is restricted inside the college campus making it pedestrian friendly. Broad concrete all weather footpaths connecting different blocks of the college for student safety.

? Energy Conservation : Replacing traditional bulbs with energy saving CFL lights, tube lights and energy efficient instruments to save energy.

? Reducing waste, reusing and recycling : Compost Pits are being used for disposal of bio waste. Farmyard manure is used in gardening. The paper waste and E-waste are disposed off through proper mechanism for reuse and recycling.

? Public Transport: Our College is accessible from three states i.e. Himachal, U.P. and Haryana. Students use the public transport and all necessary help for getting fair rebate from Govt. Public transport is provided to students to encourage them for using the public transport.

? Sewage treatment Plant: Sewage treatment plant is maintained and checked by Govt. officials periodically. Treated water is used in lawns.

? Use of Solar Water Heaters: Solar water heaters are installed in Boy's and Girl's hostel to save electricity. It is maintained for efficiency and leakage regularly.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. TITLE OF THE PRACTICE: "BLOOD DONATION MELA" OBJECTIVE OF THE PRACTICE: To serve the humanity and save lives. A Mukandian's sacred pledge "Nobody would be allowed to die for want of blood in the region" THE CONTEXT: 5th September, the birthday of the founder of the college, Seth Jai Prakash, after his demise, was innovatively celebrated as a noble tribute by dedicating the day as Blood Donation Mela under the able leadership of Prof. Tilak Raj Chadha, the then Principal of the college, in the year 1972. Since then, Blood Donation Mela is organized every year to celebrate this auspicious day. THE PRACTICE: The Blood Donation Mela became the beginning of a sacred movement of Mukand Lal Institutions to save thousands and thousands of lives. The institute aims at ensuring easy accessibility and adequate supply of safe and quality blood collected from voluntary blood donors to those in need. The students and the staff are committed for blood donation during emergency requirement. The whole Mela is passionately and enthusiastically managed by the volunteers of NSS units and other cells of college under the able guidance of worthy teachers. The college acknowledges the services of donors by felicitating them with appreciation certificate and a souvenir as a token of gratitude for their consistent commitment towards the cause. A nutritious and nourishing refreshment is provided to the donors as well as volunteers. Students of various clubs, cells and societies of the college gather at the entrance of the college holding beautifully decorated placards and slogans and infuse spirit of selfless service to humanity and festivity in the whole region. EVIDENCE OF SUCCESS: On this pious day during 2016-17, doctors from PGI, Chandigarh and District Red Cross Society, Yamuna Nagar collected 519 units of blood. This movement has produced star donors and motivators who have donated blood more than hundred times at various occasions. Some of the Mukandians now have three

generations of blood donors donating in continuity. Our alumni wait for this day and enthusiastically participate by coming from faraway places to donate blood with their family members. For them, it is a reunion day where they meet and rejoice donating blood as their families participate with fervor and festivity. The contribution of the college in the blood donation movement has been recognized and acknowledged by the governor of the state of Haryana. Philanthropy, compassion and selfless service to humanity is the motto of Mukand Lal Institutions of Knowledge and Services and this is completely reflected in the overwhelming success of this Mela in the college over the years.

PROBLEMS ENCOUNTERED AND RESOURCES REQUIRED: No financial/resources problem is faced by the college in the planning, preparation and execution of the Blood Donation Mela. In the year 2016-17, an amount of Rs. 2,16,378/- was spent in the organization of Blood Donation Mela.

2. TITLE OF THE PRACTICE: "PLACEMENTS"

OBJECTIVE OF THE PRACTICE: To make the student self-reliant and financially independent and to cope up with the requirements of the corporate sector.

THE CONTEXT: The mission of the college is to support the learning environment and to promote student success through graduation and beyond. The Career Counseling and Placement Cell is constantly engaged in grooming the students for getting jobs in the market.

THE PRACTICE: Our college has been a pioneer in the vision of getting jobs for every student and making him self-reliant i.e. a distinctive and dynamic citizen and working tirelessly to attain glorious heights for himself and become the brand ambassador of the college, a Mukandian. The college is inclined to impart quality and professional education to its students through its various courses and training programs. Our Career Counselling and Placement Cell is constantly engaged in grooming the employability skills of students by organizing various activities like extension lectures and mock interviews. In addition, language labs develop to train students in soft skills. Further, to enhance the employability skills among the students, the college collaborated with LEAP Skills Academy.

EVIDENCE OF SUCCESS: Various renowned companies such as Wipro, Delollite, IBM, TCS, WIPRO, Concentric, British telecom, Genpact, Tech Mahindra etc visit the campus regularly and 195 students were placed in the companies in 2016-17.

PROBLEMS ENCOUNTERED AND RESOURCES REQUIRED: The colleges located in NCR always enjoy leverage. Officials of MNCs carry presumption for the colleges located in tier 2 cities. Secondly, for engaging outside agencies to bridge the skill gaps among the students requires more financial resources.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.mlncollegeynr.ac.in/best-practices-539.html>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

INSTITUTIONAL DISTINCTIVENESS Mukand Lal National College, Yamuna Nagar, one of the premier institute is established under the Flagship of Seth Jai Parkash Mukand Lal Institutions of Knowledge and Service. The institution is committed to nurture the bubbling enthusiasm and overflowing energies in a positive and constructive way. Here ability and aptitude are tapped and diverse scientific tempers, aesthetics and values are recognized and celebrated. To realize this, the college provides best educational facilities, library support, environmental healthy campus, on-line study facilities with ERP and various well equipped language labs. To help the needy and meritorious students, Interest Free Study Loans, Earn While You Learn and various scholarship schemes are provided by the college. Our library established in June, 1955 spread in the vast area of 7861.96 sq. feet is equipped with a huge data base of about 60 thousand books, 1022 CDs and DVDs with easy accessibility for its students.

Near about 22 newspapers and 85 magazines/journals are prescribed in the library of different faculties and languages. In addition to that the library is fully computerized with 10 computer systems installed in it. Online Public Access Catalogue (OPAC) terminals are also available in the library to check the availability of the books. E- Resources can be accessed by the faculty members through INFLIBNET and DELNET. Departmental libraries are also maintained by various departments. E-governance is being implemented through ERP for maintenance of admission record of students and accounts data. The Accounts Branch, the Adm Block and the Examination Branch are fully computerized with technically trained staff. The mission of Mukand Institutes to provide education to the poorest of the poor has been magnificently manifested in its "Interest Free Study Loan Scheme" since the year 1966. The meritorious and needy students get the full fee concession along with books for the complete duration of their course. Even the college students who get selected for higher education in the reputed institutions of our country are provided interest free study loan for the same. Two fully furnished and well equipped language labs are also functional with latest software and trained and experienced teachers to help the students boost their confidence in English language thus improving their overall personality. In continuation to the efforts of providing employment to students, Career Counseling and Placement Cell of the college regularly organizes placement drives. The sprawling campus of the college is an epitome of greenery and it is due to continuing efforts of the college staff and support of the college management. The college boasts of a large variety of avenue trees, medicinal and ornamental plants. A conscious effort is made by different clubs and societies to strengthen the moral fabric and mental abilities of the students so that they become positive and enlightened individuals. The college has congenial and cogent academic environment, highly qualified, competent and committed faculty and humanitarian approach to transform creative temper and hesitant smiles blossom into young talent, vibrant and versatile.

Provide the weblink of the institution

<https://www.mlncollegeynr.ac.in/institutional-distinctiveness.html>

8.Future Plans of Actions for Next Academic Year

? Infrastructure : 1. To procure the softwares for Statistics and Language Labs. 2. To upgrade the existing softwares in the computer labs. 3. To increase the number of computers. 4. To Increase the bandwidth of internet to cope up with the rising requirement of internet. 5. Installation of solar power plant. 6. Increase in the number of reference books, journals and e-resources in the library. 7. Renovation and addition in the infrastructure of the college. 8. Improvement in the availability, quality and quantity of college resources for all stakeholders.

? Academic : 1. To organize curricular and co-curricular activities for holistic development of students. 2. To introduce programmes for increasing the employability skills. 3. Organize Industrial/field excursions for students. 4. To organize International/ National Seminar/Conference. 5. To facilitate the learning environment by increasing the Audio Visual Aids. 6. Conduct programmes and modules for improving the communication skills in students.

? Ethics : 1. Organize programmes related to social issues. 2. To organize the programmes to inculcate the leadership skills among the students. 3. To organize programmes of environmental awareness. 4. To educate the students about their constitutional rights and responsibilities. 5. To make the students aware regarding road safety measures. 6. To ensure the safety and security of girls students. 7. To take strict measures against ragging.