

MUKAND LAL NATIONAL COLLEGE

(Affiliated to Kurukshetra University, Kurukshetra)

Estd. 1955

YAMUNA NAGAR – 135 001 (Haryana)

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Criterion 6 - Curricular Aspects

6.5 Internal Quality Assurance System

Metric 6.5.2 Quality assurance initiatives of the institution include:

- 1. Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented
- 2. Academic and Administrative Audit (AAA) and follow-up action taken
- 3. Collaborative quality initiatives with other institution(s)
- 4. Participation in NIRF and other recognized rankings
- 5. Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.

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Dr. Ritu Kumar (Offg. Principal)

Principal College

Mukand Lal National College, YAMULA NAGAR (Haryana)

Minutes of IQAC Meetings Session 2021-22

Date: 26-10-2021

Internal Quality Assurance Cell

Minutes of I Meeting

A meeting of IQAC was held in the office of the Principal on 26-10-2021 at 2:00 pm. Dr. Rahul Khanna, offg. Principal (Chairperson of IQAC) of the college presided over the meeting. The following attended:

- 1. Dr. Ritu Kumar
- 2. Dr. ManoharGoel
- 3. Dr. Rachna Aggarwal
- 4. Dr. Mahesh
- Dr. NeetiDaryal
- 6. Ms. Tamanna
- 7. Mr. Ram Partap

Dr. Pawan Gaba sought permission to stay away. Dr. Shri Parkash was on duty at NCC Camp in Tejli Stadium. CA Pankaj Garg and Dr. Vandana Madaan could not attend the meeting.

Discussions were held to develop action plan of IQAC for the current academic session. The following points were discussed and recommendations were made:

- 1. It was decided that one day workshops/ Seminars will be organized by IQAC on topics of Gender Sensitization and Research Methodology. For this purpose. proposals will be sent to DGHE, Haryanaand other funding agencies.
- 2. Based on the feedback of the students, it was proposed that more industrial visits will be organized for students of PG courses in Chemistry and Applied Physics. Also, some workshops on how to start research and do literature survey will be organized for students of PG courses.
- 3. Technical training programmes for non-teaching staff will be conducted during nonteaching working days of college.
- 4. Alumni Meet will be organized by Alumni Association of the college in month of December, 2021.
- 5. Handbook for Code of Conduct for various stakeholders will be prepared.
- 6. It was proposed that each cell of the college will maintain a register to keep proper record of activities conducted by the cell during the year and the record will be submitted to IQAC in the e-format as and when required.
- 7. Possibilities to start new certificate courses and value added courses will be explored by IQAC and proposals for the same will be submitted to the concerned authorities.
- 8. New Placards on Environmental Awareness will be displayed at various locations in the college.
- 9. New Edition of college Magazine "Mukand Jyoti" will be published in the current session.
- 10. Mentor- Mentee groups for the session 2021-22 to be notified.
- 11. Some open source softwares for the blinds will be explored by the college library.
- 12. Guidelines will be prepared by IQAC to conduct Internal Academic and Administrative Auditat the end of the session.

13. It was informed by the Principal that AQARs for three academic sessions: 2015-16, 2016-17 and 2017-18 have been approved by NAAC. Next AQARs for the academic sessions: 2018-19, 2019-20 and 2020-21 should also be submitted by 31-12-2021. AQAR for 2020-21 is to be submitted as per new format so members of IQAC were informed to collect the data and prepare their respective criteria accordingly.

The meeting was concluded with the Vote of Thanks by IQAC Coordinator to all the members.

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Dr. Rachna Aggarwal

(IQAC Coordinator)

IQAC

M.L.N. Collage

Date: 09-02-2022

Internal Quality Assurance Cell

Minutes of II Meeting

(Session 2021-22)

A meeting of IQAC was held in the Syndicate Room on 08-02-2022 at 2:00 pm. Dr. Rahul Khanna, offg. Principal (Chairperson of IQAC) of the college presided over the meeting. The following attended:

- 1. Dr. Ritu Kumar
- 2. Dr. Pawan Gaba
- 3. Dr. Manohar Goel
- 4. Dr. Shri Parkash
- 5. Dr. Rachna Aggarwal
- 6. Dr. Mahesh
- 7. Dr. Neeti Daryal

The following points were discussed and recommendations were made:

- 1. Minutes of meeting held on 26-10-2021 were confirmed.
- AQAR report for the session 2020-21 was put up before members of IQAC for their inputs and approval. Suggestions given by the members regarding various criteria were noted.
- 3. It was proposed that process for Green Audit, Energy Audit and Environment Audit should be initiated. Dr. Rameshwar Garoch will be in-charge of Green and Environment Audit and Mr. Gurmeet Singh will be in-charge of Energy Audit.

The meeting was concluded with the Vote of Thanks by IQAC Coordinator to all the members.

Dr. Rachna Aggarwal

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IQAC

Date: 25-06-2022

Internal Quality Assurance Cell Minutes of III Meeting

A meeting of IQAC was held in the office of the Principal on 25-06-2022 at 12:30 pm. Dr. Rahul Khanna, offg. Principal (Chairperson of IQAC) of the college presided over the meeting. The following attended:

- 1. Dr. Pawan Gaba
- 2. Dr. Manohar Goel
- 3. Dr. Shri Prakash
- 4. Dr. Rachna Aggarwal
- 5. Dr. Mahesh
- 6. Dr. Neeti Daryal

Dr. Ritu Kumar was on leave.

Discussions were held regarding the attainment of action plan developed by IQAC for the session 2021-22. Following is the Action Taken Report on various recommendations made in IQAC meetings held on 26-10-2021 and 09-02-2021:

S.No.	Plan of Action	Achievement/ Outcome
1	AQAR Submission	AQARs for sessions 2017-18, 2018-19, 2019-20 and 2020-21 were submitted
2	Alumni Meet	Alumni Meet was organized on 13-03-2022
3	Preparation of Handbook for Code of Conduct	Handbook for Code of Conduct was prepared and published on the College website
4	Publication of College Magazine "Mukand Jyoti"	The Magazine editing process has been completed and it will be published soon.
5	Technical training programmes for non-teaching staff	Technical training program for non-teaching staff was organized
6	Industrial Visit for PG students	An industrial visit for PG students was organized by Department of Chemistry
7	Mentor-Mentee Groups	Mentor-Mentee Groups for the session 2021-22 were notified

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8	Preparation of Guidelines for Internal Academic and Administrative Audit	A committee of following members of IQAC was constituted to develop the guidelines for Internal Academic and Administrative Audit: 1. Dr. Pawan Gaba 2. Dr. Manohar Goel 3. Dr. Rachna Aggarwal 4. Dr. Neeti Daryal	
9	Organization of one day workshops/ Seminars on topics of Gender Sensitization and Research Methodology by IQAC	Proposal for the same was sent to DGHE, Haryana.	
10	To start new certificate/ value added courses	No new certificate/ value added course was started in the current session. However, proposal for the same is under process	
11	Green, Environment and Energy Audit	A committee of following members of staff was constituted to submit proposal for Green, Environment and Energy Audit: 1. Dr. Rameswhar Groach 2. Mr. Gurmeet Singh	

it was further recommended that:

- (a) Student Satisfaction Survey for the session 2021-22 should be conducted in second week of July, 2022. Also, feedback on curriculum and its implementation should be collected.
- (b) Some open source software for the blinds will be explored by the college library.
- (c) Data of students' progression to higher studies/clearing competitive exams/placements should be collected at the time of issue of DMC.
- (d) Various departments be advised to send proposals for National Level Seminars/Workshops/Conferences.

It was informed by the Principal that 05 interactive boards and 16 Projectors have been installed in the classrooms for enhancing teaching learning experience.

The meeting was concluded with the Vote of Thanks by IQAC Coordinator to all the members.

Dr. Rachna-Aggarwal

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IQAC

Minutes of IQAC Meetings Session 2020-21

Date: 26.10.2020

Internal Quality Assurance Cell (IQAC) Minutes of First meeting of IQAC

(A.Y. 2020-21)

The 1st meeting of IQAC was held in the office of Principal on October 26, 2020 at 11:00 AM. The following members were present.

- 1. Dr. Rahul Khanna- (Offg. Principal and Chairperson-IQAC)
- 2. Dr. G.K.Sethi- (Special invitee-Former IQAC Coordinator)
- 3. Dr. Rajiv Kalsi- (Special Invitee-NAAC Coordinator)
- 4. Dr. Rachna Aggarwal- (IQAC Coordinator, Member Secretary)
- 5. Dr. Ritu Kumar- (Member-Teaching Faculty)
- 6. Dr. Pawan Gaba-(Member-Teaching Faculty)
- 7. Dr. Manohar Goel-(Member-Teaching Faculty)
- 8. Dr. Shri Prakash-(Member-Teaching Faculty)
- 9. Dr. Neeti Daryal-(Member-Teaching Faculty)
- 10. Sh. Ram Pratap-(Member-Administrative Office)

The meeting started with a welcome note by Principal Dr. Rahul Khanna. He then discussed about the goals and functioning of IQAC as per UGC guidelines.

Detailed discussions were held towards initiating the process of preparing Annual Quality Assurance Reports (AQARs), document verification and screening of promotion cases of teachers and development of quality benchmarks for academic and administrative activities of our college.

In this regard following decisions were taken:-

- 1. AQARs for past 7 sessions, i.e., 2013-14, 2014-15, 2015-16, 2016-17, 2017-18, 2018-19, 2019-20 are to be prepared.
- 2. Each teaching faculty member of IQAC was assigned to prepare year wise report of the criterion mentioned against their names in the list given below:
 - 1. Dr. Ritu Kumar- Criterion-VII: Institutional Values and Best Practices

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- 2. Dr. Pawan Gaba- Criterion-VI: Governance, Leadership and Management
- 3. Dr. Manohar Goel- Criterion-V: Student Support and Progression
- 4. Dr. Shri Prakash- Criterion-IV: Infrastructure and Learning Resourses
- 5. Dr. Rachna Aggarwal-Criterion -I: Curricular Aspects

Criterion-III: Research, Innovations and Extension

- 6. Dr. Neeti Daryal- Criterion-II: Teaching, Learning and Evaluation
- 3. It was decided that IQAC members will meet in third week of November to discuss the progress in AQAR preparation.
- 4. It was decided that promotional cases of four teachers- Dr. Savita Garg, Ms. Sunita Sikri, Ms. Manjeet Rani and Sh. Jitender Kumar will be checked by plagiarism Committee and IQAC will check them in next meeting after receiving the report from plagiarism committee.
- IQAC will work upon to develop a mechanism for collecting feedback from students, teachers and stakeholders. Further, to analyze the feedback and suggesting possible changes for quality enhancement in various aspects of college.

Meeting ended with thanks to the chair.

Dr. Rachna Aggarwal (IQAC-Goordinator)

IQAC M.L.N. Collage,

Yamuna Nagar

Dr. Rahul Khanna (Offg. Principal)

Offg.Principal

Mukand Lal National College

Date: 02.12.2020

Internal Quality Assurance Cell (IQAC) Minutes of Second meeting (A.Y. 2020-21)

The 2nd meeting of IQAC was held in the Board Room of the college on 02.12.2020 at 11:00 am. The following members were present:

- 1. Dr. Rachna Aggarwal- (IQAC Coordinator, Member Secretary)
- 2. Dr. Pawan Gaba-(Member-Teaching Faculty)
- 3. Dr. Manohar Goel-(Member-Teaching Faculty)
- 4. Dr. Shri Prakash-(Member-Teaching Faculty)
- 5. Dr. Neeti Daryal-(Member-Teaching Faculty)
- 6. Sh. Parveen Khurana-(Special Invitee)
- 7. Sh. Dalbir Singh-(Special Invitee)
- 8. Dr. Somnath-(Special Invitee)
- 9. Dr. Mahesh-(Special Invitee)
- 10. Dr. Pooja Rani-(Special Invitee)
- 11. Dr. Rameshwar Groach-(Special Invitee)
- 12. Ms. Sukanya-(Special Invitee)

Agenda of the meeting was:

- 1. To discuss AQAR preparation progress.
- 2. Activities to be organized by IQAC during session 2020-21.

Detailed discussions were held about each criteria of IQAC and following decisions were taken:

- A 'Feedback collection and analysis committee' should be constituted in the college for structured feedback from various stakeholders: students, teachers, employers & parents. Following members of the staff were recommended to be a part of the committee:
 - 1. Dr. Rachna Aggarwal
 - 2. Dr. Sumita Kanwar
 - 3. Dr. Deepmala
 - 4. Dr. Jitender Singh
 - 5. Dr. Neeti Daryal

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- 2. Feedback performa for Alumni will be prepared by Dr. Neeti Daryal.
- 3. It was proposed that in collaboration with an outside agency (ICT ACADEMY); workshops, FDPs and webinars will be organized under IQAC.

Dr. Rachna Aggarwal (IQAGACANTAIN)

IQAC

M.L.N. Collage Yamuna Nagar Offg. Principal Principal
Mukand Lal National College
Yamuna Nagar

Date: 27.03.2021

Internal Quality Assurance Cell (IQAC) Minutes of Third meeting

(A.Y. 2020-21)

The 3rd meeting of IQAC was held in the Board Room of the college on 27.03.2021 at 11:00 A.M. with Dr. Rahul Khanna, Offg. Principal of the College in the chair. The following members were present:

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2. Dr. Pawan Gaba

3. Dr. Manohar Goel

4. Dr. Shri Parkash

5. Dr. Rachna Aggarwal

6. Dr. Neeti Daryal

7. Sh. Parveen Khurana

8. Sh. Dalbir Singh

9. Dr. Rupender Kumar

10. Ms. Sunita Sikri

11. Dr. Somnath

12. Dr. Mahesh Kumar

13. Dr. Pooja Rani

14. Dr. Rameshwar Groach

15. Mr. Gurmeet Singh

16. Ms. Sukanya

Agenda of the meeting was to discuss AQARs preparation progress. Detailed discussions were held about each criterion of AQARs with the Principal and various criterion incharges told about the difficulties being faced by them in collecting data required under certain columns

Dr. Neeti Daryal (Criterion-II) informed that results of the college up to 2017-18 are ready. But, results of 2018-19 & 2019-20 are yet to be finalized as the same has not been submitted by many departments. Further, data related to mentor-mentee and Student Satisfaction Survey (SSS) needs to be collected.

Dr. Rachna Aggarwal (Criterion-III) informed that some of the departments have not submitted data related to these criteria so far.

Dr. Shri Parkash (Criterion-IV) told that the progress in preparation of this criteria is satisfactory.

Dr. Manohar Goel (Criterion-V) informed that no concrete data is available regarding no. of students progressing to higher studies or about the students clearing various exams like NET, GATE, CLAT etc. So, a mechanism should be developed to collect this data.

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Dr. Pawan Gaba (Criterion-VI) brought to the notice of the Principal that the data obtained from Account Branch and Administrative Office is inadequate and they require extra input in form of minutes of meetings of various committees etc as supporting documents.

Dr. Ritu Kumar (Criterion-VII) told that she has collected and is analyzing the data received. She too needed data regarding energy saving measures (like No. of LEDs bought by the College etc.) and Green Campus initiatives taken by the college.

Principal Dr. Rahul Khanna assured the members of IQAC that their concerns would be properly addressed and all the help be provided by his office in completing this task timely.

Further some of quality improvement measures were proposed by the members of the committee:

- 1. College should go for Green Audit, Energy Audit, Environment audits by the appropriate agencies.
- 2. Flex boards on 'NO PLASTIC' should be displayed at various places in college.
- 3. College should have its own YouTube channel on which videos of various events organized by department and cells can be uploaded.

The meeting ended with a note of thanks.

Dr. Rachna Aggarwal

Coordinate

M.L.N. Collage Yamuna Nagar Dr. Rahul Khanna

(Offg. Principal Mukand Lal National College

Internal Quality Assurance Cell

Minutes of IV Meeting

(A.Y. 2020-21)

A meeting of teaching faculty members of IQAC was held in the office of the Principal on 29-06-2021 at 2:00 pm. Dr. Rahul Khanna, offg. Principal (Chairperson of IQAC) of the college presided over the meeting. The following attended:

- 1. Dr. Ritu Kumar
- 2. Dr. Pawan Gaba
- 3. Dr. Shri Parkash
- 4. Dr. Rachna Aggarwal
- 5. Dr. Neeti Daryal

Dr. Manohar Goel could not attend the meeting as he was on leave.

The following points were discussed and recommendations were made:

- 1. It was proposed that each cell of the college will maintain a register to keep proper record of activities conducted by the cell during the year and the record will be submitted to IQAC in e-format as and when required.
- 2. It was informed by the Principal that due to prevailing situation of CORONA pandemic, the date of submission of AQARs has been extended to 31-12-2021.
- 3. All the criteria in-charges were requested to prepare their respective criteria for last five years by 15-07-2021.
- 4. It was decided that NSS and IQAC will organize Covid Vaccination Camp on 03-07-2021.

The meeting was concluded with the Vote of Thanks by IQAC Coordinator to all the members.

Dr. Rachna Aggarwal

(IQAGG parking tor)

IQAC

Date: 29-06-2021

M.L.N. Collage

Internal Quality Assurance Cell

Minutes of V Meeting

(A.Y. 2020-21)

A meeting of teaching faculty members of IQAC was held in the office of the Principal on 15-07-2021 at 11:00 am. Dr. Rahul Khanna, offg. Principal (Chairperson of IQAC) of the college presided over the meeting. The following attended:

- 1. Dr. Ritu Kumar
- 2. Dr. Pawan Gaba
- 3. Dr. Manohar Goel
- 4. Dr. Shri Parkash
- 5. Dr. Rachna Aggarwal
- 6. Dr. Neeti Daryal

The following points were discussed and recommendations were made:

- All the seven criteria of AQARs were discussed in detail by the members of IQAC. Suggestions were made for improvement in various metrics by Principal and the members.
- 2. It was decided to meet again on 17-07-2021 for further discussions and finalizing AQAR for session 2015-16.

The meeting was concluded with the Vote of Thanks by IQAC Coordinator to all the members.

Dr. Rachna Aggarwal

(IOAC Coordinator)

IQAC

M.L.N. Collage

Date: 15-07-2021

Internal Quality Assurance Cell

Minutes of VI Meeting

(A.Y. 2020-21)

A meeting of teaching faculty members of IQAC was held in the office of the Principal on 17-07-2021 at 1:00 pm. Dr. Rahul Khanna, offg. Principal (Chairperson of IQAC) of the college presided over the meeting. The following attended:

- 1. Dr. Ritu Kumar
- 2. Dr. Pawan Gaba
- 3. Dr. Manohar Goel
- 4. Dr. Shri Parkash
- 5. Dr. Rachna Aggarwal
- 6. Dr. Neeti Daryal

The following points were discussed and recommendations were made:

- The AQAR for the session 2015-16 was thoroughly discussed after incorporating the changes suggested in the last meeting of IQAC.
- 2. The final draft of AQAR was approved by Principal and all the members of IQAC.

The meeting was concluded with the Vote of Thanks by IQAC Coordinator to all the members.

Dr. Rachna Aggarwal

Date: 17-07-2021

(ICAGG CAPPRIMETOR)

IQAC

Minutes of IQAC Meetings Session 2019-20

Date: 09-07-2019

Internal Quality Assurance Cell

Minutes of I Meeting

Session: 2019-20

A meeting of IQAC was held in the office of the Principal on 09-07-2019 at 2:00 pm. Dr. Rahul Khanna, offg. Principal of the college presided over the meeting. The following attended:

- 1. Dr. G.K. Sethi
- 2. Sh. Anil Oberoi
- 3. Dr. Ritu Kumar
- 4. Dr. Anil Dhawan
- 5. Dr. Arvind Kumar Jain
- 6. Dr. Rachna Aggarwal
- 7. Dr. Neeti Daryal
- 8. Shri Pal Singh
- 9. Ms. Manmahak

Discussions were held on how to achieve overall excellence of the college. The following points were discussed and recommendations were made:

- 1. To prepare and propose the academic calendar for the session 2019-20.
- 2. To request Heads of departments to prepare departmental time table.
- To request Heads of departments and in-charges of various cells/ committees to plan and prepare proposals to conduct various co-curricular activities during the current academic session.
- To request Heads of departments and in-charges of various cells/ committees to prepare and send proposals to government agencies for conducting National/International Seminar/Conference.
- 5. To encourage the faculty to submit research proposals for minor/major projects to government funding agencies.
- 6. Based on the feedback obtained from students, it was proposed that more educational trips should be organized for holistic development of students. Also, workshops, guest lectures and seminars etc. to be organized to develop employability and entrepreneurship skills in students.

Dr. G.K. Sethi (IQAC Coordinator)

IQAC

Date: 10-10-2019

Internal Quality Assurance Cell

Minutes of II Meeting

Session: 2019-20

A meeting of IQAC was held in the office of the Principal on 10-10-2019 at 2:00 pm. Dr. Rahul Khanna, offg. Principal of the college presided over the meeting. The following attended:

- 1. Dr. G.K. Sethi
- 2. Sh. Anil Oberoi
- 3. Dr. Ritu Kumar
- 4. Dr. Arvind Kumar Jain
- 5. Dr. Rachna Aggarwal
- 6. Dr. Neeti Daryal
- 7. Shri Ram Pratap
- 8. Shri Pal Singh
- 9. Ms. Manmahak

Discussions were held on how to achieve overall excellence of the college. The following points were discussed and recommendations were made:

- 1. Minutes of the previous meeting held on 09-07-2019 were confirmed.
- 2. It was proposed that new softwares be purchased for Language Lab of the college.
- 3. It was proposed that 'Environmental Awareness' campaign will be run by various cells of the college.

Dr. G.K. Sethi
(IQAC Coordinator)

Date: 06-01-2020

Internal Quality Assurance Cell

Minutes of III Meeting

Session: 2019-20

A meeting of IQAC was held in the office of the Principal on 06-01-2020 at 2:00 pm. Dr. Rahul Khanna, offg. Principal of the college presided over the meeting. The following attended:

- 1. Dr. G.K. Sethi
- 2. Sh. Anil Oberoi
- 3. Dr. Ritu Kumar
- 4. Dr. Anil Dhawan
- 5. Dr. Arvind Kumar Jain
- 6. Dr. Rachna Aggarwal
- 7. Dr. Neeti Daryal
- 8. Shri Ram Pratap
- 9. Shri Pal Singh
- 10. Ms. Manmahak

Discussions were held on how to achieve overall excellence of the college. The following points were discussed and recommendations were made:

- 1. Minutes of previous meeting held on 10-10-2019 were approved.
- 2. It was proposed to procure more modules for enhancing the effectiveness of ERP portal.
- 3. It was proposed to have registered Alumni Association.
- 4. It was proposed to enhance the solar power generation capacity by installing new solar power plant.

Dr. G.K. Sethi (IQAC Coordinator)

IQAC

Minutes of IQAC Meetings Session 2018-19

Date: 09-07-2018

Internal Quality Assurance Cell Minutes of I Meeting

A meeting of IQAC was held in the office of the Principal on 09-07-2018 at 4:00 pm. Dr. Ajay Sharma, offg. Principal of the college presided over the meeting. The following attended:

- 1. Dr. G.K. Sethi
- 2. Sh. Anil Oberoi
- 3. Dr. Ritu Kumar
- 4. Dr. Arvind Kumar Jain
- 5. Dr. Neeti Daryal
- 6. Mr. Pankaj Malik
- 7. Mr. Sudhir Vaid
- 8. Shri Attamjit Singh

Discussions were held on how to achieve overall excellence of the college. The following points were discussed and recommendations were made:

- 1. To prepare and propose the academic calendar for the session 2018-19.
- 2. To request Heads of departments to prepare departmental time table.
- To request Heads of departments and in-charges of various cells/ committees to plan and prepare proposals to conduct various co-curricular activities during the current academic session.
- 4. To request Heads of departments and in-charges of various cells/ committees to prepare and send proposals to government agencies for conducting National/International Seminar/Conference.
- 5. To encourage the faculty to submit research proposals for minor/major projects to government funding agencies.
- 6. Based on the feedback obtained from students, it was proposed that facilities at Girls Hostel should be upgraded. New air conditioners, almirahs, water coolers and washing machines should be purchased for the hostel. Also, more CCTV cameras should be installed in the hostel.
- 7. It was proposed to install more CCTV cameras in the college campus.
- 8. It was proposed to renovate STP.
- 9. It was proposed to buy more bio metric machines.

Dr. G.K. Sethi
(IQAC Coordinator)
Mukand Lal National College
Yamuna Nagar (Haryana)

Date: 08-01-2019

Internal Quality Assurance Cell

Minutes of II Meeting

A meeting of IQAC was held in the office of the Principal on 08-01-2019 at 4:00 pm. Dr. Shailesh Kapoor, Principal of the college presided over the meeting. The following attended:

- 1. Dr. G.K. Sethi
- 2. Sh. Anil Oberoi
- 3. Dr. Ritu Kumar
- 4. Dr. Anil Dhawan
- 5. Dr. Arvind Kumar Jain
- 6. Dr. Neeti Daryal
- 7. Shri Attamjit Singh

Discussions were held on how to achieve overall excellence of the college. The following points were discussed and recommendations were made:

- 1. Minutes of the previous meeting held on 09-07-2018 were confirmed.
- 2. It was informed by the Principal that periodic inspection of college was done by Kurukshetra University, Kurukshetra on 28-08-2018.
- 3. It was proposed that power generation capacity of solar power plant should be upgraded.
- It was proposed to organize theatre festival "Sanjeevani" in memory of Dr. Sanjeev Chaudhary in collaboration with Haryana Kala Parishad and Multi Art Culture center, Kurukshetra.
- 5. It was proposed that 'NO PLASTIC' campaign will be run by various cells of the college.

Dr. G.K. Sethi
(IQAC Coordinator)
Mukand Lal National College
Yamuna Nagar (Haryana)

Date: 06-04-2019

Internal Quality Assurance Cell

Minutes of III Meeting

A meeting of IQAC was held in the office of the Principal on 06-04-2019 at 4:00 pm. Dr. Rahul Khanna, Principal of the college presided over the meeting. The following attended:

- 1. Dr. G.K. Sethi
- 2. Dr. Ritu Kumar
- 3. Dr. Anil Dhawan
- 4. Dr. Arvind Kumar Jain
- 5. Dr. Neeti Darval
- 6. Mr. Sudhir Vaid
- 7. Shri Attamjit Singh

Discussions were held on how to achieve overall excellence of the college. The following points were discussed and recommendations were made:

- 1. Minutes of previous meeting held on 08-01-2019 were approved.
- 2. It was proposed to the Principal that maintenance of lights and fans in the classrooms should be done in the light of forthcoming examinations.
- 3. It was informed by the Principal that the college has been sanctioned RUSA grant of Rs. 20000000.00 for upgradation of college infrastructure.
- 4. It was proposed to procure more modules for enhancing the effectiveness of ERP portal.
- 5. It was proposed to develop online feedback mechanism from all the stake holders.

Dr. G.K. Sethi (IQAC Coordinator) Mukand Lal National College Yamuna Nagar (Haryana)

Minutes of IQAC Meetings Session 2017-18

Date: 08-07-2017

Internal Quality Assurance Cell

Minutes of I Meeting

A meeting of IQAC was held in the office of the Principal on 08-07-2017 at 4:00 pm. Dr. Shailesh Kapoor, Principal (Chairperson of IQAC) of the college presided over the meeting. The following attended:

- 1. Dr. Ajay Sharma
- 2. Dr. G.K. Sethi
- 3. Sh. Anil Oberoi
- 4. Dr. Ritu Kumar
- 5. Dr. Anil Dhawan
- 6. Dr. Arvind Kumar Jain
- 7. Dr. Neeti Daryal
- 8. Mr. Sudhir Vaid
- 9. Shri Attamjit Singh

The following recommendations were made to achieve the overall excellence of the college:

- 1. To prepare and propose the academic calendar for the session 2017-18.
- 2. To request Heads of departments to prepare departmental time table.
- To request Heads of departments and in-charges of various cells/ committees to plan and prepare proposals to conduct various co-curricular activities.
- To request Heads of departments and in-charges of various cells/ committees to prepare and send proposals to government agencies for conducting National/International Seminar/Conference.
- To encourage the faculty to submit research proposals for minor/major projects to government funding agencies.
- 6. It was proposed to buy more computers for the computer labs.
- 7. It was proposed to install more CCTV cameras to enhance security.
- 8. Keeping in view increasing demand/requirement of students and faculty it was suggested to increase the Internet bandwidth for better connectivity in the campus.

Dr. Shailesh Kapoor (Principal cum IQAC Chairpers of yncipal Mukand Lal National College,

YAMUNA NAGAR (Haryana)

Date: 14-10-2017

Internal Quality Assurance Cell

Minutes of II Meeting

A meeting of IQAC was held in the office of the Principal on 14-10-2017 at 4:00 pm. Dr. Shailesh Kapoor, Principal (Chairperson) of the college presided over the meeting. The following attended:

- 1. Dr. Ajay Sharma
- 2. Dr. G.K. Sethi
- 3. Sh. Anil Oberoi
- 4. Dr. Ritu Kumar
- 5. Dr. Anil Dhawan
- 6. Dr. Arvind Kumar Jain
- 7. Dr. Neeti Daryal
- 8. Mr. Sudhir Vaid
- 9. Shri Attamjit Singh
- 10. Ms. Manmahak

Discussions were held on how to achieve overall excellence of the college. The following points were discussed and recommendations were made:

- 1. Minutes of the previous meeting held on 08-07-2017 were confirmed.
- It was informed by the Principal that a Three- day Natya Mahotsav was organized in the College by Art and Cultural Department Haryana in collaboration with Rupak Kala and Welfare Society on the occasion of Haryana Swaran Jayanti from 09-10-2017 to 11-10-2017.
- 3. To motivate students to participate in various events like Youth Festival, Sports, Science Exhibitions, Quizzes, debates etc. outside the college.
- 4. It was suggested to organize more academic extension activities for academic enrichment of students and teachers.

Dr. Shailesh Kapoor (Principal cum IQAC Chairperson)

> Principal Mukand Lal National College, YAMUNA NAGAR (Haryana)

Date: 10-01-2018

Internal Quality Assurance Cell

Minutes of III Meeting

A meeting of IQAC was held in the office of the Principal on 10-01-2018 at 4:00 pm. Dr. Shailesh Kapoor, Principal (Chairperson) of the college presided over the meeting. The following attended:

- 1. Dr. Ajay Sharma
- 2. Dr. G.K. Sethi
- 3. Sh. Anil Oberoi
- 4. Dr. Ritu Kumar
- 5. Dr. Anil Dhawan
- 6. Dr. Arvind Kumar Jain
- 7. Dr. Neeti Darval
- 8. Mr. Sudhir Vaid
- 9. Shri Attamjit Singh
- 10. Ms. Manmahak

Discussions were held on how to achieve overall excellence of the college. The following points were discussed and recommendations were made:

- 1. Minutes of the previous meeting held on 14-10-2017 were confirmed.
- 2. It was proposed to renovate College Auditorium as per latest norms in the next academic year.
- 3. It was informed by the Principal that a new on-grid rooftop renewable solar power plant generation system of capacity 25 KW has been installed in the college.

Dr. Shailesh Kapoor (Principal cum IQAC Chairperson)

Mukand Lal National College, YAMUNA NAGAR (Haryana)

Date: 07-04-2018

Internal Quality Assurance Cell

Minutes of IV Meeting

A meeting of IQAC was held in the office of the Principal on 07-04-2018 at 4:00 pm. Dr. Shailesh Kapoor, Principal (Chairperson) of the college presided over the meeting. The following attended:

- 1. Dr. Ajay Sharma
- 2. Dr. G.K. Sethi
- 3. Sh. Anil Oberoi
- 4. Dr. Ritu Kumar
- 5. Dr. Anil Dhawan
- 6. Dr. Arvind Kumar Jain
- 7. Dr. Neeti Daryal
- 8. Shri Attamjit Singh

Discussions were held on how to achieve overall excellence of the college. The following points were discussed and recommendations were made:

- 1. Minutes of previous meeting held on 10-01-2018 were approved.
- It was proposed to the Principal that maintenance of lights and fans in the classrooms should be done in the light of forthcoming examinations.
- 3. It was informed by the Principal that two major projects have been awarded by SERB, New Delhi. One major project of amount Rs. 2426600.00 has been awarded to Dr. Rajiv Kalsi of Zoology department and the other major project of Rs. 1920000.00 to Dr. Gurpreet Kaur of Physics department.
- It was further informed by the Principal that softwares, books and equipment were purchased for updation of various Science departments under DST-FIST grant.

Dr. Shailesh Kapoor (Principal cum IQAC Chairperson)

> Mukand Lal National College, YAMUNA NAGAR (Haryana)