Date: 09-07-2016

Internal Quality Assurance Cell

Minutes of I Meeting

A meeting of IQAC was held in the office of the Principal on 09-07-2016 at 4:00 pm. Dr. Shailesh Kapoor, Principal (Chairperson of IQAC) of the college presided over the meeting. The following attended:

- 1. Dr. Ajay Sharma
- 2. Dr. G.K. Sethi
- 3. Dr. B. Madan Mohan
- 4. Sh. Anil Oberoi
- 5. Dr. S.L. Vashisht
- 6. Dr. Anil Dhawan
- 7. Dr. Arvind Kumar Jain
- 8. Shri Attamjit Singh
- 9. Mr. Sudhir Vaid

Discussions were held on how to achieve overall excellence of the college. The following points were discussed and recommendations were made:

- 1. To prepare and propose the academic calendar for the session 2016-17.
- 2. To request Heads of departments to prepare departmental time table.
- To request Heads of departments and in-charges of various cells/ committees to plan and prepare proposals to conduct various co-curricular activities for the session 2016-17.
- 4. To request Heads of departments and in-charges of various cells/ committees to prepare and send proposals to government agencies for conducting National/International Seminar/Conference.
- 5. To encourage the faculty to get their research work published in peer reviewed journals.

Dr. Shailesh Kapoor (Principal cum IQAC, Chairperson)

Mukand Lal National College, YAMUNA NAGAR (Haryana)

Date: 20-10-2016

Internal Quality Assurance Cell

Minutes of II Meeting

A meeting of IQAC was held in the office of the Principal on 20-10-2016 at 4:00 pm. Dr. Shailesh Kapoor, Principal (Chairperson) of the college presided over the meeting. The following attended:

- 1. Dr. Ajay Sharma
- 2. Dr. G.K. Sethi
- 3. Dr. B. Madan Mohan
- 4. Sh. Anil Oberoi
- 5. Dr. S.L. Vashisht
- 6. Dr. Anil Dhawan
- 7. Dr. Arvind Kumar Jain
- 8. Shri Attamjit Singh
- 9. Mr. Sudhir Vaid
- 10. Ms. Joshita

Discussions were held on how to achieve overall excellence of the college. The following points were discussed and recommendations were made:

- 1. Minutes of the previous meeting held on 09-07-2016 were confirmed.
- 2. To increase the number of placement drives organized by Career Counselling and placement cell.
- 3. To motivate students to participate in various events like Youth Festival, Sports, Science Exhibitions, Quizzes, debates etc. outside the college.
- 4. It was suggested to organize more academic extension activities for the benefit of students.
- 5. It was suggested to organize Gender Sensitization programme by NSS and Women Cell of the college.

Dr. Shailesh Kapoor (Principal cum IQAC Chairperson)

Mukand Lat National College, YAMUNA NAGAR (Haryana)

Date: 06-01-2017

Internal Quality Assurance Cell

Minutes of III Meeting

A meeting of IQAC was held in the office of the Principal on 06-01-2017 at 4:00 pm. Dr. Shailesh Kapoor, Principal (Chairperson) of the college presided over the meeting. The following attended:

- 1. Dr. Ajay Sharma
- 2. Dr. G.K. Sethi
- 3. Dr. B. Madan Mohan
- 4. Sh. Anil Oberoi
- 5. Dr. Anil Dhawan
- 6. Dr. Arvind Kumar Jain
- 7. Ms. Joshita

Discussions were held on how to achieve overall excellence of the college. The following points were discussed and recommendations were made:

- 1. Minutes of the previous meeting held on 20-10-2016 were confirmed.
- It was proposed that Feedback Collection Form will be developed by IQAC to collect
 the feedback from outgoing students and their parents. Further, the responses obtained
 will be analyzed in meetings of IQAC and suitable actions will be recommended.
- 3. Principal apprised the members that DST-FIST grant of Rs. 78,00,000.00 has been sanctioned by DST R&D (infrastructure Division) for updation of Science departments of the college. First installment of Rs. 60,50,000.00 has been received by the college on 31.12.2016.
- 4. It was again proposed to install solar power plants in phased manner for power generation and conservation.

Dr. Shailesh Kapoor

(Principal cum IQAC Chairperson)

Mukand Lal National College, YAMUNA NAGAR (Haryana)

Date: 03-04-2017

Internal Quality Assurance Cell

Minutes of IV Meeting

A meeting of IQAC was held in the office of the Principal on 03-04-2017 at 4:00 pm. Dr. Shailesh Kapoor, Principal (Chairperson) of the college presided over the meeting. The following attended:

- 1. Dr. Ajay Sharma
- 2. Dr. G.K. Sethi
- 3. Dr. B. Madan Mohan
- 4. Sh. Anil Oberoi
- 5. Dr. Anil Dhawan
- 6. Dr. Arvind Kumar Jain
- 7. Ms. Joshita

Discussions were held on how to achieve overall excellence of the college. The following points were discussed and recommendations were made:

- 1. Minutes of previous meeting held on 06-01-2017 were approved.
- 2. It was proposed to the Principal that maintenance of lights and fans in the classrooms should be done in the light of forthcoming examinations.
- 3. It was proposed to buy softwares and computers for Language Lab, Computer Lab and other departments as per their requirements.
- 4. It was proposed to increase the Internet Bandwidth in the next academic year.
- 5. Principal informed the members that National Theatre and Folk Art Festival on the occasion of Haryana Swaran Jayanti Utsav was successfully organized in our College in collaboration with Haryana Kala Parishad, Chandigarh and Multi Art Culture Centre. Kurukshetra from 10.02.2017 to 16.02.2017.
- 6. Principal further informed that National Human Rights Commission, New Delhi sponsored One Day Basic Training Programme on 'Women Rights in Human Rights'. The training programme was organized by the N.S.S. units of our College on 24.03.2017.
- 7. It was proposed to create more help desks-faculty wise for smooth conduct of admission during the next session.

Dr. Shailesh Kapoor (Principal cum IQAC Chairperson)

Mukand Lat National College, YAMUNA NAGAR (Haryana)