



MUKAND LAL NATIONAL COLLEGE

(Affiliated to Kurukshetra University, Kurukshetra)

Estd. 1955

YAMUNA NAGAR - 135 001 (Haryana)

Ph. : (Off.) 01732-220960

E-mail : principal@mlncollegeynr.ac.in, principal.mlncynr@gmail.com • Web : www.mlncollegeynr.ac.in

Ref. No.....

Date...16/9/2023

Internal Quality Assurance Cell Minutes of 1st Meeting Session: 2023-24

A meeting of IQAC was held in the office of the Principal on 15-09-2023 at 1:30 pm. Dr. Ritu Kumar, offg. Principal of the college presided over the meeting.

The following attended:

1. Dr. Pawan Gaba
2. Dr. Manohar Goel
3. Dr. Shri Prakash
4. Dr. Rachna Aggarwal
5. Ms. Sunita Sikri
6. Dr. Neeti Daryal
7. Dr. Mahesh
8. Mr. Ram Pratap
9. Mr. Harshit

Discussions were held on how to achieve overall excellence of the college. The following points were discussed and recommendations were made:

1. Academic Calendar of the college is to be prepared and uploaded on college website.
2. The criteria wise files are to be prepared by each criteria in-charge for NAAC peer team visit.
3. Mentor-mentee groups for the session 2023-24 are to be notified. Further, mentors should
 - a. Maintain attendance record of meeting with mentees.
 - b. Provide career counseling and personal guidance to students.
 - c. Submit a report at the end of each semester to IQAC.
4. Career Counseling and Placement Cell of the college may take the necessary measures for the mandatory internship of all the students before third year of their college under NEP, 2020.

Contd...2....



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5. More MoUs with various industries should be signed to provide better internship opportunities to students.
6. Provision of better Management Information System on college ERP should be explored so that data required under various criteria of AQAR can be efficiently collected and arranged.
7. Workshop on evaluation of CLO and PLO attainment should be organized by NEP Committee of the college.
8. Workshops on Intellectual Property Rights and Entrepreneurship should be conducted.
9. All the departments/clubs/committees/cells/societies should maintain a proper record of each academic/sports/cultural/co-curricular/extra-curricular activities organized by them.
10. A mechanism should be developed by the Alumni Cell of the college to track the students after passing out from the college for atleast two years so that data of student progression can be properly collected. A possibility of an alumni tracking software can also be explored.
11. The cleanliness in cafeteria of the college is not good. The contractor should be reminded to maintain proper hygiene in the cafeteria.
12. All the washrooms in the college should be cleaned 2-3 times a day.
13. Classrooms should be thoroughly cleaned. Furniture and electricity fittings should be regularly checked for any repair required.

The meeting ended with a vote of thanks.


(Dr. Rachna Aggarwal)
(IQAC Coordinator)

Coordinator
IQAC
M.L.N. Collage
Yamuna Nagar


(Dr. Ritu Kumar)
Principal (Offg.)

Date: 06-01-24

Internal Quality Assurance Cell

Minutes of II Meeting

A meeting of IQAC was held in the office of the Principal on 05-01-2024 at 11:00 am. Dr. Ritu Kumar, Offg. Principal (Chairperson, IQAC) of the college presided over the meeting. The following attended:

1. Dr. Manohar Goel
2. Dr. Rachna Aggarwal
3. Dr. Sunita Sikri
4. Dr. Deepmala
5. Dr. Neeti Daryal
6. Ms. Umang Bareja

Special invitee: 1. Sh. Parveen Khurana (Criteria VI)
2. Ms. Umang Bareja (Criteria III)

Dr. Pawan Gaba and Dr. Shri Prakash were on leave. Dr. Mahesh Kumar was on duty leave. The college completed its cycle 3 NAAC accreditation process in the month of December, 2023. Performance of the college in different metrics was reviewed and following recommendations were made:

1. More online/offline Add on courses should be introduced. Participation of students of all the faculties should be ensured in these courses. An Add on courses committee of following members of staff is constituted to look after these courses:
Science Faculty: Dr. Deepmala, Dr. Ankur
Commerce Faculty: Dr. Anil Dhawan, Dr. Vakil Singh
Arts Faculty: Dr. Dalbir Singh, Dr. Sumita Kanwar
S.F.: Ms. Sunaina, Ms. Radhika
2. To appoint fully qualified teachers under self financing.
3. Exam branch may be directed to collect reevaluation results of students.

4. Workshops on IPR, entrepreneurship and research methodology should be organized.
5. More MoUs should be signed to promote academia industry linkages. Following teachers will oversee this process:
 - Dr. Anil Dhawan- Convener, Career Counseling and Placement Cell (Aided)
 - Dr. Deepmala- Convener, Research and Development Cell
 - Dr. Neeti Daryal- Convener, Career Counseling and Placement Cell (Self-finance)
6. Scholarship Committee of the college should look into the possibility of new scholarship schemes to cover more number of students under financial aid.
7. To make Mentor-Mentee programme more effective, a theme of discussion should be selected for each meeting of mentor-mentee.
8. Each department/cell/club of the college should be directed to maintain a full record of participation of students in any event organized within or outside the college.
9. Alumni engagement should be strengthened. Distinguished alumni should be invited in the college for expert talks, workshops etc.
10. A College Development Committee should be constituted in the college.
11. Teachers should be encouraged to visit library and explore the resources available on inflibnet.
12. Student Satisfaction Survey and feedback on syllabus and its implementation should be conducted for the session 2022-23.
13. AQAR for the session 2022-23 should be prepared.

The meeting ended with a vote of thanks.

Noted
Ritu Kuma

Rac 6/1/24
Dr. Rachna Aggarwal
(IOAC Coordinator)
Coordinator
IQAC
M.L.N. Collage
Yamuna Nagar

Internal Quality Assurance Cell

Minutes of 3rd Meeting

Session: 2023-24

A meeting of IQAC was held in the office of the Principal on 03-05-2024 at 11:00 am. Dr. Anil Dhawan, Principal (Offg.) of the college presided over the meeting. The following attended:

1. Dr. Pawan Gaba
2. Dr. Shri Prakash
3. Dr. Rachna Aggarwal
4. Ms. Sunita Sikri
5. Dr. Deepmala
6. Dr. Neeti Daryal
7. Dr. Mahesh

Discussions were held on how to achieve overall excellence of the college. The following points were discussed and recommendations were made:

1. Some new best practices should be nurtured by the college. The options considered included Eye Donation, Establishment of an NGO of the college, Strong Student Support Mechanism encompassing financial support through various scholarship schemes, earn while you learn and honest study loan etc., Skill enhancement support through add on courses and Support for young entrepreneurs by providing them seed money and necessary guidance through incubation center.
2. Institutional Development Plan should be prepared within a month's time.
3. Annual budget of the college for the session 2024-25 with proper allocation of funds for different activities related to academics, students and infrastructure should be prepared by the accounts office.
4. Requirement of books/journals/magazines for the enrichment of the library should be taken from the departments.
5. Internet speed of the college should be increased.
6. Distinguished alumni of the college should be invited in the college to guide and motivate the students.
7. A detailed academic calendar for the session 2024-25 should be prepared by IQAC before 25-06-2024.
8. Various activities like workshops, seminars, quiz competitions, cultural and sports competitions should be planned before hand and their proposed dates may be reflected in academic calendar of the college.
9. Activities may be organized keeping in mind the requirements of NAAC.

10. Career Counseling and Placement Cell of the college may take the necessary measures for the mandatory internship of all the students before third year of their college under NEP, 2020.
11. Add on courses for skill enhancement of the students for the session 2024-25 should be planned.
12. Student feedback for the session 2023-24 should be collected and analyzed.

The meeting ended with a vote of thanks.



Dr. Rachna Aggarwal
(IQAC Coordinator)
IQAC
M.L.N. Collage
Yamuna Nagar