



MLNC

CODE OF CONDUCT FOR STUDENTS



MUKAND LAL NATIONAL COLLEGE

YAMUNA NAGAR-135001

HARYANA

www.mlncollegeynr.ac.in

CODE OF CONDUCT FOR STUDENTS

At the outset of the session an Orientation Programme is organised by the college as per the guidelines of DGHE. Incharge of various cells and units such as NSS, NCC, Women Study Cell, Legal Literacy Cell address the first-year students and tell them about the various extra-curricular activities organized by these cells. The new students are encouraged to participate actively in them for their overall development of their personality which is an essential component of academics. The college Principal welcomes them and apprises them of various rules and regulation that they have to follow in the college campus.

RULES & REGULATIONS

RAGGING IS BANNED

Ragging is strictly banned in the College Campus and Hostels. The offenders will be punished as per the Rules/Instructions of Kurukshetra University. Kurukshetra/Haryana Government and Hon'ble Supreme Court of India.

The instructions against ragging based on the orders of the Hon'ble Supreme Court of India are

"Ragging in educational institutions is banned and any one indulging in ragging is likely to be punished appropriately which punishment may include expulsion from the Institution. Suspension from the Institution from the Institution, suspension from the Institution or classes for a limited period of fine with a Institution apology. The punishment may also take the shape of

- i) withholding scholarship other benefits.
- ii) debarring from representation in events.
- iii) withholding results.
- iv) Suspension of expulsion from hostel or mess, and the like. If the individual committing or abetting ragging are not / cannot be identified, collective punishment can be awarded to act as deterrent.

THE FOLLOWING WILL BE TERMED AS THE ACT OF RAGGING:

"Any disorderly conduct whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness any other student, indulging in rowdy or in disciplined activities which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension there of to a fresher or a junior student or asking the students to do any act or perform something which such student will not do in the ordinary course and which has the effect of causing or generating a sense or shame or embarrassment so as to adversely affect the physique or psyche of a fresher or a junior student."

**RAGGING IS BANNED AND IS A PUNISHABLE
CRIME AS PER SUPREME COURT OF INDIA
AND GOVT. OF HARYANA INSTRUCTIONS.**

WOMEN HELP LINE NO. 1091

GENERAL RULES

1. A student on the rolls of college shall be bound by the college discipline inside and outside the college.
2. Students bringing outsider to the college will be fined Rs. 1000/- as outsider are not permitted to enter the College.
3. No function can be held on the college premises without the prior written permission of the Principal.
4. Students are expected to pay due respect to the teachers. Any body showing discourtesy towards the girl students and the members of the staff shall be severely punished and may be expelled from the college.
5. No notice may be displayed on the Notice Board unless it bears the signature of the Principal. The students should make it a habit to consult the Notice Board daily.
6. While paying fee at the window or making any enquiry from any office counter, the students must stand quietly in queues.

7. Disturbing the classes and calling out any student from the class during the periods is a serious offence.
8. Proper discipline be maintained inside the classes.
9. Go upstairs only when the siren has gone. Enter the class room after all students inside have come out.
10. If a student fails to attend his/her classes continuously for seven days from the date of commencement of class or from the date of admission, his/her admission shall be cancelled.
11. The name of student remaining absent for fourteen consecutive working days will be stuck off from the college rolls as per instructions of K.U.K. He/she will be readmitted as per rules. Fee of readmission is Rs. 500/-.
12. Minimum required attendance to appear in exams is 75%. Biometric machine and ERP is installed for the purpose.
13. Absence from class test with or without leave means nil in internal assessment. Absence from class test is punishable with a fine of Rs. 5/- per lecture/day.
14. Use of unfair means in an examination shall be punished with heavy fine & such other punishment as may be recommended by unfair means committee of the College.
15. A student guilty of misconduct shall be liable not only to expulsion from the College/University but also to be debarred from appearing in examination of any of the University in India.
16. The students must wear their Identity Cards which can be checked at anytime. Whenever they collect certificate/DMC, Scholarship, Bus / Rail Pass Security & other Documents from the Office, it is to be shown.
17. No student will be allowed to undertake Full Time/Part Time Job/Work in Govt./Semi Govt./ Private Sector.
18. No student will be allowed to join any other course or class in any other college/institution.
19. The use of prohibited in the academic arena.
20. Smoking is prohibited in the college.
21. Car/Four Wheelers are not allowed on College campus. Parking only at the four storey cycle/scooter stand will be allowed.

22. The latest instruction/notifications regarding rules and regulations any syllabi issued by the K.U./ Haryana Govt. from time to time shall be implemented.
23. No alcohol will be consumed either on the campus of the institution or hostels or staff quarters etc. on any occasion, whatsoever.
24. Misuse of internet, downloading or pornographic or other objectionable materials is prohibited. Any body found indulging in such activities will be dealt with very sternly.
25. Minimum 60% marks with no reappear are required for placement in good companies.
26. Any body found damaging college property will be expelled from the college.
27. Readmission in the college is allowed for two times.
28. The minimum number of marks required to pass the BA/B.Sc./B.Com./BCA examination in each Semester shall be as under :
 - i) 35% in each theory paper/qualifying and subsidiary subject.
 - ii) 35% in each practical examination or Project Report/Training Report in Viva-Voca examination.
 - iii) 35% in the aggregate of Sessional and examination for each theory/practical subject.

Provided that in case of B.A./B.Sc. (Hons.) the candidate shall be required to have obtained 40% marks in each theory paper/practical paper."

Note : The above provision shall be applicable in case of above said examination under Annual System.

DO NOT LITTER YOUR CLASS-ROOMS AND CAMPUS WITH WRAPPERS, PAPERS AND POLYTHENES. USE DUSTBINS WHICH ARE AVAILABLE AT VARIOUS PLACES IN THE COLLEGE.

DO NOT WRITE ON FURNITURE AND WALLS OF THE COLLEGE. DO NOT SHOUT AND CALL EACH OTHER LOUDLY IN THE COLLEGE CAMPUS.

HELMETS AND DRIVING LICENCE ARE MANDATORY FOR TWO WHEELERS USERS.

All legal disputes relating to examination/eligibility/admission of students will be subject to Jagadhri Court only.

LIBRARY RULES

1. The college library remains open on all working days.
2. Users are expected to maintain silence in the library.
3. Students must carry their identity card with them whenever they enter library. They can be refused admission to the library or can be turned out of the library if they fail to produce their identify card on demand.
4. Use of mobile phone is strictly prohibited in the library.
5. Books are issued for 14 or 8 days and overnight. A sum of Rs. 2/- per day per book shall be charged respectively from all members of the library for books not returned within the time specified.
6. Readers and borrowers will not write upon, damage or mark any book, periodical, map or any material belonging to the library and will not bring & eat any eatable in the Library. Any body caught will be fined Rs. 200/-.
7. Library membership is non-transferrable. It means that can be used by the concerned student only.
8. Text books are issued for the whole session to the students on means-cum-merit basis. Students have to apply for text book on a prescribed form available from the Library at a cost of Rs. 5/- each.
9. Back issues of Periodical (upto two) are issued for two days.
10. Personal books and belongings should be deposited at the Belongings Counter and a token obtained in lieu thereof.
11. The latest issue of magazine (only one) is issued after 3 p.m. for over night, and such magazine must be returned next day before 10 a.m.

Donate Red - Grow Green - Save Blue

MUKAND LAL NATIONAL COLLEGE

(Affiliated to Kurukshetra University, Kurukshetra)

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